

Motherwell, 19 August 2009 at 2 pm.

A Meeting of the **ENVIRONMENTAL SERVICES COMMITTEE**

PRESENT

Councillor McKenna, Convener; Councillor Grant, Vice-Convener; Provost Curley; Councillors Carrigan, J. Coyle, M. Coyle, S. Coyle, Delaney, Harmon, Higgins, Hogg, Irvine, Logue, Lyle, McCulloch, McGlinchey, McKendrick, McShannon, Maginnis, Morgan, Murray, Nolan, Shaw, Stewart, Annette Valentine, Wallace and Welsh.

CHAIR

Councillor McKenna (Convener) presided.

IN ATTENDANCE

The Chief Committee Services Manager, Corporate Services; Executive Director of Environmental Services; Head of Planning and Development, Head of Land Services, Head of Protective Services, Head of Roads and Transportation and Head of Facility Support Services.

APOLOGIES

Councillors Brooks, Curran, Goldie, S. Love, McAuley and McWilliams.

DECLARATIONS OF INTEREST IN TERMS OF THE ETHICAL STANDARDS IN PUBLIC LIFE ETC. (SCOTLAND) ACT 2000

1. Councillors Carrigan, Delaney, Morgan and Annette Valentine declared a non-pecuniary interest in respect of paragraph 6 below by reason of their being members of the Board of Management of Airdrie, Coatbridge, Bellshill and District, Cumbernauld and Kilsyth Unemployed Centre and Motherwell/Wishaw Citizens' Advice, as appropriate.

Councillors Carrigan and McCulloch declared a non-pecuniary interest in respect of paragraph 14 below by reason of their being Members of the Board of Campsie Centre Cumbernauld Limited.

QUARTERLY PERFORMANCE MANAGEMENT EXCEPTIONS REPORT APRIL 2008 TO MARCH 2009

2. With reference to paragraph 2 of the Minute of the meeting of this Committee held on 25 February 2009, there was submitted a report (docketed) dated 19 August 2009 by Executive Director of Environmental Services (1) informing Members of Service performance for the period April 2008 to March 2009; (2) detailing the background relative thereto; (3) summarising, in an Appendix to the report, those areas in which performance has surpassed targets or required improvement, and (4) providing details of action proposed to address performance.

Decided: that the report be noted.

PERFORMANCE MANAGEMENT EXCEPTIONS REPORT – QUARTER ONE - APRIL TO JUNE 2009

3. With reference to paragraph 2 of the Minute of the meeting of this Committee held on 25 February 2009, there was submitted a report (docketed) dated 19 August 2009 by the Executive Director of Environmental Services (1) informing Members of Service Performance within Quarter One, April-June 2009; (2) detailing the background relative thereto; (3) summarising, in the Appendix to the report, those areas in which performance has surpassed targets or required improvement, and (4) providing details of action proposed to address performance.

Decided: that the report be noted.

PUBLIC HEALTH ETC. (SCOTLAND) ACT 2008

4. There was submitted a report (docketed) dated 19 August 2009 by the Head of Protective Services (1) providing an overview of the key provisions of the Public Health Etc. (Scotland) Act 2008; (2) advising that the Act updates the law on public health enabling the Scottish Government, Health Boards and local authorities to better protect public health in Scotland; (3) summarising, in Appendix 1 to the report, a timeline for the commencement of the Act; (4) informing that the Act comprised of 10 parts and a copy was available within the Members' Library; (5) intimating that a key measure of the Act was the need to prepare a joint Health Protection Plan for Lanarkshire which would require the authority to work in partnership with colleagues from Lanarkshire Health Board and South Lanarkshire Council for the production of the plan, and (6) seeking approval for Officers to proceed to liaise with Lanarkshire Health Board and South Lanarkshire Council to prepare a joint Health Protection Plan.

Decided: that the Head of Protective Services proceed to liaise with representatives of Lanarkshire Health Board and South Lanarkshire Council in the preparation of a joint Health Protection Plan.

AMENDMENT TO STANDARD CONDITIONS OF LICENCE FOR HOUSES IN MULTIPLE OCCUPATION

5. With reference to paragraph 5 of the Minute of the meeting of this Committee held on 24 October 2007, there was submitted a report (docketed) dated 19 August 2009 by the Head of Protective Services (1) advising of changes to the conditions attached to licences of Houses in Multiple Occupation following the introduction of (a) the Statutory Gas Engineer Registration Scheme being operated by Gas Register, and (b) the Council's refuse collection service for recyclable waste, and (2) seeking approval to amend paragraphs 17 and 23 of the Council's standard Conditions of Licence for Houses in Multiple Occupation as set out in the Appendix to the report.

Decided: that the standard Conditions of Licence for Houses in Multiple Occupation be amended to reflect the proposed changes as detailed within the Appendix to the report.

Prior to consideration of this item of business, Councillors Carrigan, Delaney, Morgan and Annette Valentine by reason of their being members of the Board of Management of Airdrie, Coatbridge, Cumbernauld and Kilsyth Unemployed Centre and Motherwell/Wishaw Citizens' Advice as appropriate, each declared a non-pecuniary interest in the matter and took no part in its determination.

REVIEW OF FUNDING FOR ADVICE SERVICES IN NORTH LANARKSHIRE

6. With reference to paragraph 17 of the Minute of the meeting of this Committee held on 19 December 2007 there was submitted a report (docketed) dated 19 August 2009 by the Head of Protective

Services (1) regarding the funding of advice services in North Lanarkshire which include the Council's grant funding of the five Citizens' Advice Bureaux (CABx), the Cumbernauld and Kilsyth Unemployed Workers Centre, and the Council's Debt Advice Centres; (2) detailing the background relative thereto; (3) summarising in Appendix 1 to the report, a breakdown of the funding to these agencies, and (4) proposing (a) that a review of the funding of advice services be carried out to develop proposals for the distribution of grant funding; (b) that a Working Group comprising of representatives of the Trading Standards Service, the Chief Executive's Office and Environmental Services Business Intelligence Unit be established to undertake the review of the funding arrangements, the sustainability of the services, and the generation of economies of scale, and (c) that a further report detailing the financial implications and outcome of the review be submitted to a future meeting of this Committee with the agreed outcomes being implemented by 2010/2011.

Decided:

- (1) that a review group be established to undertake a review of the funding of advice services, and
- (2) that a report be prepared detailing the financial implications and outcomes of the review and submitted to a future meeting of the Committee with the agreed outcomes being implemented by 2010/2011.

GRANT OF CARAVAN SITE LICENCE FOR MEADOW ROAD ESTATE LIMITED, MEADOW ROAD, MOTHERWELL

7. There was submitted a report (docketed) dated 19 August 2009 by the Head of Protective Services (1) advising that a Caravan Site Licence application had been received in respect of pitches for 12 caravans at 19 Meadow Road, Motherwell in terms of the Caravan Sites and Control of Development Act 1960, (2) informing that temporary planning permission had been granted for the site until 8 September 2011; (3) providing, in Appendix 1 to the report, a plan outlining the site area; (4) intimating that there was a copy of the Schedule of Conditions available within the Members' Library, and (5) recommending that the Council grant a Caravan Site Licence in respect of the aforementioned land in terms of the Caravan Sites and Control of Development Act 1960.

Decided:

- (1) that a Caravan Site Licence be granted in respect of pitches for 12 caravans at 19 Meadow Road, Motherwell to Meadow Road Estates Limited, and
- (2) that the report be otherwise noted.

THE CHILDREN AND YOUNG PERSONS (PROTECTION FROM TOBACCO) ACT 1991

8. With reference to paragraph 15 of the Minute of the meeting of this Committee held on 25 August 2008, there was submitted a report (docketed) dated 19 August 2009 by the Head of Protective Services (1) advising of the level of enforcement activities relating to the Children and Young Persons (Protection from Tobacco) Act 1991; (2) informing that the Children and Young Persons (Protection from Tobacco) Act 1991 and the Children and Young Persons (Scotland) Act 1937 sought to prevent the supply of tobacco products to young persons under the age of 18 years; (3) detailing (a) a proposed enforcement strategy in relation to the sale of tobacco products, and (b) levels of enforcement activity carried out during the period 1 April 2008 and 31 March 2009; (4) advising (a) that the Business Training Pack "Its Your Call" had been delivered by Trading Standards Officers to a total of 593 vendors of tobacco products, with a further 166 being delivered by Strathclyde Police, and (b) that an "Age Matters" Education Pack for use in schools had also been produced; (5) further advising, that the Scottish Government was currently considering the Tobacco and Primary Medical Services (Scotland) Bill which sought to further reduce the impact of tobacco by banning the display of

cigarettes in retail shops, prohibiting the use of vending machines, strengthening the law on under age sales and requiring tobacco retailers to be registered with the Scottish Government, and (6) seeking approval of the enforcement strategy detailed in the report.

Decided:

- (1) that the enforcement strategy be approved, and
- (2) that the activities carried out by the Trading Standards Service to protect young persons from tobacco and tobacco products be noted.

PROVISION OF STRAY DOG KENNELING FACILITIES

9. With reference to paragraph 4 of the Minute of the meeting of this Committee held on 17 December 2008, there was submitted a report (docketed) dated 19 August 2009 by the Head of Protective Services (1) providing an update on the current position regarding proposals for stray dog kennelling provision by the Council; (2) detailing the background relative thereto; (3) advising that several brownfield sites had been identified for a new shared kennelling facility and that the indicative costs to build it would be in the region of £1m; (4) informing that the Scottish Society for the Prevention of Cruelty to Animals (SSPCA) had confirmed (a) that as from 1 September 2009 they would accept any stray dog from local authorities at a flat rate of £250 per dog together with a one off £25 veterinary fee, and (b) that they would collect any charges that would be levied by the local authorities against any owner collecting their dog which would then be offset against the cost charged to the local authority; (5) intimating that East Dunbartonshire Council had indicated they no longer wished to pursue a partnership approach towards a common kennel facility and would prefer to continue with the SSPCA; (6) outlining measures to be pursued to reduce the number of stray dogs; (7) further advising that Strathclyde Police were pursuing an amendment to the Criminal Justice Bill currently being considered by the Scottish Government to request that the collection and kennelling of stray dogs become the sole responsibility of local authorities; (8) summarising the financial implications; (9) providing, in the Appendix to the report, a copy of the draft agreement between North Lanarkshire Council and the SSPCA, and (10) seeking approval to enter into a 10 year agreement with the SSPCA in the above terms.

Arising from discussion, it was proposed that, in the event of the responsibility for stray dogs in North Lanarkshire being transferred from Strathclyde Police to this authority, an approach be made to the relevant bodies seeking a transfer of financial and other resources from the Police to the Council to fund this activity.

Decided:

- (1) that the Head of Protective Services be authorised:-
 - (a) to enter into a 10 year agreement with SSPCA for the provision of a stray dog facility as detailed in the appendix to the report;
 - (b) to enter into discussion with other local authorities, in order that contingency plans be investigated and costed, in the event that the responsibility of all stray dogs be transferred to Councils, and
 - (c) in the event of the responsibility for stray dogs in North Lanarkshire being transferred from Strathclyde Police to this Council, to approach the relevant bodies seeking a transfer of resources from Strathclyde Police to the Council to fund this activity;
- (2) that the measures as outlined in the report be approved in order to reduce the number of stray dogs being transferred to the SSPCA, and
- (3) that the report be otherwise noted.

HARTWOOD HOSPITAL BURIAL GROUND - ACQUISITION OF LAND

10. There was submitted a report dated (docketed) 19 August 2009 by the Head of Land Services (1) advising that an approach had been received from NHS Lanarkshire, the owners of the Hartwood Hospital, Hartwood (a) proposing to dispose of the former hospital site for development purposes, and (b) seeking to transfer the burial ground for maintenance to the Council; (2) informing that, the burial ground extends to 2,070 square metres or thereby and was located within the grounds of the former Hartwood Hospital site around 300 metres to the north-east of the main hospital building; (3) intimating that, after an inspection of the burial ground, it has been revealed that there was Japanese Knotweed present within the site; (4) outlining the main terms and conditions provisionally agreed following negotiations with NHS Lanarkshire, and (5) seeking approval of the acquisition of the former Hartwood Hospital Burial Ground on the terms detailed within the report.

Decided:

- (1) that the former Hartwood Hospital Burial Ground be acquired in terms as outlined in the report;
- (2) that all other terms and conditions be adjusted by the Head of Property Services as necessary, and
- (3) that the report be referred to the Policy and Resources (Property) Sub-Committee for its interests.

LAND SURPLUS TO OPERATIONAL REQUIREMENTS

(1) LAND AT 173 BONKLE ROAD, NEWMAINS

11. There was submitted a report (docketed) dated 19 August 2009 by the Head of Land Services recommending that an area of land, extending to 650 square metres, or thereby, at Bonkle Road, Newmains, be declared surplus to operational requirements.

Decided:

- (1) that the area of land extending to 650 square metres, or thereby, at Bonkle Road, Newmains, be declared surplus to operational requirements, and
- (2) that the report be remitted to the Policy and Resources (Property) Sub-Committee for consideration.

(2) LAND AT VICTORIA STREET, HARTHILL

12. There was submitted a report (docketed) dated 19 August 2009 by the Head of Land Services recommending that an area of land extending to 5,612 square metres, or thereby, at Victoria Street, Harthill, be declared surplus to operational requirements.

Decided:

- (1) that the area of land extending to 5,612 square metres, or thereby, at Victoria Street, Harthill, be declared surplus to operational requirements, and
- (2) that the report be remitted to the Policy and Resources (Property) Sub-Committee for consideration.

(3) BALMALLOCH BOTHY, KILSYTH

13. There was submitted a report (docketed) dated 19 August 2009 by the Head of Land Services recommending that an area of land, extending to 38 square metres, or thereby, at Balmalloch Bothy, Kilsyth, be declared surplus to operational requirements.

Decided:

- (1) that the area of land extending to 38 square metres, or thereby, at Balmalloch Bothy, Kilsyth, be declared surplus to operational requirements, and
- (2) that the report be remitted to the Policy and Resources (Property) Sub-Committee for consideration.

Prior to consideration of this item of business, Councillors Carrigan and McCulloch by reason of their being members of the Board of Campsie Centre Cumbernauld Limited, each declared a non-pecuniary interest in the matter and took no part in its determination.

(4) LAND AT EASTFIELD CEMETERY, CUMBERNAULD

14. There was submitted a report (docketed) dated 19 August 2009 by the Head of Land Services recommending that an area of land, extending to 38 square metres, or thereby, at Balmalloch Bothy, Kilsyth, be declared surplus to operational requirements.

Councillor McKenna, seconded by Councillor Grant, moved that the report be approved in accordance with the recommendations of the Head of Land Services.

Councillor Lyle, seconded by Councillor S. Coyle, moved as an amendment, that the matter be continued to a future meeting of this Committee.

On a vote being taken, 11 Members voted for the amendment and 16 Members voted for the motion, which was accordingly declared carried.

Thereupon, 11 Members, being more than one quarter of the Members' present and voting, having required, in terms of paragraph 57(E) of the Council's Standing Orders in relation to Committees and Sub-Committees, that the power delegated to the Environmental Services Committee be not exercised in respect of this item and the matter be referred, for determination, to the Council, the matter was referred accordingly.

Decided:

- (1) that the area of land extending to 100 square metres, or thereby, at Eastfield Cemetery, Cumbernauld be declared surplus to operational requirements;
- (2) that the report be remitted to the Policy and Resources (Property) Sub-Committee for consideration, and
- (3) that it be noted, in terms of paragraph 57(E) of the Council's Standing Orders, the powers delegated to the Committee will not be exercised in respect of this item of business and that the matter be referred for determination to the Council.

(5) LAND AT MAIN STREET, GLENBOIG

15. There was submitted a report (docketed) dated 19 August 2009 by the Head of Land Services recommending that an area of land, extending to 215 square metres, or thereby, at Main Street, Glenboig, be declared surplus to operational requirements.

Decided:

- (1) that the area of land extending to 215 square metres, or thereby at Main Street, Glenboig, be declared surplus to operational requirements, and
- (2) that the report be remitted to the Policy and Resources (Property) Sub-Committee for consideration.

REVENUE MONITORING REPORT – ENVIRONMENTAL SERVICES

16. There was submitted a report (docketed) dated 19 August 2009 by the Executive Director of Environmental Services (1) advising of the overall financial position of the Environmental Services Budget for 1 April to 17 July 2009, and (2) providing explanations of any significant variances to date and projected outturn.

Decided: that the report be noted.

COMPOSITE CAPITAL PROGRAMME 2009/10 – MONITORING REPORT

17. There was submitted a report (docketed) dated 19 August 2009 by the Executive Director of Environmental Services (1) providing an update on the financial performance of the Environmental Services Capital Programme for the period 1 April to 17 July 2009, and (2) containing details of adjustments and virements that, for the reasons detailed therein, were required.

Decided:

- (1) that the virements in the report be approved, and
- (2) that the report be otherwise noted.

BUILDING CLEANING TRADING ACCOUNTS

18. With reference to paragraph 15 of the Minute of the meeting of this Committee on 13 May 2009, there was submitted a report (docketed) dated 19 August 2009 by the Executive Director of Environmental Services advising of the trading position as recorded in the Building Cleaning Trading Accounts for the period from 1 April to 17 July 2009 and outlining the management action to control income and expenditure levels.

Decided:

- (1) that the management action taken to address the various financial pressures, be noted, and
- (2) that the report be otherwise noted.

CATERING TRADING ACCOUNTS

19. With reference to paragraph 16 of the Minute of the meeting of this Committee on 13 May 2009, there was submitted a report (docketed) dated 19 August 2009 by the Executive Director of Environmental Services advising of the trading position as recorded in the Catering Trading Accounts for the period from 1 April to 17 July 2009 and outlining the management action to control income and expenditure levels.

In the course of discussion of this item of business, and arising therefrom, in terms of paragraph 41 of the Council's Standing Orders in relation to Committees and Sub-Committees, the Convener moved that the meeting be adjourned for a period of 15 minutes and this was unanimously agreed.

Thereafter there was re-convened the meeting of the Environmental Services Committee, under the convenership of Councillor McKenna, there being present the same Members and Officers and the Committee resumed consideration of the Catering Trading Accounts.

In terms of paragraph 43 of the Council's Standing Orders, in relation to Committees and Sub-Committees, Councillor McKenna, seconded by Councillor Grant, moved that, having regard to his conduct, Councillor Delaney be suspended from the remainder of the meeting.

Councillor Lyle, seconded by Councillor S. Coyle moved as an amendment that Councillor Delaney be not be suspended from the meeting.

On a vote being taken, 10 Members voted for the amendment and 14 members voted for the motion, which was accordingly declared carried.

Thereupon, Councillor Delaney and a number of other members present, withdrew from the meeting.

Decided:

- (1) that the management action taken to address the various financial pressures, be noted, and
- (2) that the report be otherwise noted.

CLEANSING TRADING ACCOUNTS

20. With reference to paragraph 17 of the Minute of the meeting of this Committee on 13 May 2009, there was submitted a report (docketed) dated 19 August 2009 by the Executive Director of Environmental Services advising of the trading position as recorded in the Cleansing Trading Accounts for the period from 1 April to 17 July 2009 and outlining the management action to control income and expenditure levels.

Decided:

- (1) that the management action taken to address the various financial pressures, be noted, and
- (2) that the report be otherwise noted.

PARKS SERVICE TRADING ACCOUNTS

21. With reference to paragraph 18 of the Minute of the meeting of this Committee on 13 May 2009, there was submitted a report (docketed) dated 19 August 2009 by the Executive Director of Environmental Services advising of the trading position as recorded in the Parks Service Trading Accounts for the period from 1 April to 17 July 2009 and outlining the management action to control income and expenditure levels.

Decided:

- (1) that the management action taken to address the various financial pressures, be noted, and
- (2) that the report be otherwise noted.

TRANSPORT SERVICE TRADING ACCOUNTS

22. With reference to paragraph 19 of the Minute of the meeting of this Committee on 13 May 2009, there was submitted a report (docketed) dated 19 August 2009 by the Executive Director of Environmental Services advising of the trading position as recorded in the Transport Service Trading Accounts for the period from 1 April to 17 July 2009 and outlining the management action to control income and expenditure levels.

Decided:

- (1) that the management action taken to address the various financial pressures, be noted, and
- (2) that the report be otherwise noted.

STOCK ADJUSTMENTS FOR THE FINANCIAL YEAR 2008/09

23. There was submitted a report (docketed) dated 19 August 2009 by the Executive Director of Environmental Services (1) advising members of the proposed stock adjustment for materials and fuel for the financial year 2008/2009; (2) seeking approval of the stock adjustments as detailed therein, and (3) reporting that the total stock write offs for the financial year for 2008/2009 amounted to a net figure of £22,915.

Decided:

- (1) that the stock adjustments for materials and fuel for the financial year 2008/09 be approved, and
- (2) that the report be remitted to the Policy and Resources (Finance and Customer Services) Sub-Committee for its interests.

TENDER FOR THE PROVISION OF MACHINE REPAIRS AND PORTABLE APPLIANCE TESTING FOR BUILDING CLEANING EQUIPMENT WITHIN FACILITY SUPPORT SERVICES

24. There was submitted a report (docketed) dated 19 August 2009 by the Head of Facility Support Services advising of offers received in respect of tenders for the provision of machine repairs and portable appliance testing for building cleaning equipment, and seeking approval of the lowest offer, being that received from DMG Floorcare Limited, Glasgow.

- Decided:** that the Executive Director of Corporate Services accept the lowest offer, being that received from DMG Floorcare Limited, Glasgow for the provision of machine repairs and portable appliance testing for building cleaning equipment as detailed in the report.

CONSTRUCTION OF TWO RECYCLING CENTRES

25. There was submitted a report (docketed) dated 19 August 2009 by the Head of Land Services (1) providing details of tenders received for the design and construction of two new recycling centres, and (2) advising that the Executive Director of Corporate Services, following consultation with the Convener, had accepted the lowest offer, being that received from SLR Consulting Limited, Edinburgh in the sum of £121,687.50.

Decided: that the action taken by the Executive Director of Corporate Services, following consultation with the Convener, in accepting the lowest offer for the design and construction of two new recycling centres, being that received from SLR Consulting Limited, Edinburgh in the sum of £121,687.50, be noted.

PROVISION OF RECYCLING CONTAINERS TO FLATTED PROPERTIES: SCOTLAND EXCEL AWARD

26. There was submitted a report (docketed) dated 19 August 2009 by the Head of Land Services (1) advising of the tender process undertaken through the Scotland Excel Procurement Framework for the provision of recycling containers for flatted properties; (2) reminding Members that this Committee, on 27 February 2008, had agreed that specific systems be introduced at flatted properties to allow residents to participate in the Council's Recycle for Good strategy; (3) advising of the action taken by Environmental Services to procure 200 units in accordance with the terms of the Scotland Excel Procurement Mechanism, and (4) recommending (a) that the action taken by the Service in procuring the 200 units in accordance with the mechanism be noted, and (b) that the outcome of the tender process be reported to Scotland Excel in accordance with the process outlined in that framework.

Decided:

- (1) that the action taken by the Executive Director of Environmental Services, in procuring 200 units for the provision of recycling assistance for flatted properties be noted, and
- (2) that the Head of Land Services report the outcome of the tender process to Scotland Excel in accordance with the process outlined in that framework.

OUTCOME OF TENDERING PROCESS: EASTFIELD CEMETERY MAJOR EXTENSION

27. There was submitted a report (docketed) dated 19 August 2009 by the Head of Land Services (1) providing details of tenders received for cemetery extension works to the burial ground at Eastfield Cemetery, Cumbernauld, and (2) advising that the Executive Director of Corporate Services, following consultation with the Convener, had accepted the lowest offer, being that received from Land Engineering (Scotland) in the sum of £574,849.42.

Decided: that the action taken by the Executive Director of Corporate Services, following consultation with the Convener, in accepting the lowest offer for cemetery extension at Eastfield Cemetery, Cumbernauld, being that received from Land Engineering (Scotland) in the sum of £574,849.42, be noted.

TENDER EVALUATION CUMBERNAULD HOUSE PARK LAND DRAINAGE IMPROVEMENT WORKS

28. There was submitted a report (docketed) dated 19 August 2009 by the Head of Land Services (1) providing details of tenders received for construction of a new land drainage system within the grounds of Cumbernauld House, Cumbernauld, and (2) advising that the Executive Director of

Corporate Services, following consultation with the Convener, had accepted the lowest offer, being that received from Land Engineering in the sum of £54,815.25.

Decided: that the action taken by the Executive Director of Corporate Services, following consultation with the Convener, in accepting the lowest offer for the construction of a new land drainage system within the grounds of Cumbernauld House, Cumbernauld in the sum of £54,815.25, be noted.

FLEET PROCUREMENT 2008/09

29. There was submitted a report (docketed) dated 19 August 2009 by the Head of Land Services (1) providing details of tenders received for the acquisition of 10 vehicles for cleansing services and one plant item for the Grounds Maintenance Section, and (2) advising that the Executive Director of Corporate Services, following consultation with the Convener, had accepted the most economically advantageous tender in each case, as detailed within the report.

Decided: that the action taken by the Executive Director of Corporate Services, following consultation with the Convener, in accepting the offers as detailed in the report, be noted.

STRATHCLYDE COUNTRY PARK CARAVAN AND CAMPING SITE LEASE TENDER EVALUATION

30. There was submitted a report (docketed) dated 19 August 2009 by the Head of Land Services (1) advising of the outcome of the evaluation process in relation to the invitation to tender for the operational lease and development of the caravan and camping site at Bothwellhaugh within Strathclyde Park; (2) detailing the background relative thereto; (3) summarising the tenders received, together with the financial value over a period of five years, and financial/quality scorings for each company; (4) intimating that, during the evaluation process, it had been noted that there may be an opportunity for further commercial development, which would be suitable for the development of a small holiday chalet complex; (5) advising that the proposal received from Abbeyford Caravan Company (Scotland) Limited was the most economically advantageous offer, and (6) recommending (a) that acceptance be agreed, in principle, of the offer from Abbeyford Caravan Company (Scotland) Limited for the operational lease of the caravan and camping site within Strathclyde Park for an initial period to be agreed in terms of the project lease, and subject to full negotiations and agreement of the lease conditions; (b) that the Executive Director of Environmental Services, in conjunction with the Executive Director of Corporate Services, be instructed to conclude negotiations on the project brief and agreement of the lease conditions, and (c) that the Executive Directors of Environmental and of Corporate Services jointly identify a suitable location for the development of a small scale holiday chalet complex within Strathclyde Country Park and undertake to seek tenders for the commercial development and operation of such facilities.

Decided:

- (1) that acceptance be agreed, in principle, of the offer from Abbeyford Caravan Company (Scotland) Limited for the operational lease of the caravan and camping site within Strathclyde Country Park for an initial period to be agreed in terms of the project brief, and subject to full negotiations and agreement of the lease conditions, and
- (2) that the Executive Director of Environmental Services, in conjunction with the Executive Director of Corporate Services (a) be instructed to conclude negotiations on the project brief and agreement of the lease conditions, and (b) jointly identify suitable locations for the development of a small scale holiday chalet complex within Strathclyde Country Park and undertake to seek tenders for the commercial development and operation of such facilities.

ASSET MANAGEMENT PLANNING - LEARNING AND LEISURE SERVICES PROPERTY RATIONALISATION OF COMMUNITY FACILITIES

31. With reference to paragraph 21 of the Minute of the meeting of the Learning and Leisure Services Committee held on 18 August 2009, approving a report dated 15 July 2009 by the Head of Community Information and Learning there was submitted that report (1) providing an update regarding the progress relating to the six community facilities previously approved for closure by the Learning and Leisure Services Committee in January 2009; (2) outlining proposals for the closure of a further 7 facilities, and of the transfer of one facility to Housing and Social Work Services, and (3) recommending that the report be referred to this Committee for its interests.

Decided: that the report be noted.

PROPOSED LEASE RENEWAL - BOWLING CLUB, MAIN STREET, BANTON, KILSYTH

32. There was submitted a report (docketed) dated 5 August 2009 by the Head of Property Services (1) seeking approval of the proposed extension of the lease of the Bowling Club, Main Street, Banton, Kilsyth to Banton and Kelvinhead Bowling Club; (2) detailing the background relative thereto; (3) summarising the terms and conditions in relation to the lease, and (4) recommending that all terms and condition of the lease renewal be adjusted by the Head of Property Services.

Decided:

- (1) that the extension of the lease of the Bowling Club, Main Street, Banton, Kilsyth to Banton and Kelvinhead Bowling Club be approved;
- (2) that the Head of Property Services be authorised to adjust all terms and conditions of the lease renewal, and
- (3) that the report be otherwise noted.

CONFERENCES

33. There was submitted a report (docketed) dated 21 July 2009 by the Head of Central Services advising that seven invitations had been received in respect of Member attendance at conferences.

Decided:

- (1) that the attendance of one Member at the conference entitled "Frontline Services: Climate Change and Carbon Reduction Commitment" held on 1 July 2009 in Manchester be homologated;
- (2) that one Member attend the conference entitled "Scottish Waste and Resources Conference 2009 – Delivering Zero Waste in Scotland" to be held on 6-7 October 2009 in Glasgow, and
- (3) that no other attendance be otherwise authorised.