

NORTH LANARKSHIRE COUNCIL

REPORT

To: ENVIRONMENTAL SERVICES COMMITTEE		Subject: STRATHCLYDE POLICE SERVICE LEVEL AGREEMENT FOR CLEANING, JANITORIAL AND PEST CONTROL SERVICES
From: HEAD OF FACILITY SUPPORT SERVICES		
Date: 26 JULY 2011	Ref: GP/IW/LH	

1. Introduction

1.1 The purpose of the report is to advise Committee of progress with the tender for the Service Level Agreement for cleaning, janitorial and pest control services for Strathclyde Police Authority.

2. Background

2.1 The former Strathclyde Joint Police Board entered into a Service Level Agreement for cleaning services for 'N' Division with North Lanarkshire Council effective from 1 September 2004. A less formal arrangement is in place for janitorial service provision.

2.2 Thirteen police offices are serviced on a daily basis by thirty six cleaning and seven janitorial staff.

2.3 At the Strathclyde Police Authority meeting on 3 June 2010 approval was given to expose the provision of cleaning and janitorial services at properties occupied by Strathclyde Police to competitive tender. At Environmental Services Committee on 2 August 2010 a previous report on this matter advised that participation in future would be dependant on geographical packaging of the work. Facility Support Services were requested to progress tender preparation when this was made available.

2.4 Strathclyde Police Authority advised that the tender would be for the entirety of the service rather than for each Division and provision of pest control services was added to the specification. As a result, a consortium of eleven local authorities led by Cordia, Glasgow City Council's arms length organisation was formed to tender for this work. The tender return date was 20th July with contract award date no later than three months thereafter. The duration of the contract is for four years with a planned commencement date of January 2012.

3. Personnel Implications

3.1 As part of the tender process, North Lanarkshire Council was required to return personnel information to allow tenderers to reach a view on whether the Transfer of Undertakings (Protection of Employment) Regulations apply. Following consultation with Legal Services, the completed information was returned in October 2010.

3.2 Discussion has taken place with the relevant Trade Union representatives and cleaning and janitorial employees based within the police properties on the tender process.

4. Financial Implications

- 4.1 The timing of the tender preparation process and committee reporting cycles mean that financial implications are not fully developed at the time of preparing this report. Commercial sensitivity is also required with regard to financial information.
- 4.2 The income received by the Council from the delivery of cleaning and janitorial services within 'N' Division is approximately £500,000 per annum. Financial performance has been satisfactory over the duration of the Service Level Agreement.
- 4.3 It is the stated aim of Strathclyde Police Authority to achieve substantial savings from the competitive tender of this work.

5. Recommendation

- 5.1 The Committee is asked to note: -
 - 5.1.1 the content of this report and the submission of a tender for the provision of cleaning, janitorial and pest control services as part of a consortium bid led by Cordia; and
 - 5.1.2 to request a further report on the outcome of the tender for cleaning, janitorial and pest control services for Strathclyde Police Authority.



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Local Government Access to Information Act: For further information please contact Graham Patrick, Head of Facility Support Services on 01236 616485.