

REPORT

To: ENVIRONMENTAL SERVICES COMMITTEE		Subject: REQUEST FOR APPROVAL TO TENDER FOR WINDOW CLEANING SERVICES
From: HEAD OF FACILITY SUPPORT SERVICES		
Date: 30 OCTOBER 2012	Ref: GP/JB	

1. Purpose of Report

- 1.1 The purpose of this report is to seek committee approval for the tender process for Window Cleaning Services within the current portfolio of Facility Support Services.

2. Background

- 2.1 The current contract commenced on 1st April 2010 for a period of 2 years with the option to extend for a 12 month period. The contract expires on 31st March 2013.
- 2.2 The spend for 2011-12 for Window Cleaning Services was £ 31,655.

3. Proposals/Considerations

- 3.1 It is proposed that Facility Support Services commence the tender process for the contract for Window Cleaning Services for a period of 2 years with the option to extend for a further 12 months.

4. Financial & Corporate Considerations

- 4.1 The estimated value of the contract for the period of two years and an extension of 12 months is £99,000.

5. Recommendation

- 5.1 Committee is asked to approve –
- The tender process for the provision of Window Cleaning Services within the current portfolio of Facility Support Services for a 2 year period with the option to extend for 12 months to run from 1st April 2013.



GRAHAM PATRICK
HEAD OF FACILITY SUPPORT SERVICES

Local Government Access to Information Act: for further information on this report, please contact Graham Patrick on 01236 632651