

To: HOUSING AND SOCIAL WORK SERVICES COMMITTEE	Subject: TERM MAINTENANCE CONTRACT FOR EXTERNAL CCTV WITH ALARMS, MAINTENANCE & REPAIRS CONTRACT 2010-2013
From: HEAD OF HOUSING SERVICES	
Date: 5 AUGUST 2010	Ref: EMCh/RS/EW

### 1. Purpose of Report / Introduction

1.01 The purpose of this report is to advise Committee of the outcome of the tendering procedure relative to the term contract for External CCTV with Alarms, Maintenance and Repairs Contract 2010-2013 and seek approval to award the contract.

### 2. Background

Tender documents were prepared for the provision of a contract covering cyclical servicing maintenance and repair of external CCTV systems and any alarm systems covering these systems located in various housing estates.

### 3. Proposals / Considerations

3.01 The funding for this work is contained within the Housing Revenue Account. The term of the contract is for a three year period, with an option to extend for a further two years, that would be subject to an assessment of the contractor's performance and budget availability.

3.02 Tender documents were issued to the three contractors with the tender returns as detailed below –

<u>Contractor</u>	<u>Price</u>	<u>Quality</u>	<u>Total</u>
Sim Ltd	60.00%	32.27%	92.27%
Scotshield Ltd	57.05%	40.00%	97.05%
ADT Fire & Security	50.62%	25.74%	76.36%

3.03 The tenders were evaluated on the basis of 60% price and 40% quality in accordance with the Construction Procurement Manual published by the Scottish Government.

3.04 After checking, the most economically advantageous offer was the tender submitted by Scotshield Ltd.

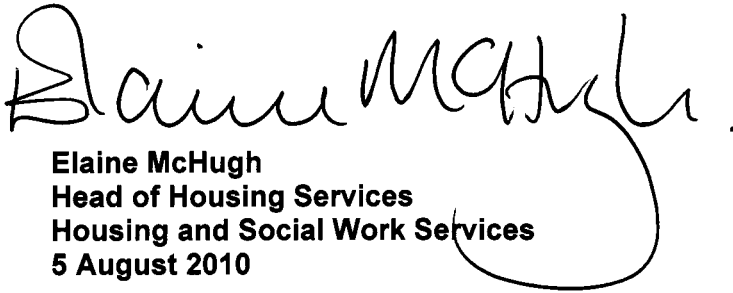
### 4. Financial / Personnel / Legal / Policy / Equalities Implications

The cost of the work can be contained within the HRA revenue repairs budget and the budget is £122,900.00.

## 5. Recommendations

It is recommended that the Committee:

- (i) note the terms of the Report and approve the recommendations set out in paragraphs 3.02 and 3.04 for the Term Maintenance Contract for External CCTV with Alarms, Maintenance and Repairs for a three year period, with an option to extend for a further two years, commencing on 1 July 2010.
- (ii) note that in accordance with the delegations given to the Executive Director of Corporate Services, this project is being progressed for acceptance, after consultation with the Convenor.



**Elaine McHugh**  
**Head of Housing Services**  
**Housing and Social Work Services**  
**5 August 2010**

For further information about this report please contact Robin Slater, Property Services Manager, on 01698 338628.