

~~CONFIDENTIAL~~ 3(b)(c)

MINUTES OF THE MEETING OF KILSYTH C.COUNCIL ON 15<sup>TH</sup> SEPTEMBER

PRESENT : Mrs M MacMillan  
Mrs C Sullivan  
Mrs R Brown

Mr J Freebairn  
Mr H Dempsey

~~Mrs E Currie  
Mrs J McLachlan~~

1. APOLOGIES

Mr G Letham  
Mr S Johnson  
Mr B Taylor

Mrs A Fleming  
Mrs J Jones  
Inspector Love

2. POLICE REPORT - 9 items

- Various disorderly conduct cases.
- Vandalism at Kilsyth Academy continues.
- Burngreen Raves have now been stopped.
- 19a Main Street is now vacant.
- Safer Seniors Roadshows being organised although Kilsyth is not one of the six venues.
- Older people getting bogus callers are being referred to the S. Work dept.
- Double yellow line repainting at Market St. will be carried out with Main St. work.
- Application for hand-held speeding equipment has been put in.
- New anti-social laws applicable from 1<sup>st</sup> November.

3. MATTERS RAISED BY MEMBERS OF THE PUBLIC

Mr Stark complained about the sign at Burgh Chambers.  
A lady whose husband recently died has been informed that she is 84<sup>th</sup> on the list to get her grass cut. Letter to be sent to the Council.

4. APPROVAL OF MINUTES OF MEETING HELD ON 18<sup>TH</sup> AUGUST 2004

*Minutes approved.*

5. MATTERS ARISING

Mrs V Palthorpe resigned but still willing to help out if needed. Letter of thanks to be sent.

JM approached shop owner at bottom of Main St regarding paint on wall – letter to be sent

Burngreen lights issue is still ongoing

6. TREASURER'S REPORT

Council paid £1350 twice so £1350 has still to be repaid. Balance is £20,054.62 with £890 still to go in from Farmers Market. Some cheques still to come off total.

7. CORRESPONDENCE – CHAIRMAN & SECRETARY

Copy attached.

## 8. PLANNING

Various planning issues including 3 chalets adjacent to Banton Loch House.

## 9. ENVIRONMENT

1 skip was placed at Kingsway briefly however no-one saw any skips at Manse Road. Stones dumped in Garrell Burn – Environmental Warden is contacting SEPA.

## 10. TOWN CENTRE – FARMERS MARKET

MM and GL attended a meeting at Aberfeldy convened by SFMA> Recycling people may have a stall at next Farmers Market.

## BOOT SALES

The last Car Boot Sale had to be cancelled due to inclement weather so the next half dozen will be indoors. It was also suggested that the C Boot Sale could be adversely affecting the Farmers Market so could it be held on another day – CS to look into booking Burngreen Hall for the 2<sup>nd</sup> Saturday of every month for the next six months.

## ONGOING DEVELOPMENTS

CS and MM visited Alloa Market to get an idea of the proposed market for Kilsyth. Lidl is due to open on 7<sup>th</sup> October.  
New café at bottom of Main Street may be opening on 31<sup>st</sup> October.  
Funeral Directors opening in Main Street soon.  
Supercounty want to come along to talk about their plans for a Community Garden. A public meeting is also planned.

## 11. K & V FORUM

A list was given out about good and bad points in the area.  
KVCP have had several meetings and are willing to go out to any groups to talk about their plans.

12. WEBSITE - To be discussed at next meeting.

13. STATIONERY - To be discussed at next meeting.

14. A.O.B.

Naz Newsagents may still not be addressing problem.  
BBC doing a series on Kilsyth, information given out.

## 15. ELECTION ON 8<sup>th</sup> OCTOBER 2004

Everyone present has returned forms for appointment to next C.C. Depending on numbers an election may not be necessary. Date of next meeting and result of appointments will be forwarded form NLC.

## MINUTE

### INAUGURAL MEETING OF KILSYTH COMMUNITY COUNCIL

WEDNESDAY, 13<sup>TH</sup> OCTOBER 2004

#### 1. Appointment of Members

**Present:** Henrietta Brown Elizabeth Currie  
Hugh Dempsey Aileen Fleming  
John Freebairn Scott Johnson  
Margaret MacMillan Jean McLachlan  
John Smithson Brian J Taylor  
Alex Machray

**Apologies:** Gordon J Letham Carol Sullivan

#### 2. Appointment of Chair

Margaret (Margot) MacMillan was proposed by Scott Johnson, all members agreed.

#### 3. Appointment of Vice-Chair

Scott Johnson was proposed by Margot MacMillan and seconded by Brian Taylor. Hugh Dempsey was proposed by John Freebairn. Scott Johnson was elected with seven votes against two for Hugh Dempsey.

#### 4. Appointment of Treasurer

Elizabeth (Betty) Currie was proposed by Scott Johnson and seconded by Margot MacMillan.

#### 5. Appointment of Secretary

##### a. Correspondence Secretary

Aileen Fleming was proposed by Margot Macmillan, all members agreed.

##### b. Minute Secretary

Alex Machray was proposed by Brian Taylor and seconded by Jean McLachlan. Brian Taylor was proposed by Betty Currie and seconded by John Smithson. Alex Machray received 5 votes to the 3 received by Brian Taylor.

### **5.1. Appointment of Projects Organiser (encompassing Events & Environment)**

Gordon Letham was proposed by Hugh Dempsey and seconded by Scott Johnson.

### **5.2. Proposal for Position of Planning Convener**

Hugh Dempsey proposed that a new position of Planning Convener be created and that John Freebairn be elected to that position. The proposal was not seconded.

## **6. North Lanarkshire Scheme for the Establishment of Community Councils**

No points were contested or items raised by members.

## **7. Model Constitution**

There was some discussion as to whom should act as signatories on the Community Council bank account. The decision was taken that the current signatories shall be retained.

John Freebairn proposed that the Constitution be amended to allow minutes, etc to be distributed via e-mail. The amendment was agreed universally and is to be recorded and signed by the Community Council Secretary. North Lanarkshire Council are to be notified.

Scott Johnson moved that the Constitution be adopted by the Community Council. All members agreed.

## **8. Miscellaneous Matters**

No points were contested or items raised by members.

## **9. Co-option of Members to the Community Council**

Alex Machray is to be co-opted, although full voting rights are to be deferred until the 1<sup>st</sup> December 2004.

Apologies were received from John Cullen for not returning his paperwork in time in order to be able to attend this meeting. He fully intends to attend and contribute to Kilsyth Community Council.

Kilsyth Community Council is to approach Kilsyth Rotary Club to ask if any member wishes to become co-opted into the Community Council.

Kilsyth Academy has been approached and asked if any pupil would be interested in taking part in the Community Council.

Hugh Dempsey made the suggestion that the local churches be approached for single nominations to the Community Council from each.

**10. Any Other Competent Business**

**a. Expenses**

Margot MacMillan suggested that expenses be entered every three months from this date. Scott Johnson is to create an expenses claims form for Kilsyth Community Council.

**b. Stationery**

Hugh Dempsey relinquished his responsibility for Kilsyth Community Council stationery. Scott Johnson is to assume this responsibility. Examples of the current stationery are to be collated at the next meeting of the Community Council.

**c. Annual General Meeting**

The date of the AGM is to be moved to the April meeting of the Community Council, beginning with the 2005 meeting.

**d. Planning**

Kilsyth Congregational Church is seeking approval to open their Main Street Café prior to the completion of the refurbishment of the residential properties above the café. Kilsyth Community Council members have given their approval.

Approved 17.11.04 subject to addition to item 7  
"correspondence secretary's name to be added to,  
and former vice-chairman's name to be deleted from  
the current list of signatories"

M. Macmillan

## KILSYTH COMMUNITY COUNCIL

Minute of meeting held on 20 October 2004

PRESENT: Mrs M MacMillan Mr S Johnson Mrs E Currie Mrs A Fleming  
Mr A Machray Mrs J McLachlan Mr J Freebairn Mr B Taylor  
Mr J Smithson

1. APOLOGIES: Mr G Letham Mrs R Brown  
Mr H Dempsey Mrs C Sullivan  
Community Police

2. Presentation by Clanranald Trust. Mr Darren Moyes and Mr Charlie Allan presented on the work of the trust. Members visited schools, youth groups, etc to demonstrate costumes and weaponry and promote our heritage and culture. A major project planned is the building of a full-scale replica fortified village at Duncarron, not far from Carronbridge. The trust would like the Community Council to share in this project and issued an invitation for a member to join the advisory management committee.

3. Presentation by Scottish Covenanters Memorial Association. Mr Bill Niven and Mr John Reardon presented on the work of the Association. The Association was formed in 1966, has in excess of 400 members and has restored and maintained many memorials commemorating the period of the Covenanters (1638-1688). The Association was looking at new ways of highlighting this important part of Scots history.

Following both presentations, the Chairman opened up the meeting for questions. The following was agreed: -

- a. That the possibility of a re-enactment of the Battle of Kilsyth should be investigated
- b. That a 2<sup>nd</sup> memorial to the Covenanters should be considered

It was further agreed that it would be good if The Clanranald Trust and the Covenanters Memorial Association could work with the Community Council in taking things forward. Mr Moyes will forward details of previous enactments to the CC and the subject would be discussed at the next meeting. The Chairman invited the Clanranald Trust to visit our Farmers Market over the next few months.

#### 4. POLICE REPORT

The Chairman reminded members that Inspector Alex Love has now retired and a letter of appreciation has been sent to him on behalf of the Community Council. Sgt. Smith, based at Cumbernauld, will take responsibility for community policing within the area until a replacement officer is in post.

A number of issues were raised including (a) the phasing (and lack of sonic warning) of the new traffic lights on Airdrie Road and Parkfoot; (b) people using the reserved disabled parking spaces at the rear of the Main Street; (c) inconsiderate parking adjacent to the Burngreen Health Centre.

#### **5. MATTERS RAISED BY MEMBERS OF THE PUBLIC**

The Secretary raised concerns about school children crossing the main road at the junction of Balmalloch Road and Glasgow Road. Also a complaint had been received regarding excessive noise from ice cream vans, particularly in the Barrwood area. It was agreed that the Secretary should write to Mr Jim Watson, NLC Planning Department, and invite him to attend our meeting to discuss these and the other issues discussed as part of the Police Report.

#### **6. APPROVAL OF MINUTE OF MEETING HELD ON 15 SEPTEMBER 2004**

Mrs Betty Currie moved to adopt the minute and Mrs Jean McLachlan seconded.

#### **7. MATTERS ARISING FROM MINUTE OF 15 SEPTEMBER 2004**

No major items needed to be discussed

#### **8. TREASURER'S REPORT**

Balance in account is £20,723.32

#### **9. CO-OPTION OF MEMBERS**

The following members were co-opted: -

Mr Alan Stevenson - Proposed by Mr Scott Johnson; Seconded by Mr John Smithson

Mr John Cullen - Proposed by Mrs Betty Currie; Seconded by Mrs Jean McLachlan

Mr Brian Taylor was appointed to represent the Community Council on the Clanranald Trust Advisory Management Committee

#### **10. CORRESPONDENCE - CHAIRMAN & SECRETARY**

Copy attached

#### **11. PLANNING MATTERS**

A number of planning applications were considered.

The Vice-Chairman raised the question of renewing the mandate to oppose the proposed development at Cavalry Park was discussed. There had been some changes in the membership of the Community Council since the

decision to oppose the planning application was taken. It was agreed that the mandate should be renewed. On a show of hands, nine members voted to renew the mandate, one member voted against.

## 12. ENVIRONMENTAL MATTERS

The Chairman advised members that the Friends of Burngreen meet on the 2<sup>nd</sup> Tuesday of the month at 6.30pm in the Congregational Church Hall. The Chairman agreed to attend the next meeting; thereafter a rota of members attending will be arranged.

## 13. TOWN CENTRE

LIDL Supermarkets have made a large notice board available to the Community Council in their new store that we can use to promote community events. Cowan Print has been approached to produce a design for the magnetic backing.

The last Farmers' Market made a small profit.

The Christmas Lights in the town will "go live" on 30 November 2004.

The Secretary gave a short update on preparations for the Christmas Pageant. The Burngreen Bandstand would be used as the main focal point, with stalls and craft stands surrounding. The pageant will be held on 11 December 2004 and the parade(s) will start at 1.30pm. Fund raising events to support the pageant were being planned.

## 14. KILSYTH&VILLAGES FORUM

Vicky Palethorpe will represent the Community Council at the next meeting of the forum. Thereafter a member will attend bi-monthly meetings on a rota basis.

## 15. WEBSITE

No report was available.

## 16. AOCB

The Chairman suggested that the December meeting could be brought forward to 8 December 2004. The Christmas Dinner could follow this meeting at 8.30pm. This was agreed. The <sup>Vice-Chairman</sup> Treasurer will make a provisional booking for 15 members at the Scarecrow.

## DATE OF NEXT MEETING

The next meeting will be held on Wednesday 17 November 2004 at 7.30pm.

Approved 17.11.04  
Mr Macmillan

## KILSYTH COMMUNITY COUNCIL

Minute of meeting held on 17 November 2004

PRESENT: Margot MacMillan Aileen Fleming Elizabeth Currie Alex Machray  
Gordon Letham Jean McLachlan John Freebairn Brian Taylor  
John Smithson Alan Stevenson Carol Sullivan Hugh Dempsey

Councillor Jean Jones Community Police Officers (part-time)

1. APOLOGIES: Scott Johnson Rita Brown

### 2. POLICE REPORT

Constables Lesley Cuthbertson and Laurence Meldrum provided a short police report. Lesley confirmed that there were now 4 community police officers based in Kilsyth. Inspector Bob Hope has replaced Inspector Alex Love as the Area inspector with responsibilities for community policing in the Kilsyth and Cumbernauld area. Inspector Hope will be based in the Cumbernauld police office. A Scotland wide initiative "Safer Scotland" was taking place with a focus on underage drinking, violence and vehicle thefts. 2 serious assaults had been reported and were the subject of ongoing investigations. A high value vehicle theft was also being investigated. An off licence had been reported for allegedly selling alcohol to underage youths.

Members raised a number of issues. These included young people hanging around the Archways area, causing concern to the elderly people living in that area and specific acts of vandalism in Main Street. The officers confirmed that they were aware of these issues and were planning a higher police presence in the area. Carol Sullivan commented on the time taken for calls to be handled by the Police Call Centre. Delays introduced made the process of calling the police for assistance less effective than the previous direct calls to Kilsyth Police Station.

### 3. MR TOM PEEBLES, NLC TRAFFIC MANAGEMENT DEPT.

The Chairman introduced Mr Peebles who had been invited to the meeting to discuss a number of traffic related issues:-

- a. Mr Peebles provided details on the operation of the new Puffin crossings on Airdrie Road, adjacent to the Lidl Supermarket. The 2 crossings were each controlled by 3 sensors that detected road traffic and pedestrians. There was also a revolving cone at the bottom of the push button panel for sight-impaired pedestrians to indicate when they should cross. An audible sounder could cause confusion with the 2 sets of lights so close to each other. Various suggestions were discussed in detail and Mr Peebles agreed to review the operation of the crossings including extending the time allowed for pedestrians crossing.

- b. Parking adjacent to the Burngreen Health Centre was the next issue discussed. The main reason for the serious congestion was members of the public being inconsiderate and lazy when parking when a large car park nearby lay almost empty. Various solutions were discussed. Mr Peebles agreed to get the ambulance bay and entry points re-marked. He agreed to commence a consultation on how best to resolve this ongoing problem. Parking within Burngreen adjacent to the Social Services building was also to be investigated as this was sometimes blocking pedestrian access through to Duntreath Terrace and Market Square.
- c. Mr Peebles confirmed that a pedestrian crossing was to be provided on Glasgow Road at the bottom of the steps leading to Corrie Brae with work starting in January 2005. The Secretary raised the issue of children crossing Glasgow Road at the junction with Balmalloch Road. Councillor Jones reminded members that the safety of children living south of Glasgow Road and re-zoned to Balmalloch Primary School was the responsibility of individual parents. The Secretary responded that older children attending the Academy were unlikely to walk along to the new crossing and were therefore in danger when crossing this busy road.
- d. The Chairman tabled a letter from Rita Brown who had received a number of representations from members of the public requesting the introduction of a one-way system adjacent to Balmalloch Primary School. The present situation was chaotic with parking and visibility at Kingsway and Neilston Walk a real danger to the children attending the nursery and primary schools. Mr Peebles stated that he had written to Councillor Jones and will investigate the situation further with a view to taking corrective action. He would also arrange for the Schools Liaison Officer to visit the school as part of the exercise of educating children and parents.
- e. John Freebairn reminded Mr Peebles that 2 orders to provide dropped kerbs on Kingston Road/Stirling Road had still to be completed. He also asked if excessive glare from the garage lights in Stirling Road could be investigated as well as nose in parking at Parkfoot adjacent to the Council Offices.
- f. John Smithson commented on vehicles parking on the bends of Balmalloch Road and Parkburn Road which were busy through roads.
- g. Betty Currie raised the issue of providing off-street parking on Manse Road, similar to that provided on Arden Grove. Mr Peebles stated that no budget was available to implement such a facility.

The Chairman thanked Mr Peebles for his attendance and looked forward to receiving his responses to the various issues raised.

#### 4. REVIVAL RADIO

The Secretary stated that Revival Radio, a local radio station based in Cumbernauld, presently held a licence to broadcast for 1 month each year. The station was looking to build a portfolio of local support with a view to applying for a licence to broadcast throughout the year and had requested

the support of Kilsyth Community Council. It was agreed that the Secretary should write to Revival Radio confirming our support for the venture.

#### 5. MATTERS RAISED BY MEMBERS OF THE PUBLIC

Several issues had been brought to the attention of members, including the provision of shopping baskets at the Lidl Supermarket and questions related to the refurbishment work in Main Street. It was agreed that it would be more appropriate if individuals raised these issues personally with the relevant authorities.

#### 6. APPROVAL OF MINUTE OF MEETING HELD ON 13 OCTOBER 2004

With changes to the signatories for the bank account noted, John Smithson, seconded by Jean McLachlan, adopted the minute.

#### 7. APPROVAL OF MINUTE OF MEETING HELD ON 20 OCTOBER 2004

John Smithson, seconded by Carol Sullivan, adopted the minute.

#### 8. MATTERS ARISING FROM MINUTES

The Chairman had received a letter from the Clanranald Trust giving details of what will be provided at the next Farmers' Market. It was agreed that the possibility of incorporating a larger scale event in next year's Civic Week celebrations was probably more appropriate. Councillor Jones agreed to take this proposal to the Civic Week Committee at the AGM to be held on Wednesday 24 November 2004.

The Chairman had also received a letter from the Scottish Covenanters Memorial Association confirming that they would correspond further following a meeting of their executive in February 2005.

#### 9. TREASURER'S REPORT

The Treasurer reported the present balance in account as £1,908.90

#### 10. CORRESPONDENCE - CHAIRMAN & SECRETARY

Copy of each is attached

The Chairman had received a proposal from Scott Johnson that all local politicians, including MP, MSP, list MSPs and local Councillors should be individually invited to attend and present at one Community Council meeting per year. These invitations would be publicised well in advance and would not affect the open invitation given to all politicians to attend our monthly meetings. This proposal was agreed.

The Secretary confirmed that NLC had agreed future correspondence could make use of email technology. The constitution would be revised to reflect this change.

The Chairman welcomed Ray Cooper from the Rotary Club to the meeting. The Chairman agreed to enquire with NLC if we could co-opt Ray as a member of the council although he was not on the local voters' roll.

## 11. PLANNING MATTERS

Details of a planning application for 56 Main Street proposing a Pizzeria, Café and Take Away were available for members to view. After discussion it was agreed that the Secretary should write to NLC Planning Department confirming our support for the application. The OPEN SPACE strategy paper was still circulating around interested members.

## 12. ENVIRONMENTAL MATTERS

- a. Dumbreck Marsh. Gordon Letham provided a short report. Progress to date had been excellent and prospects for funding of future projects were encouraging.
- b. Burngreen Park. The Friends of Burngreen were hoping to restore the Fountain in Burngreen Park to working order. The Murdoch family had donated both the Fountain and the Bandstand to the town. Jean McLachlan agreed to attend the next meeting on Tuesday 14 December 2004.

## 13 TOWN CENTRE

- a. Farmers' Market. The Chairman noted that attendance at recent markets had been falling and the situation was being monitored. One reason may have been the late placing of posters advertising the market day and this had been addressed. Town Centres Initiative has agreed to contribute towards the costs of producing the market leaflets. It was agreed that we should investigate joining the Farmers' Market Association which provides assistance to new and smaller markets.
- b. Car Boot Sales. The public support for the 2 sales held in the Burngreen Hall had been disappointing compared to the response when the market was held in Main Street. Carol Sullivan confirmed that a sale would be held in December but probably not in January. Hugh Dempsey suggested that another venue such as the Masonic Hall could be considered.
- c. Community Notice Board at Lidl. A discussion took place on the use of the new notice board being designed for Lidl's Supermarket. Various opinions were expressed including keeping the board exclusively for Community Council use or making the board available to other community based groups in the town. It was agreed to postpone a decision for 2/3 months.

#### 14. PAGEANT

Gordon Letham provided a short progress report and confirmed that most of the arrangements for the day were in hand.

#### 15. KILSYTH & VILLAGES FORUM

The Chairman stated that we had been asked to support the Vision Statement for the Kelvin Valley. It was agreed that the Secretary should write to the Forum confirming our support.

#### 16. WEBSITE

Gordon Letham invited members to email him with any new information for posting on the website.

#### 17. A.O.C.B.

The Chairman commented on the report from NLC following the local bus tour arranged by NLC North Area Committee  
Gordon Letham stated that he had recently been inside the White House. This building is now owned by Red Urban (who also own the former Co-operative building at 56 Main Street).

#### 18. DATE OF NEXT MEETING

The next meeting will be held on 8 December 2004, starting at 7.30pm. Christmas Dinner will follow in the Scarecrow at approximately 8.30pm.