

Minutes of the Meeting of Kilsyth and Villages Forum held on Monday 2nd November 09, Old Library, Kilsyth.

	MINUTES	ACTION
	<p><u>Welcome</u></p> <p>The Chair welcomed everyone in attendance.</p> <p><u>Special Item – Kelvin Valley Action Plan</u></p> <p>Rosalyn apologised on behalf of Planning as no one was available to attend this meeting. Paul Carter expressed his dissatisfaction at this non-attendance. However, Paul had a positive suggestion that perhaps a few of the members including him could go along and have a meeting with Lorna Bowden in order that she is up to speed when she does visit. Paul asked Rosalyn if she would organise this meeting</p> <p><u>Presentation by NHS - Bowel Screening</u></p> <p>Non attendance</p>	<p>Rosalyn</p>
1	<p><u>Attendance & Apologies</u></p> <p>Catherine Martin, Ena Fleming, James Hunt, Paul Carter, Ian Jarvis, Cllr M. Griffin, Thomas Bowler, Rosalyn Griffith (NLC, Community Engagement Officer), Yvonne Cameron (CVSNL Minute Secretary)</p> <p>Apologies note: Vicky Palethorpe</p>	
2	<p><u>Minutes Adopted & Matters Arising</u></p> <p>Catherine advised members that the Youth Conference is on 14.11.09</p> <p>Rosalyn spoke about training from CVSNL and stated that there had not been a great uptake from members or indeed many of the Forums. She reminded members that training is available from CVSNL. Iain at this point explained to Rosalyn that members were very experienced in many different aspects and therefore felt that the training CVSNL had on offer at this time, would not be of any benefit to the members.</p> <p>Rosalyn advised members that the Secretariat Support from CVSNL would end 31.3.09. At this point Catherine explained that she had received a letter from Sandie McKay looking for a plan of action after March 2010. Paul stated that minute taking/secretarial support was really only what the Forum would lack after March 2010. Catherine suggested that this issue should be put forward to the next Executive meeting to discuss in greater depth.</p> <p><u>Local Development Programme</u></p>	

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	<p>Paul asked Rosalyn if she had an up to date list. Rosalyn agreed to take the responsibility of now making sure there is an up to date list. Paul asked if the list could be circulated with the minutes to allow members to comment and thereafter members could meet with M. Dickson.</p> <p><u>Logo</u></p> <p>Completed. Rosalyn distributed a copy of the Forum logo and colour scheme to members. She also informed members that pens, bags and pencils had been ordered. Iain asked if Catherine would send out a copy of the logo and colour schemes to members in a jpg document. Catherine agreed to e-mail this to members.</p> <p><u>Sub Groups</u></p> <p>Paul asked Catherine if she had any names. Catherine explained that she had not managed to get names to date, but that she would follow this up for the Executive meeting.</p> <p>Rosalyn spoke about Emma O'Keefe being happy to meet with members during the day, re the health sub group. Catherine will speak to Robert Towart re Youth Development. Environmental groups to be left within the Forum to deal with through the Friend of Kelvin valley</p> 	<p>Rosalyn</p> <p>Catherine</p> <p>Catherine</p>
3	<p><u>Correspondence & Matters Arising</u></p> <p>James Hunt read out the following correspondence to members:</p> <p>Letter received from Sandie McKay Letter received from Community Planning re a joint event on 20.11.09. Rosalyn informed members that there was a mistake on this letter and that an amendment letter was on its way. The event is now scheduled for the 23.11.09 at 9.00am in Cumbernauld Town Hall.</p> <p>Letter received from the Library opening hours. There is no proposed change to the opening hours in Kilsyth.</p> <p>James informed members that he had a copy of the Northern Corridor Forum minutes and the CVSNL training programme. He also has copies of a Newsletter re Bowel screening and minutes of Community Council meeting in Kilsyth and Banton, Croy and Queenzieburn. Any member wishing to see any of these documents to contact James.</p>	

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4	<p><u>Reports, Councillor, LAP rep, NHS rep, Treasurer LAP Meeting</u></p> <p>Cllr. Griffin gave members an update on Croy Railway Station and the issues between SPT and NLC. He informed members that it has now been agreed that a lease will be signed and peppercorn rent will be applicable. Work starts summer 2010 re car parking facilities. He explained that North Lanarkshire car parking Management Strategy has to be implemented. This will be via the Roads and Transportation Department.</p> <p><u>LAP Meeting</u></p> <p>This meeting was not attended.</p> <p>James informed members that the NHS meeting was to take place 3rd November 09.</p> <p><u>Treasurer Report</u></p> <p>Unfortunately Vicky was unable to attend the meeting due to flu. Her report was given to Paul as balance: £1429.66 as of 31.10.09.</p>	
6	<p><u>Forum Development Plan</u></p> <p>Rosalyn gave members a copy of the Development Plan 2009-2012. Paul spoke about this meeting being held a month ago and asked for this to be minuted.</p> <p>Mission Statement – Rosalyn asked members what their thoughts were on the amendments and asked if anyone had any thoughts on the Mission Statement.</p> <p>Development Plan – Members agreed that they were quite happy with the plan. Catherine agreed to sign this off at the next Executive meeting. It was agreed that people would take away the plan and it would be discussed at the next executive meeting.</p> <p>At this point Rosalyn spoke to members about the Neighbourhood Improvement Plan and how this links to the Kilsyth & Villages Forum Development Plan 2009-2012.</p> <p>Catherine suggested to members that the Forum should look at creating a presentation for the Forum which would use as a tool of informing local groups about their work. Catherine thought this was a better idea than to send groups a letter and would be a more effective and productive way of publicising the good work of the</p>	<p>Rosalyn Catherine</p>

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	<p>Forum. At this point Rosalyn agreed that this would be a good way of letting the community know that the Forums do have influence. Rosalyn agreed to support this presentation. Catherine agreed to work with Rosayln on the presentation and send to members to have a look at content. This would then be discussed at the next Executive meeting. James agreed to forward a copy of the old leaflet to Catherine.</p> <p>At this point Catherine spoke about pulling together a funding master class, which would assist groups when applying for funding. Catherine thought it would be helpful for to include assistance within the master class about the jargon used in funding applications and how to write a funding bid / tips. Paul suggested Catherine should lead on this. A question was posed re assistance from CVSNL for funding bids at this point. Catherine explained that CVSNL had only one person dealing with funding and that it was not possible for the worker to physically write applications for community groups.</p> <p>Discussion took place on how to attract new Forum members and how the Forum could find out what people are looking for within their communities. Also discussed was how to find out local issues from the community and how the Forum could target groups and receive feedback from individuals in their individual communities. Thomas spoke about this being a two way process.</p>	<p>James</p> <p>Catherine</p>
7	<p><u>Local Issues</u></p> <p>Community Council have been trying to raise money for Innsbridge. No opportunity to commemorate. Burn system running through Kilsyth. Path Improvements. Extra Planting. 3 Seats to be re-cycled.</p> <p>Any input from Forum members would be gratefully appreciated by the Community Council. Iain spoke about the Community Council having made a bid to Leader and he stated that he will be attending this meeting on the 3.11.09</p> <p>Paul spoke about the drainage problems / bridge. Paul informed members that he has lodged an objection. Clrr. Griffin informed members that he would be attending a meeting this week relating to this issue.</p> <p>Rosalyn asked members if they had any ideas they wished to put forward for the North Lanarkshire News magazine. It was suggested to advertise in the magazine re the food co-operative in Croy opening times and also Rosalyn to mention the Blue Light Disco,</p> <p>Rosalyn to put in the dates for the Forum meetings and Rosalyn & Catherine's contacts details to be used.</p>	<p>Rosalyn</p> <p>Rosalyn</p>

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	<p><u>Dates as follows for 2010</u></p> <p>February 1st April 5th June 9th – AGM September 6th November 1st</p> <p><u>Date & Subject of next meetings</u></p> <p>Executive's Meeting Wednesday 9th December at 7pm in the Garrell vale Community Centre.</p>	<p>Rosalyn</p>