

**Kilsyth & Villages
Community Forum
Minutes**

Date of Meeting: 6th November 2013

**Venue: St Patricks Primary
School, Kilsyth**

No.	Item	Action
1.	<p>Attendance and sign in: Paul Carter – F.K.A.P. Ron Morecroft – Banton Community Council Jean Jones – NLC Alan Stevenson – NLC Kirsty Gray - NLC</p> <p>In attendance: Rosalyn Griffith – Community Engagement Officer, N.L.C. Jacqueline Marshall – VANL (Secretariat Support)</p> <p>Apologies: Cllr Heather McVey</p>	
1.	<p>Chair welcomed all to the meeting and introduced Kirsty Gray who was invited along to discuss two vitally important plans involving Kilsyth Town centre and The Kelvin Valley Action Plan.</p> <p>Special Agenda Item 1 – Kirsty Gray</p> <p>Kirsty circulated copies of the Town Centre Framework and Kelvin valley Action Plan 2 to members for discussion. Both handouts are summaries of the consultations which took place and the feedback received. Kirsty discussed the main aims, priorities, strengths and weaknesses regarding information which was received from the consultations. Draft Action plans have now been produced and their success will depend on available funding. Kirsty mentioned that a lot of the outcomes need to be community lead. At this point Cllr Jones discussed the traders meeting in which she attended and mentioned that the feedback received at this meeting was negative. It was mentioned that businesses within the town centre need to promote themselves as well and how some businesses in Kilsyth remain within traditional shopping times being 9 till 5. Members mentioned that the forum would be more than happy to be involved but not to solely lead the project. Paul mentioned that he is currently looking at re-establishing the Kelvin valley Leader by next year, which would allow the forum to attract funding from other sources through the Kelvin valley leader to support the two projects.</p> <p>At this point members discussed rent and rates and how 15% of unit are vacant. Cllr Jones mentioned that through Town Centre Activities funding has been set aside for incubation</p>	

	<p>units within Kilsyth where such rent & rates will be paid for, for a specified period of time. However no decisions have been formalised.</p> <p>Kirsty mentioned that draft action plans will be produced by December and circulated for consultation in January.</p> <p>At this point the floor was opened to questions.</p>	
2.	<p>Minutes adopted , matters arising</p> <p>Minutes of last meeting:</p> <p>Proposed: Paul Carter</p> <p>Seconded: Ron Morecraft</p> <p>Paul mentioned that he contacted Cheryl regarding an invite to the See Me event along with sending a thank you card on behalf of the forum for all her help and support. Paul also mentioned that Cheryl still has the forums laptop and printer. It was suggested the forum should draft a letter to send to Cheryl to arrange the return of them both.</p> <p>Cllr Jones mentioned that she has spoken to Graham McKay, however awaiting information, hoping to have such information available for the next community council meeting. Also it was mentioned that Police Scotland attended the last Community Council meeting and that consultation periods have been extended. Banton Community Council have submitted their response. It was agreed by members in attendance that the forum should draft a letter and submit their response regarding the closure of Police counters. It was agreed that Ron would produce the letter on behalf of the forum.</p>	
3.	<p>Treasurers Report:</p> <p>£841.50 in bank account</p> <p>St Patricks Primary has been booked until next year for future meetings.</p>	
4.	<p>Correspondence and matters arising:</p> <p>No Correspondence</p>	
5.	<p>Reports:</p> <p>Cllr Jones mentioned that newsletter produced for the new house building site, which will consist of 30 new builds and is due to start January/February. Alan mentioned that the layout looks good.</p> <p>LAP:</p>	

	<p>Paul attended the last meeting and mentioned that it is impossible to summaries in a two hour meeting. Paul did suggest that it would be good idea for all members to experience a LAP meeting at least once. Paul advised members that he submitted the forums 6 month report. Paul informally mentioned that issue surrounding flooding to which Cllr Jones mentioned that she has also past this issue onto David Gray and is awaiting response.</p> <p>Health Group:</p> <p>Meeting scheduled for two weeks time.</p>	
6.	<p>Local Issues:</p> <p>Not Applicable</p>	
7.	<p>Date and Subject of next meetings;</p> <p>Monday 3rd February 2014 Burngreen Community Hall at 7pm</p>	
8.	<p>AOCB:</p> <p>A discussion took place regarding the attendance at tonight's forum meetings, and how rotation of venues for meetings was successful for some time however members preferred having the meetings within one venue. It was mentioned that a change of venue could be the reason behind poor attendance as well as a change of day from a Monday evening to a Wednesday evening.</p> <p>Members suggested that the forum should change its meetings days back to a Monday evening within the old library and returning back to meeting every 2 months instead of every 6 weeks.</p> <p>Cllr Jones mentioned that she is more than happy to circulated meeting dates and venues via her systems database.</p>	
9.	<p>Executive Meeting:</p>	