

To: POLICY & RESOURCES (FINANCE & CUSTOMER SERVICES) SUB-COMMITTEE		Subject: 2007/2008 FINANCE & CUSTOMER SERVICES – CAPITAL PROGRAMME  MONITORING REPORT 01.04.07 – 11.2.08
From: EXECUTIVE DIRECTOR OF FINANCE & CUSTOMER SERVICES		
Date: 28 February 2008	Ref:PH/CW/P11	

### 1) Introduction

- a) The purpose of this report is to update Committee on the current capital programme for Finance & Customer Services and provide a summary of the financial performance of the Service as at 11 February 2008.

### 2) Capital Programme

- a) The Finance & Customer Services current Capital Programme is £1.327m, as detailed below:

	£m
Corporate IT Strategy	0.831
Modernising Government	0.111
Corporate Telecommunications	0.050
Enterprise Computing	0.150
Capitalised Equipment	0.185
<b>TOTAL PROGRAMME</b>	<u>1.327</u>

### 3) Budget Monitoring Summary

- a) Expenditure of £0.420m (31.6%) has been incurred to 11 February. Committed expenditure amounts to £0.854m (64.3%). The projected outturn shows a minor overspend. It is expected that this will be managed within the overall budget by the year end. Appendix 1 details the current financial position of the programme.
- b) Over half of the Finance and Customer Services Budget relates to Corporate IT Strategy and is managed by the Customer Services Development Working Group. This allocation is made up of a number of projects, involving all services of the Council.

### 4) Request for Virement

- a) A sum was set aside within the 2007/08 Capital programme for the procurement of an Electronic Document Records Management System (EDRMS). However developments within the national e-planning project have resulted in the short listing of 2 potential EDRMS solutions with a decision anticipated in February. It would be wise to evaluate the solution procured through this route as a potential corporate solution before proceeding further. This work cannot be concluded before the end of March. It is proposed therefore to delay this project and to bring forward £85,000 for the first phase of the new Wide Area Network project planned for 2008/09 to offset an element of this expenditure.

## 5) Recommendation

The Committee is asked to:

- a) Note the position of the Finance & Customer Services Capital Programme as at 11 February 2008.
- b) To homologate the virement outlined in paragraph 4.1 delaying the procurement of an EDRMS until 2008/09 and bringing forward the first phase of the new Wide Area Network as outlined in paragraph 3.5.



**Executive Director of Finance & Customer Services**

For further information please contact Paul Hughes, Head of Financial Services on tel. ext. 2200.

**FINANCE & CUSTOMER SERVICES CAPITAL PROGRAMME 2007/08****POSITION STATEMENT - AS AT 11 FEBRUARY 2008**

	<b>Current Programme</b>	<b>Projected Outturn</b>	<b>Projected Variance</b>	<b>Actual Spent to 11 February 2008</b>	<b>Committed Expenditure</b>
	£	£	£	£	£
<b>Sub Total Corporate IT Strategy</b>	<b>831,310</b>	<b>796,033</b>	<b>35,277</b>	<b>226,272</b>	<b>527,705</b>
<b>Corporate E Government and Service Development</b>					
Customer Services	110,732	129,910	(19,178)	28,735	72,544
Telecommunications	50,000	120,000	(70,000)	24,788	36,859
Enterprise Computing	150,000	80,000	70,000	13,647	33,704
<b>Sub Total Corporate E-Government and Development</b>	<b>310,732</b>	<b>329,910</b>	<b>(19,178)</b>	<b>67,170</b>	<b>143,107</b>
IT Capitalised Equipment	184,817	204,817	(20,000)	126,858	182,727
<b>F&amp;CS PROGRAMME</b>	<b>1,326,859</b>	<b>1,330,760</b>	<b>(3,901)</b>	<b>420,300</b>	<b>853,539</b>