

To: POLICY & RESOURCES (FINANCE & CUSTOMER SERVICES) SUB-COMMITTEE		Subject: FINANCE & CUSTOMER SERVICES – CAPITAL PROGRAMME 2013/14  MONITORING REPORT 1 APRIL TO 13 SEPTEMBER 2013 (PERIOD 6)
From: EXECUTIVE DIRECTOR OF FINANCE AND CUSTOMER SERVICES		
Date: 30 September 2013	Ref: PH/VS/BB	

**1. Introduction**

- 1.1. The purpose of this report is to update Sub-Committee on the current capital programme for Finance & Customer Services and provide a summary of the financial performance of the Service as at 13 September 2013 (Period 6).

**2. Capital Programme**


- 2.1. The Finance & Customer Services' Capital Programme for 2013/14 is £1.193m and consists of various projects including Enterprise Computing, rollout of Electronic Document and Records Management System and replacement of the Contact Centre Automated Call Distribution System.

**3. Budget Monitoring Summary**

- 3.1. Although both committed and actual expenditure levels are relatively small at present all projects are being progressed and are anticipated to be complete with full spend by the end of the financial year.

**4. Recommendation**

- 4.1. The Sub-Committee is asked to approve the monitoring report on the Finance & Customer Services' Capital Programme as at 13 September 2013.



**Executive Director of Finance and Customer Services**