

<b>To:</b> POLICY & RESOURCES (FINANCE & CUSTOMER SERVICES) SUB-COMMITTEE		<b>Subject:</b> FINANCE & CUSTOMER SERVICES – CAPITAL PROGRAMME 2013/14  MONITORING REPORT 1 APRIL TO 3 JANUARY 2014 (PERIOD 10)
<b>From:</b> EXECUTIVE DIRECTOR OF FINANCE AND CUSTOMER SERVICES		
<b>Date:</b> 31 January 2014	<b>Ref:</b> PH/VS/BB	

**1. Introduction**

- 1.1. The purpose of this report is to update Sub-Committee on the current capital programme for Finance & Customer Services and provide a summary of the financial performance of the Service as at 3 January 2014 (Period 10).

**2. Capital Programme**

- 2.1. The Finance & Customer Services' Capital Programme for 2013/14 is £1.193m and consists of various projects including Enterprise Computing, rollout of Electronic Document and Records Management System and replacement of the Contact Centre Automated Call Distribution System.

**3. Budget Monitoring Summary**

- 3.1. Although both committed and actual expenditure levels are relatively small at present all projects are being progressed. With significant value orders recently placed, the Service anticipates full spend against the programme by the end of the financial year.

**4. Recommendation**

- 4.1. The Sub-Committee is asked to approve the monitoring report on the Finance & Customer Services' Capital Programme as at 3 January 2014.



**Executive Director of Finance and Customer Services**

*Members seeking further information on the contents of this report are asked to contact Paul Hughes, Head of Financial Services on telephone number 01698 302275.*