

To: POLICY AND RESOURCES (FINANCE & CUSTOMER SERVICES) SUB-COMMITTEE		Subject: CONTRACT FOR THE PROVISION OF FIXED TELEPHONY LINES & MINUTES
From: HEAD OF E-GOVERNMENT & SERVICE DEVELOPMENT		
Date: 23 October 2014	Ref: IMcK/BT	

1. Purpose of the Report

- 1.1 The purpose of this report is to seek committee approval to tender for the provision of fixed telephony lines & minutes.

2. Background

- 2.1 The current contract for this terminates on the 30th June 2015 and has no further extension period.
- 2.2 This contract was approved by Committee on 21st June 2010 for an initial period of three years with two single year extensions available and subsequently taken.
- 2.3 The current contract comprises some 1200 fixed analogue telephone lines and 660 digital channels.
- 2.4 The value of this contract is estimated at £550,000 p/a.

3. Discussion

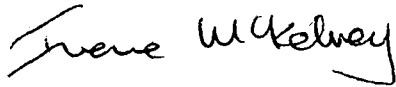
- 3.1 The Scottish Government have an existing Fixed Telephony Service Framework available that could be used to procure these services. This contract started on the 27th June 2014 and runs to 27th June 2016 with the option to extend for two further years
- 3.2 This multi-contractor framework consists of eight service providers:
- British Telecommunication plc
 - Daisy Communication Ltd
 - Exchange Communications Limited
 - Gamma Telecom Ltd
 - KCOM Group PLC
 - Telefonica UK Ltd
 - Virgin Media Business Limited
 - Vodafone Limited
- 3.3 The contract allows for two methods of use:
- Direct Award: Contracting Authorities can determine which contractor offers best value for money by comparing the published framework prices for their call profile and line rental requirements.
 - Mini Competition: Contracting Authorities can run a mini competition if the most economically advantageous Contractor cannot be established or there are specific requirements.

3.4 There are some technology changes anticipated during the course of this contract which will introduce some complexities into the contract which may not be fully covered by framework pricing. The mini-competition therefore is the more suitable method to use to ensure all requirements are covered.

4. Recommendations

4.1 It is recommended that committee:

- Approves proceeding to Mini Competition via the Scottish Government Framework Contract for an initial period of 3 years with the option for an additional single year extension at the Councils discretion.




Head of E-Government & Service Development

Members seeking further information on the contents of this report are asked to contact Irene McKelvey, on tel. 01698 302532 or Brian Teaz on 01698 302264

NORTH LANARKSHIRE COUNCIL – PROCUREMENT REPORTING

		PART A PROPOSED ARRANGEMENTS		PART B ACTUAL ARRANGEMENTS												
1	Procurement Title	Provision of fixed telephony Lines & Minutes														
2	Description	Telephony services, used across all Council Services, with estate of 7000 telephone extensions and 400 networked sites														
3	Contract Category	<table border="1"> <tr> <td>Supply</td> <td></td> </tr> <tr> <td>Services</td> <td>✓</td> </tr> <tr> <td>Works</td> <td></td> </tr> </table>			Supply		Services	✓	Works							
Supply																
Services	✓															
Works																
4	Contract Type	<table border="1"> <tr> <td>Term</td> <td></td> </tr> <tr> <td>Framework Agreement</td> <td>✓</td> </tr> <tr> <td>Framework Contract</td> <td></td> </tr> <tr> <td>One-off (Please note there will be ongoing software maintenance charges)</td> <td></td> </tr> <tr> <td>Other</td> <td></td> </tr> </table>			Term		Framework Agreement	✓	Framework Contract		One-off (Please note there will be ongoing software maintenance charges)		Other			
Term																
Framework Agreement	✓															
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Other																
5	Contract Duration	<table border="1"> <tr> <td>3</td> <td>Years</td> </tr> </table>		3	Years	<table border="1"> <tr> <td></td> <td>Months</td> </tr> </table>		Months								
3	Years															
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6	Contract Start Date	<table border="1"> <tr> <td>DD</td> <td>MM</td> <td>YYYY</td> </tr> <tr> <td>01</td> <td>07</td> <td>2015</td> </tr> </table>		DD	MM	YYYY	01	07	2015	<table border="1"> <tr> <td>DD</td> <td>MM</td> <td>YYYY</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	DD	MM	YYYY			
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7	Contract End Date	<table border="1"> <tr> <td>DD</td> <td>MM</td> <td>YYYY</td> </tr> <tr> <td>30</td> <td>06</td> <td>2018</td> </tr> </table>		DD	MM	YYYY	30	06	2018	<table border="1"> <tr> <td>DD</td> <td>MM</td> <td>YYYY</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	DD	MM	YYYY			
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8	Contract Extension	<p>Is a provision being included to extend the contract?</p> <table border="1"> <tr> <td>Yes</td> <td>X</td> <td>No</td> <td></td> </tr> </table> <p>If 'Yes', what is the maximum period of extension being sought?</p> <table border="1"> <tr> <td>12</td> <td>Months</td> </tr> </table>		Yes	X	No		12	Months	<p>Had a provision been included to extend the contract?</p> <table border="1"> <tr> <td>Yes</td> <td></td> <td>No</td> <td></td> </tr> </table> <p>If 'Yes', what is the maximum period of extension included?</p> <table border="1"> <tr> <td></td> <td>Months</td> </tr> </table>	Yes		No			Months
Yes	X	No														
12	Months															
Yes		No														
	Months															

9	Total Value	£550,000 p.a					
10	What Procurement Route will be used?	EU Non-EU None – extension to existing contract	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				
11	If EU Procurement Route to be used, which procedure will apply?	Open Restricted Other – not applicable, extension to existing contract If 'Other' please provide details below: Procurement Scotland framework	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>				
12	If Non-EU Procurement Route to be used, which procedure will apply?	Open Restricted Approved List Other If 'Other' please provide details below:	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				
13	What Evaluation Criteria will be used?	Lowest Price Most Economically Advantageous	<input type="checkbox"/> <input checked="" type="checkbox"/>				
14	Procurement Checklist	Procurement checklist provided to Procurement Manager? <table border="1" data-bbox="796 1424 1130 1477"> <tr> <td data-bbox="796 1424 906 1477">Yes</td> <td data-bbox="906 1424 958 1477">✓</td> <td data-bbox="958 1424 1067 1477">No</td> <td data-bbox="1067 1424 1130 1477"></td> </tr> </table>	Yes	✓	No		
Yes	✓	No					
15	Details of Council Officer responsible for this procurement process	<table border="1" data-bbox="969 1499 1455 1632"> <tr> <td data-bbox="812 1499 969 1566">Name</td> <td data-bbox="969 1499 1455 1566">Irene McKelvey</td> </tr> <tr> <td data-bbox="812 1566 969 1632">Telephone</td> <td data-bbox="969 1566 1455 1632">01698 302532</td> </tr> </table>		Name	Irene McKelvey	Telephone	01698 302532
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