

REPORT



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| To: POLICY AND RESOURCES (VACANCY MONITORING) SUB-COMMITTEE | | Subject: SCHEME OF DELEGATION TO OFFICERS |
| From: HEAD OF HUMAN RESOURCES | | |
| Date: 6 October 2010 | Ref: IW/TS | |

1. Introduction

- 1.1 Following approval at the Policy and Resources Committee on 25 March 2008, an amended Scheme of Delegation to Officers was agreed.
- 1.2 Under Paragraph 35 of the new Scheme of Delegation, the Head of Human Resources has delegated authority to approve the employment, for temporary periods not exceeding twenty six weeks, staff in excess of the establishment, subject to confirmation by the Executive Director of the relevant Service that the cost of such employment can be met from within the approved budget for that Service.

2. Background

- 2.1 The post of Business Services Team Leader (NLC 14), within Regeneration Services was filled on a temporary basis due to the substantive post holder being on maternity leave. The temporary post holder's contract of employment was due to end on 20 August 2010: However the Head of Regeneration Services, requested an extension to the temporary contract, on a part-time basis (0.6 FTE). This extension will allow for completion of project development work, as part of developing £20 million+ of funding applications, which the North Lanarkshire Partnership will depend on to deliver services over the next 2 years.

3. Proposals

- 3.1 Following consultation with the Chief Executive, agreement was reached to create an additional post of Business Services Team Leader (NLC 14) on a temporary basis for 19 weeks (until 31 December 2010), under the terms of Paragraph 35 of the Scheme of Delegation. Discussion then took place between the Chief Executive and the Chair of the Policy & Resources (Vacancy Monitoring) Sub-Committee to gain agreement to fill the post, on the understanding that due to the grade of the post, the decision to fill would be homologated at the Policy & Resources (Vacancy Monitoring) Sub-Committee.
- 3.2 The Chief Executive has confirmed that the cost of this temporary employment will be met from within the Service's approved budget.

4. Recommendation

- 4.1 It is recommended that the Sub Committee homologates the decision to fill the temporary post of Business Services Team Leader (NLC 14), created under delegated powers.

Iris Wylie

Head of Human Resources

For further information on the content of this report please contact Iris Wylie, Head of Human Resources on (01698) 302215.