

EXCERPT OF MINUTE OF MEETING OF THE PLANNING AND ENVIRONMENT COMMITTEE HELD ON  
21 JUNE 2000

**BEST VALUE - PERFORMANCE MANAGEMENT FRAMEWORK REPORTING SCHEDULE 2000-2001**

12. There was submitted a report dated 21 June 2000 by the Director of Planning and Environment (1) proposing a reporting schedule to be submitted annually to the Planning and Environment Committee with regard to certain departmental functions; (2) outlining the background relative thereto; and (3) recommending that the report be noted.

Decided:

- (1) that a further report providing details of the cost of implementing the Best Value Initiative within the Department of Planning and Environment be submitted to a future meeting of the Committee;
- (2) that the report be referred to the Economic Development Committee for its interests, and
- (3) that the report be otherwise noted.

## NORTH LANARKSHIRE COUNCIL

REPORT AGENDA ITEM NO. ....12.....

To: PLANNING AND ENVIRONMENT COMMITTEE		Subject: BEST VALUE: PERFORMANCE MANAGEMENT FRAMEWORK REPORTING SCHEDULE 2000/2001
From: DIRECTOR OF PLANNING AND ENVIRONMENT		
Date: 21 June 2000	Ref: D/PM/15/14/KMCK	

1. Purpose of the Report

In line with Best Value, Planning and Environment Department's proposed Reporting Schedule will be reported annually to members of the Planning and Environment Committee. The proposed Reporting Schedule information in this report is for 2000/2001.

2. Background

At its meeting of 8 February 2000, the Policy and Resources Committee approved the Council's Performance Management Framework for performance reporting. It also agreed that, in accordance with the Framework, reporting schedules for 2000/2001 be placed before each appropriate service committee.

3.0 Sustainability Implications

The service information is recorded and monitored to assist staff to become more effective and efficient. This information supports local agenda 21 activities.

4.0 Recommendations

- 4.1 That the Planning and Environment Committee note the content of this report.
- 4.2 Refer the report to the Economic Development Committee for their information.



David M Porch

**Director of Planning and Environment**

For further information, please contact Kathleen McKeown on 01236 616228

**PERFORMANCE MANAGEMENT FRAMEWORK: REPORTING SCHEDULE 2000/2001**

**DEPARTMENT: PLANNING & ENVIRONMENT**

Activity	To (1)	Frequency (2)	Timing (3)	Information to be reported (4)
<b>Performance Management Framework</b>				
Annual Performance Reporting Schedule (5)	PLANNING & ENVIRON.	ANNUALLY	21 JUNE'00	
<b>Planning Services</b>				
Revised Service Plan (6)	P & E	ANNUALLY	10 MAY'00	
Revised Targets (7)	P & E	ANNUALLY	16 AUG'00	
Business Plan				
<b>Delivering &amp; Monitoring Services</b>				
Service Plan	P & E	QUARTERLY	16 AUG'00	14 x DEVELOPMENT TASKS, CORE TASKS
Business Plan				
Statutory Pls	P & E	QUARTERLY	16 AUG'00	PLANNING, B.CONTROL, ROADS & LIGHTING, ENV. HEALTH, TRADING STANDARDS
Service Standards	P & E	QUARTERLY	16 AUG'00	FIRST QUARTER ENDS IN 30 JUNE '00
Customer Care	P & E	QUARTERLY	16 AUG'00	COMPLAINTS MONITORING
<i>Other (8):</i>				
Sustainability Indicators	P & E	ANNUALLY	21 JUNE'00	FOR YEAR 1999/2000
Revenue Monitoring	P& E, P&R/Finance	MONTHLY	6 SEPT'00	EACH COMMITTEE AFTER & INCLUDING 6 SEPT'00
Capital Monitoring	P& E, P&R/Finance	QUARTERLY	21 JUNE '00	GENERAL PROGRESS OF CAPITAL PROJECTS
<b>Best Value (9)</b>				
EDU Action Plan	EDU Committee	QUARTERLY	8 JUNE '00	PROGRESS REPORT ON IMPLEMENTATION OF ACTION PLAN
Building Control Action Plan	P & E	QUARTERLY	16 AUG'00	PROGRESS REPORT ON IMPLEMENTATION OF ACTION PLAN
<b>Other Reviews e.g. VFM, PMP Audit, other Internal/External Audit (10)</b>				
<b>Scottish Executive</b>				
Statutory returns				
<i>Inspections (11):</i>				
Planning Applications	P & E	ANNUALLY	16 AUG'00	
<b>Other External Scrutiny (12)</b>				

**PERFORMANCE MANAGEMENT FRAMEWORK: REPORTING SCHEDULE 2000/2001**

Activity	To (1)	Frequency (2)	Timing (3)	Information to be reported (4)