

To: ECONOMIC DEVELOPMENT COMMITTEE		Subject: LEADING ACTION FOR TEXTILES, CLOTHING AND FOOTWEAR (L.A.T.C.F)
From: DIRECTOR OF PLANNING & ENVIRONMENT		
Date: 25 th January 2001	Ref: SF/REP760	

1 Purpose of Report

- 1.1 To inform the Economic Development Committee of developments in relation to the proposed formation of a Scottish Branch of the leading Action for Textiles, Clothing and Footwear (L.A.T.C.F.) organisation.

2 Background Information

- 2.1 Some months previously Dumfries and Galloway Council convened a meeting in Dumfries which sought to garner support from other Scottish local authorities to establish a Scottish branch of the above organisation.
- 2.2 North Lanarkshire Council were not present at this initial meeting but subsequently attended a second and third meeting hosted by Edinburgh and Glasgow City Councils respectively. These were held on 27th September and 13th of December.
- 2.3 The purpose of the meetings was to establish if there was support from other local authorities to move forward with proposals to establish a Scottish group. The objectives of which would be to:
- Establish an All Party, Textiles, Clothing and Footwear Action Group of MSP's in the Scottish Parliament to-
 - Raise awareness of the importance of Textiles, Clothing and Footwear in the local, regional and national economy.
 - Represent the interests of the Textiles, Clothing and Footwear Sectors and;
 - Influence the Scottish Executive to develop policies which are favourable to Textiles, Clothing and Footwear.
- 2.4 The authorities represented at both meetings attended by North Lanarkshire Council were: Dumfries and Galloway, Perth and Kinross, Moray, Glasgow City, Clackmannan, Highlands and Islands, Fife, North Lanarkshire and South Lanarkshire. In addition Angus authority and the Hebrides authority forwarded their apologies for not being able to attend. Industry representation was through the Glasgow Apparel Project which has been formed to represent the industry in Glasgow City Council Areas.

3. Current State of the Industry i) In a National Context ii) Within Lanarkshire

3.1 i) In a National Context (Information supplied by LATCF which was compiled in September 1999)

- (a) In Great Britain, at the time of the LATFC report, there were **289,920** people employed within the textile industry in all its sectors. The vast majority of these people, **153,045** of them, appear to be employed with the Textiles sector, which includes knitwear. A further **110,418** are in the clothing and apparel sector. The remainder, **26,457** are employed in the Footwear and Leather sector. The numbers reported will, undoubtedly, have declined due to closures and redundancies since LATCF produced their report.
- (a) Scotland's share of this industrial base was estimated to be **28,197** people employed. Of this number **16,180** were employed in Textiles/Knitwear, **10,508** in clothing and apparel and **1,509** in Footwear and leather. Scotland's percentage share of this industrial base is/was estimated at 9.7% of the total numbers employed in Great Britain.
- (b) From 1998 to 1999 the estimated percentage change in employment within the Industry in Great Britain was 11.5% over all sectors. The Clothing and Apparel sector, with a 16% decrease, experienced the largest sectoral decline.

3.2 ii) **The Lanarkshire Context – Based on information sources from the North and South Lanarkshire Council's business directories and North Lanarkshire Redundancy Support Provision Statistics)**

- (a) The estimated current employment level within textiles, in all sectors throughout Lanarkshire, is **2,202** people employed.
- (b) North Lanarkshire Council's area share of this total is estimated to provide **714** people with employment within 19 companies. These companies range from Fielding Manufacture in Wishaw employing **210** people to very small companies employing 1 or 2 people.
- (c) South Lanarkshire Council's area share of the industry is estimated to be **1,488** people in employment although this figure may be lower due to recent redundancies.
- (d) Since May 1998 the industrial base in Lanarkshire has declined resulting in the loss of an estimated **2089** jobs. Of this total approximately **806** jobs have been lost within the North Lanarkshire Industrial base. If the share of jobs lost in other local authority areas, eg Levi Strauss in Whitburn is added then the figure rises to over **1000** jobs lost to North Lanarkshire residents.
- (e) Even taking into account the recent large scale job losses the Textile Industry still represents an important aspect of the North Lanarkshire Industrial base.

4. Suggestion Proposed by Dumfries and Galloway Council

4.1 Each local authority represented at the meeting held in Glasgow City Chambers on the 13th December should report back to their elected members and ask that they consider:

- a) Joining LATCF as a full member, at a Scottish local authority fee of £750 (ex VAT) per year from date of payment.
- b) That the Scottish Local Authority Group will decide its own agenda of Scottish Textiles concerns within the framework of the national GB organisation
- c) That this Scottish local authority group moves to establish a Scottish Parliament all party action group of MSPs to:
 - Raise awareness of the importance of textiles in the local, regional and national economy.
 - Represent the interests of the textiles sector and;
 - Influence the Scottish Executive to develop policies which are favourable to the textiles industry.

- d) That the group also recognises that alternative regeneration issues are as much of a concern to local authorities where the textile industry in their area has declined to the stage where it represents only a very small sector of their local economic base.
- e) That each local authority will host a meeting of the group in turn, and that the host authority will provide administration for the meeting it hosts.
- f) That Dumfries and Galloway council will provide a secretariat function for the Scottish group from date of formation through to the end of the financial year 2002. At that stage the future secretariat role would be discussed by the group.

4.2 Elected members will find attached to this report appendices which;

- outline the proposal in full (Appendix 1)
- highlights sections of the LATCF Constitution (Appendix 2)

4.3 A copy of the LATCF Constitution and Business Plan for the year 2000/2001 is available in the Members Library for information.

5. Conclusion

5.1 There is no doubt that the Textiles Industry has suffered greatly from closures and redundancies over the past few years.

5.2 Nationally the focus of attention has been centred on the Borders Textile industry and, although this is an important economic industrial base for that area, other areas of Scotland have also experienced the effect of this industry's decline.

5.3 Lanarkshire falls into this category having experienced 2000 plus job losses in the last year and a half.

5.4 Whilst it is extremely important to highlight the industry decline and explore the potential for assistance to help regenerate the industry, particularly the indigenous industry. It is also very important that the group seeks to examine alternative regeneration strategies for areas where the industry will never recover to past glories.

6. Recommendations

6.1 It is recommended that the Economic Development Committee:

- i) Considers the proposal to form a Scottish group within LATCF.
- ii) Awaits further reports on issues affecting and concerning the Textiles Industry.



David M Porch
Director of Planning and Environment

Date of Report: 21st December 2000

For further information please contact Stephen Fox, Economic Development Officer, Tel: 01236 616270.

APPENDIX 1

Leading Action For Textiles, Clothing and Footwear

Proposal to Local Authorities with an interest in preserving employment in and working towards a sustainable future for the Textiles, Clothing and Footwear sectors.

Membership of LATCF

LATCF invites North Lanarkshire Council to become a full member of the organisation and to participate in the work of its Scottish Group. The membership fee for Scottish Local Authorities is £750 ex vat per year, from date of payment.

Scottish Group Objective

To establish an All Party, Textiles, Clothing and Footwear Action Group of MSPs in the Scottish Parliament to.

- raise awareness of the importance of Textiles, Clothing and Footwear in the local, regional and national economy
- represent the interests of the Textiles, Clothing and Footwear Sectors and;
- influence the Scottish Executive to develop policies which are favourable to Textiles, Clothing and Footwear

The Need for an All Party Group

The Scottish Executive has published 'The Way Forward' a framework for economic development in Scotland, and in general terms has laid out its priorities and will develop policies to support those priorities. There is therefore a need and an opportunity to ensure that government support is not disproportionately targeted at growth areas such as chemicals and electronics. The Executive will also publish its Plan for Textiles etc. How will that fit with the National UK Strategy and how will it be resourced. No external group will be better placed than an All Party Action Group to influence government's attitude towards the Textiles, Clothing and Footwear Sectors.

Why LATCF Scottish Group

Contact has already been made. However, MSP willingness to form an All Party Action Group will be heavily influenced by the number of Local Authorities arguing for such a group. While individual Authorities do have some influence, a group acting together will have greater influence. Membership of LATCF also provides an established network of useful contacts and conduits, most importantly in the European Parliament through contact with sympathetic MEPs and Membership of the European Textiles Areas Association (ACTE) and at Westminster through the All Party Action Group for Textiles, Clothing and Footwear.

The Operation of a Scottish Group

The group would meet on a quarterly basis, with meetings hosted and chaired by each member authority in turn. Meetings would be scheduled to take place between National LATCF quarterly meetings. Any Scottish Group Member can attend National Meetings and will be encouraged to do so. However, the Scottish Group Chairman will be the Group's official representative to LATCF National. The Scottish Group will agree its own procedures and arrangements for selection of office bearers and duration of office.

The Work of the Group

The Scottish Group would meet with local manufacturers to identify the issues most pressing for them. Experience shows that the majority of companies have neither the time nor the resources to analyse their needs and connect with appropriate assistance. This would be a valid signposting role for the Group, as would facilitating access to good practice within the industry.

It is envisaged that the Group would work with local firms to develop practical ways of implementing the recommendations contained within the National UK Strategy/Scottish Executive Strategy and develop opportunities to 'pilot' innovative schemes to provide such as on site training and 'own brand' partnerships. As local authorities, members of the group would be eligible to sponsor such as ESF/ERDF schemes.

In some areas, National and Multi National Companies have acquired locally owned firms which are then operated as 'cost centres'. These production units are extremely vulnerable to decisions made elsewhere and are often the first casualties of parent company rationalisation. They have all of the characteristics of SMEs but none of the benefits. There is a need to persuade Scottish Enterprise, through the Scottish Executive to make exemptions to the SME rules, in particular circumstances and where job losses could not be absorbed. This is a particular problem in rural areas where alternative employment does not exist.

Industry Participation

If this proposal is developed, a 'history' will be built up with local firms and agencies. If companies see benefit in joining LATCF in the future, they would be eligible to do so on a cost effective 'cluster' basis.

APPENDIX 2

LEADING - ACTION FOR TEXTILES, CLOTHING AND FOOTWEAR

1. The Association shall be called, Leading Action For Textiles, Clothing and Footwear (thereafter called LATCF).

AIMS

2. The aims of LATCF shall be:
 - a) To provide a voice for local authorities in influencing the future direction of the European Community and National Policy or the textiles, clothing and Footwear industry: By facilitating and resourcing joint campaigns on issues of concern, such as increased funding issues, competitive factors and increasing import penetration, the phasing out of the Multi-Fibre Arrangement (MFA) plus environmental concerns.
 - b) To encourage and expand information exchange and resources by the publication of seminar reports, information briefings, publications and expansion of library materials.
 - c) To promote local authority initiatives for the textile, clothing and footwear sectors by providing a forum for debate and exchanging information through, the organisation of seminars, conferences, the production of joint discussion documents upon specific topic areas.
 - d) To instigate and develop collaborative ventures of mutual benefit to participating authorities and the textiles, clothing and footwear industry as a whole.

MEMBERSHIP

3. Full membership of LATCF shall be open to all local authorities *upon payment of an annual subscription*. Associate membership shall be open to any individual or organisation with an interest in LATCF's aims *upon payment of an annual subscription*.
4.
 - a) The annual subscription *for full and associate membership of LATCF* shall be determined by the Steering Committee.
 - b) *The annual subscriptions relate to a full calendar year from the date of joining and shall be payable in advance.*
5.
 - a) *A member may give advance notice of resignation to the Secretary. Such notice must be in writing and must be given not less than 3 months prior to the date of resignation.*

LATCF

LEADING ACTION FOR TEXTILES,
CLOTHING AND FOOTWEAR

Office 1b, 19a Westgate, Huddersfield HD1 1NP
Telephone & FAX: 01484 351123.

NORTH LANARKSHIRE COUNCIL ECONOMIC DEVELOPMENT UNIT RECEIVED	
15 DEC 2000	
Action	People
Acknowledged	

**LEADING - ACTION FOR TEXTILES, CLOTHING AND
FOOTWEAR.**

CONSTITUTION.

LEADING - ACTION FOR TEXTILES, CLOTHING AND FOOTWEAR

1. The Association shall be called, Leading Action For Textiles, Clothing and Footwear (thereafter called LATCF).

AIMS

2. The aims of LATCF shall be:
 - a) To provide a voice for local authorities in influencing the future direction of the European Community and National Policy of the textiles, clothing and Footwear industry: By facilitating and resourcing joint campaigns on issues of concern, such as increased funding issues, competitive factors and increasing import penetration, the phasing out of the Multi-Fibre Arrangement (MFA) plus environmental concerns.
 - b) To encourage and expand information exchange and resources by the publication of seminar reports, information briefings, publications and expansion of library materials.
 - c) To promote local authority initiatives for the textile, clothing and footwear sectors by providing a forum for debate and exchanging information through, the organisation of seminars, conferences, the production of joint discussion documents upon specific topic areas.
 - d) To instigate and develop collaborative ventures of mutual benefit to participating authorities and the textiles, clothing and footwear industry as a whole.

MEMBERSHIP

3. Full membership of LATCF shall be open to all local authorities *upon payment of an annual subscription*. Associate membership shall be open to any individual or organisation with an interest in LATCF's aims *upon payment of an annual subscription*.
4.
 - a) The annual subscription *for full and associate membership of LATCF* shall be determined by the Steering Committee.
 - b) *The annual subscriptions relate to a full calendar year from the date of joining and shall be payable in advance.*
5.
 - a) *A member may give advance notice of resignation to the Secretary. Such notice must be in writing and must be given not less than 3 months prior to the date of resignation.*

- b) *Members shall remain liable for all debts (including unpaid subscriptions) and liabilities which occurred or were incurred prior to expiry notice of resignation given under clause 5(a).*

THE COMMITTEE

- 6.
- a) Management of LATCF will be by Committee which shall consist of a Chairperson, Vice Chairperson, Secretary, Treasurer and one or more representatives of each member authority.
- b) The Committee Chairperson, Vice Chairperson, Secretary and Treasurer shall be proposed, seconded and elected at the Annual General Meeting. The Committee Chairperson and Vice Chairperson shall be an elected member of the authority they represent. Election to the Committee shall be for one year.
- c) Vacancies occurring by resignation or otherwise may be filled by the Committee, but any member so chosen shall retire at the next Annual General Meeting but shall be eligible for re-election at that meeting.
- d) Only one representative from each member authority shall have the right to vote.
- e) Committee Meetings shall be held four times a year and the quorum of that meeting shall be *four members from different member authorities. In the event that the Chairperson or Vice Chairperson is not in attendance then those members present shall appoint a Chairperson for that meeting from among their number.* The Chairperson and the Secretary shall have discretion to call further meetings of the committee if they consider it to be in the interest of LATCF. The Secretary shall give all members of the Committee not less than fourteen days oral or written notice of a meeting. Decisions of the Committee shall be made by a simple majority and in the event of equality of votes the Chairperson or the acting Chairperson of that meeting shall have a casting vote.
- f) The Secretary, or in their absence, a member of the Committee, shall take minutes.
- g) The Committee may from time to time appoint from among their number, such sub-committees as they may consider necessary and may delegate to them such of the powers and duties of the Committee as the Committee may determine. All sub-committees shall report their proceedings to the Committee and shall conduct their business in accordance with the directions of the Committee.
- h) In addition to the power to delegate to a Sub Committee set out in clause 6(g) the Committee may delegate to the Chairperson or any other member or members as it thinks fit such of the duties or powers of the Committee as the Committee may determine.

- li) The Committee shall be responsible for the management of LATCF and shall have sole right of appointing and determining the terms and conditions of service of employees of LATCF.
- jj) The Committee shall have power to enter into contracts for the purposes of LATCF on behalf of all the members of LATCF.

ANNUAL GENERAL MEETING

- 7.
- a) The Annual General Meeting of LATCF shall be held each year to transact the following business.
 - i) To receive the Chairpersons report of the activities of LATCF during the previous year and a review of Business Plan targets.
 - lii) To elect the officers of LATCF.
 - iii) To remove and elect the auditors or confirm that they remain in office.
 - iv) To receive and consider the accounts of the LATCF for the previous year and the auditors report on the accounts and the Treasurers report as to the financial position of LATCF.
 - b) Nominations for election of members to any office shall be made in writing by the proposer and seconder to the Secretary not less than seven working days before the Annual General Meeting.
 - c) Notification in writing of the AGM, date, time and relevant papers will be given to the members 28 days prior to the date of the AGM.
 - d) The quorum of the AGM, shall be a minimum of four members from different member authorities.

EXTRAORDINARY GENERAL MEETINGS

- 8 An Extraordinary General Meeting may be called at any time by the Committee or It's officers, subject to the approval of the Chairperson, giving at least 14 days notice.
- a) The Secretary shall send to each member, written notice of the date of the Extraordinary General Meeting together with resolutions to be proposed there, at least 14 days before the date of the meeting.
 - b) The quorum for the Extraordinary General Meeting shall be at least four members from different member authorities.

- c) Each member present shall have one vote and resolutions shall be passed by simple majority. In the event of an equality of votes the Chairperson shall have casting or additional vote.
- d) The Secretary or in their absence, a member of the Committee, shall take minutes.

AMENDMENTS TO THE CONSTITUTION

- 10. The constitution of LATCF may be altered by resolution at an Annual or Extraordinary General Meeting provided that the resolution is carried by a majority of at least 2/3 of members present at the meeting.

FINANCE

11

- a) All monies payable to LATCF shall be received by the Treasurer and deposited in a bank account in the name of LATCF. No sum shall be drawn from that account except by cheque signed by two of four signatories who shall be the Secretary/Treasurer and three others.
- b) The income and property of LATCF shall be applied only in furtherance of the objects of LATCF and no part thereof shall be paid by way of bonus, dividend or profit to any members of LATCF, save as set out in rule 13(c).
- c) The Committee shall have the power to authorise the payment and remuneration and expenses of any officer, member or employees of LATCF and to any other person(s) for services rendered to LATCF.
- d) The financial transactions of LATCF shall be recorded in such a manner as the Committee sees fit by the Treasurer.

PROPERTY

12

- a) The property of LATCF other than cash at the bank, shall be vested in not less than 2 trustees. They shall hold property upon trust for the members of LATCF in accordance with the directions of the Committee.
- b) The trustees shall deal with the property as directed by resolution of the Committee and entry in the minutes shall be conclusive evidence of such a resolution.
- c)
 - (i) The trustees shall be the Chairperson and up to two other persons elected by the Committee. The Trustees shall upon appointment formally enter into a Deed of Appointment of New Trustees.
 - (ii) The position of trustees shall only be held by member Local Authorities.
 - (iii) The position of trustee shall be held until such times as

- a) the Local Authority concerned gives written notice of resignation in accordance with rule 5, or
 - b) is removed by resolution of the Steering Committee.
- d) The Chairperson is nominated as the person to appoint new trustees within the meaning of Section 36 of the Trustees Act 1925. A new trustee or new trustees shall be nominated by resolution of the Committee and the Chairperson shall be deemed to duly appoint the person or persons so nominated by the Committee as the new trustee or trustees of LATCF. The provision of the Trustees Act 1925 shall apply to any such appointment. Any statement of fact in any such deed of appointment shall, in favour of a person dealing bona fide with LATCF of Committee, be conclusive evidence of the fact was so stated.
- c) The Trustees shall be entitled to an indemnity out of the property of LATCF for all expenses and other liabilities properly incurred by them in the discharge of their duties.

DISSOLUTION

13.

- a) A resolution to dissolve LATCF shall be proposed at an Extraordinary General Meeting and shall be carried by a majority of a least 3/4 of the members present.
- b) The dissolution shall take affect from the date of the resolution and the Committee shall be responsible for the winding up of the assets and liabilities of LATCF.
- c) Any property remaining after the discharge of debts and liabilities of LATCF shall be divided equally among the members of LATCF at the date of dissolution.
- d) In the event of LATCF being insolvent at the date of dissolution then those members, who have not resigned or been expelled prior to the date of dissolution, shall each bear an equal share of outstanding debts and liabilities Subject to the provision of rule 5(b).

LATCF

BUSINESS PLAN
2000/2001

JULY 2000.

1. PURPOSE OF THE BUSINESS PLAN

The Business Plan sets out the objectives, structure, work programme, and financial projections for LATCF.

The Business Plan is designed to enable members of LATCF's National Steering Committee to agree the organisation's activities over the next year and to monitor and review them against targets and projections in the Plan.

The Business Plan will also act as a clear statement to potential members of LATCF upon which they can base their decision to join.

The Business Plan was approved by the National Steering Committee at the LATCF Annual General Meeting on 7 July 2000

2. AIMS and OBJECTIVES.

2.1 Background

LATCF, was established in 1986, and in 1998 included the Footwear Industry, is an inter-local authority organisation with strong links through associate membership with trade unions, academic institutions, consultants and enterprise agencies and with other representatives of the industry through its broader forum meetings, seminars and conferences.

The broad aims of LATCF are to promote and facilitate the growth of the UK textile, clothing and footwear industries. In 1998 in response to pressure in the Footwear sector and in furtherance of the establishment of the All Party Parliamentary Group, the Steering Committee decided to change the name of the organisation to Leading - Action For Textiles, Clothing and Footwear. (LATCF).

At an LATCF National Steering Committee Meeting, the objectives of LATCF were agreed and prioritised in the following order:-

2.1.1.

To provide a voice for local authorities in influencing the future direction of the E.C and National Policy for the textile, clothing and footwear industries by facilitating and resourcing joint campaigns on issues of concern, such as increased funding for investment and restructuring within the industry, trade issues, competitive factors and increasing import Penetration, the phasing out of the MFA, plus environmental concerns.

To develop a proactive role to the UK National Strategy Document and monitor and influence it's impact. Further, LATCF will work within the regions to sustain the industry base.

2.1.2

To encourage and expand information exchange and resources by the publication of seminar reports, information briefings, publications and expansion of library materials.

2.1.3

To promote local authority initiatives for the textile clothing and footwear sectors by providing a forum for debate and the exchange of information through the organisation of seminars, conferences and the production of joint discussion documents on specific topic areas.

2.1.4

To instigate and develop collaborative ventures of benefit to participating authorities and the textile, clothing and footwear industries as a whole.

2.2. 2000/2001 OBJECTIVES (In no order of priority)

During the year to July 2000 LATCF intends to pursue the following objectives, in the manner as outlined in section 4.

2.2.1

Pursue the 2 main themes of (a) improving the trading environment of the UK textile, clothing and footwear industries (b) assistance for the development of the industry.

2.2.2

To promote (a) the sectoral approach to economic regeneration, (b) work with other agencies to promote area economic regeneration initiatives.

2.2.3

Organise seminars and an annual conference that expand on the 2 main themes.

2.2.4

Seek to extend LATCF's lobbying and networking at local and regional level and into Europe and the UK Parliament and Government institutions.

2.2.5

Organise LATCF presence at local authority and political party conferences to raise awareness of LATCF and lobby on LATCF issues of concern.

2.2.6

Further continue to develop the profile of LATCF with the media.

2.2.7

Increase the information and communication resources available to LATCF.

2.2.8

Investigating how to strengthen government support and funding for the UK textile, clothing and footwear industry and explore the future of European funding.

2.2.9

Increase the Membership of LATCF.

2.2.10

Increase the funding available to LATCF, for its activities.

3. ORGANISATIONAL STRUCTURE.

3.1 National Steering Committee.

The National Steering Committee is responsible for the management of the organisation and its activities. The National Steering Committee meets on a quarterly basis and its composition is LA elected members and officers. One representative of each authority has the right to vote.

3.2 Working Groups and Sub Committees.

It has been the practice of LATCF over the past few years to form working groups to work on particular issues and areas of concern. Working groups have been brought together to respond to specific work areas. There will also be a working/advisory group that continues to meet to explore particular issues to assist LATCF promote debate on key areas of concern to LATCF and the textile, clothing and footwear industries..

The representation on working groups will be agreed by the National Steering Committee. Administrative support for working groups will generally be provided by the staff of LATCF, unless a member authority is willing to undertake part or all of this task.

During the forthcoming year working groups and sub-committees will be formed to deal with particular work areas as required.

4. WORK PROGRAMME.

4.1 Membership Activities.

The general management and administrative activities to be undertaken during 2000/2001.

Target:

To supply notice, an agenda, audited accounts and other requirements of the AGM. To employ staff and provide office space and equipment within the budget to enable implementation of the Business Plan and work programme.

4.1.2 Annual Report

Target:

a) The Annual report will be produced for distribution to the Annual General Meeting. It will include information about LATCF's activities during the year since the 2000 Annual General Meeting, as well as a summary of the Audited Accounts for the financial year 2000/2001.

4.1.3 Organisation and Committee Servicing.

Target:

a) During 2000/2001 there will be four meetings of the National Steering Committee. In addition, the supporting and servicing of working groups referred to in 3.2, will be undertaken as required.

b) During the year to continue to review a regional structure and report findings to the Steering Committee.

4.1.4 Fund Raising

Target:

To secure sufficient funds to enable the work programme to be implemented. This will include a charging policy for non-members requiring information and consultation. The officer Working Group will continue to monitor external funding sources that would be of benefit to LATCF.

4.1.5 Membership

Target: To increase membership particularly within textile, clothing and footwear areas.

(a) Members to undertake to circulate LATCF materials with their normal promotional activities.

(b) Additionally to undertake a membership campaign and visits and continue to increase associate membership amongst industry organisations, and academic institutions.

(c) To provide a special associate member category for clusters of small firms.

4.1.6 Associate Members

Target:

To encourage increased participation from associate members and industry representatives on LATCF policy matters by inviting them to be represented at meetings and Conferences.

4.1.7 Representation on Outside Bodies

LATCF is requested at various times to be represented on a range of working groups and outside bodies. LATCF will allocate some staff time to these activities but where possible Steering Committee members will assist in maintaining the involvement of LATCF.

4.2. LOBBYING/NETWORKING

4.2.1

Target:

To increase knowledge of problems facing the textile, clothing and footwear industries amongst those groups, agencies and individuals who are able to take action to redress the problems identified.

4.2.2 Research and Information Principal Themes for 2000/2001.

(a) To co-ordinate responses on European community initiatives, promote the continuation of programmes and promote the view that Regional Aid should be available to all textile, clothing and footwear areas.

(b) To pursue the Alliance For Regional Aid objective of raising awareness within the regions to a range of issues including a) additionality b) match funding and the partnership investment programme.

Sub Activities.

(a) General.

(i) Research on (a) to be undertaken by LATCF/Members and liaison will take place with MEPs and their research assistants.

(ii) Liaison with ACTE, with the European Commission and other European organisations to promote LATCF concerns.

(iii) Specific workshops, seminars and events on a regional basis aimed at businesses and manufacturers, particularly SME's also members and associates.

(b) Specific: To further promote: LATCF..

(i) Press conferences/media packs to be circulated Internationally, nationally and regionally.

(ii) Correspond and meet directly with DTI, EU, TEC's and with the developing small business service and learning skills councils.

4.2.3

Networking with other Agencies.

(a) To continue to work with the All Party Parliamentary Group and act as Secretariat there to.

(b) To continue links with organisations from all sides of the textiles, clothing and footwear industry.

- (c) To develop joint lobbying activities with other industry organisations.
- (d) To explore the most effective way of working with officers of, European Textile Organisations, and all other concerned agencies.

Target

- (i) To agree with All Party Group the funding resources for the Secretariat.
- (ii) To further develop contacts with MPs, MEPs, Commissioners, and maintain a lobby in areas of political influence.

4.3. POLICY DEVELOPMENT

4.3.1 Increasing Information Resources.

Target:

In recognising the importance of expanding information exchange to the overall objectives of LATCF.

- (a) To pursue an electronic bulletin outlining current industry issues.
- (b) Members will be invited to submit quarterly statements of their textile, clothing and footwear related activities for inclusion in the bulletin.

4.3.2 Conferences

Target:

LATCF will organise an Annual Conference and events, on issues relating to the LATCF principal research themes for 2000/2001.

It is also possible that issues will arise during the year that will need to be addressed. Additional activities will include organising attendance at Local Authority and Political Party Conferences. Alongside this will be the aim of raising the profile of LATCF and providing a forum for debate on any areas of concern.

4.3.3 Media Publicity

Target:

LATCF will strengthen links already gained with media organisations. This to include regular press releases and publicity materials on issues of concern. Alongside this, it is the intention to raise the profile of LATCF and the textile, clothing and footwear industries. Members will use their own local media contacts to add a regional dimension to publicity.

4.4. GENERAL DEVELOPMENT 1999/2000

LATCF will work towards ICT development to bring about the benefits of new technology and the dissemination of best practise.

A major element within the work programme calls for much wider consultation, involvement from members.

FINANCE PROPOSED INCOME AND EXPENDITURE SUMMARY 2000/2001**INCOME:**

	£	p
Membership.	30,820.00	
Conference(Including Nat Conf)	10,000.00	
Other Income/Seminars	5,000.00	
<u>Total</u>	<u>45,820.00</u>	

EXPENDITURE:-

	£	p
Salaries One staff	22,600.00	
Running/Central Costs.	5,000.00	
Work Programme	750.00	
<u>Total.</u>	<u>28,350.00</u>	

PROPOSED EXPENDITURE TABLES:-RUNNING/CENTRAL COSTS

SALARIES.	£	p
Salaries One Staff	<u>22,600.00</u>	
RUNNING COSTS.	£	p
Premises Costs	1,303.00	
Heating & light	270.00	
Telephone Charges	810.00	
Book Keeping Costs	225.00	
Audit Fee	650.00	
Subscriptions	80.00	
Printing/Stationary	750.00	
Photocopier service	250.00	
Bank Charges	100.00	
Establishment new premises	383.00	
Miscellaneous Costs	180.00	
Total	<u>5,000.00</u>	
Total	<u>27,600.00</u>	

WORK PROGRAMME COSTS THESE COSTS TO BE SELF FINANCING.

	£	p
National Conference Expenditure.	Self Financing	
ACTIVITIES COSTS.	£	p
Steering Committee, Working Group Meetings & Outside Bodies. Etc.		
Work Programme Total.	<u>750.00</u>	