

NORTH LANARKSHIRE COUNCIL
REPORT

To: Education Committee	Subject: SVQ Development Officer Post
From: Director of Education	
Date: January 2001	
Ref: MON/MM/GH	

PURPOSE OF REPORT

To request approval for the creation of the temporary post of SVQ Development Officer.

RECOMMENDATIONS

The education committee is recommended:

- (i) To approve the creation of a temporary SVQ Development Officer post as described in this report. The post is graded APV, (salary range £19,827 - £21,636). The post will be offered on a temporary basis until 31 March 2002
- (ii) To refer the report to the personnel committee for approval

Michael O'Neill

Members wishing further information should contact:

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NORTH LANARKSHIRE COUNCIL: DEPARTMENT OF EDUCATION

SVQ DEVELOPMENT OFFICER POST

Report by Director of Education

1. INTRODUCTION

- 1.1 In July 2000 the Scottish Executive announced an additional £245,000 to meet the objectives of the Childcare Strategy in North Lanarkshire. Half of this funding is specifically to support the expansion and development of the childcare workforce.
- 1.2 At its meeting in October 2000 the education committee agreed to the appointment of an SVQ Development Officer post as part of its endorsement of proposals submitted to the Scottish Executive for additional funding for the training and development of the childcare workforce.
- 1.3 The Scottish Executive has subsequently agreed to the proposals submitted and has released a total of £245,040.00 additional funding for infrastructure support and the training and development of the childcare workforce in 2000-2001. The training money has two main priorities. The first is to attract new people to the childcare workforce to expand the staff base. The second is to provide access to continuing professional development and training opportunities for the existing childcare workforce.

2. PROPOSAL

- 2.1 The proposal is to create a full time post of Scottish Vocational Qualifications (SVQ) Development Officer on a temporary basis until 31 March 2002.

SVQ's were introduced in 1989 as part of a drive to improve the skills of the British workforce.

SVQ's assess an individuals' skills under workplace conditions and are primarily workplace based. However some of the underpinning knowledge and theory may be delivered outwith the workplace setting.

SVQ's are based on standards of competence and focus on the job related skills and knowledge people require to carry out their work.

The post will be responsible for two specific SVQ's in Early Years Care and Education and Playwork.

The post will arrange and coordinate the delivery of SVQ in Early Years Care and Education across the local authority, independent and voluntary childcare sectors.

The post will also be responsible for facilitating the development of SVQ Playwork for staff working with older children in out of school care and other settings in North Lanarkshire (Job Description attached at Appendix 1)

- 2.2 The post will lead to the establishment of an additional 25 work based assessors qualified to D32/D33.

3. FINANCIAL IMPLICATIONS

- 3.1 The post and associated costs will be wholly funded from the additional funding provided by the Scottish Executive in 2001-2002.
- 3.2 The proposed grade for the post is AP5 (currently £19,827 - £21,636). The total allocation for 2000-2001 is £10,000.00 on a part year costs basis. Full year costs for 2001-2002 are £40,000.00.

In addition to creating the post of SVQ Development Officer the funding allocated will also pay for associated costs such as staff travel, support resources and any staff cover required.

4. RECOMMENDATIONS

- 4.1 The education committee is recommended
- i) To approve the creation of a temporary SVQ Development Officer post as described in this report. The post is graded APV, (salary range £19,827 - £21,636). The post will be offered on a temporary basis until 31 March 2002.
- ii) To refer the report to the personnel committee for approval.

MM / GH
January 2001

Michael J. Neill

NORTH LANARKSHIRE COUNCIL

DEPARTMENT OF EDUCATION

Job Title: SVQ Development Officer
Department: Education **Location:** Education Headquarters
Section: Quality Development Service
Responsible To: Pre – 5 / Primary Education Adviser
Grade: APV

The post will be offered on a temporary basis until 31 March 2002.

MAIN FUNCTIONS

- The SVQ Development Officer will be responsible for the development and co-ordination of SVQ in Early Years Childcare and Education and SVQ in Playwork across all childcare sectors throughout North Lanarkshire.

JOB ACTIVITIES

- To arrange and co-ordinate the delivery of SVQ in Early Years Childcare and Education in the local authority, independent and voluntary childcare sectors throughout North Lanarkshire.
- To arrange the delivery and monitor the development of SVQ Playwork in North Lanarkshire.
- To establish a pool of work based assessors qualified to D32/D33 level.
- To be responsible for progressing the work of the childcare training and staff development sub-group of North Lanarkshire Childcare Partnership.
- To prepare reports on issues relating to the development of SVQ's in North Lanarkshire for North Lanarkshire Childcare Partnership and appropriate committees of North Lanarkshire Council.
- To liaise with a range of representatives from other departments and organisations involved in the development and delivery of SVQ's at a local and national level.
- To be responsible for any other reasonable duties as may be assigned from time to time.