

NORTH LANARKSHIRE COUNCIL

REPORT

To: Education Resources Sub-Committee	Subject: Education Resources Sub-committee
From Director of Education	
Date: 21 May 1996	

Purpose of Report

This report describes the role and responsibilities of the resources sub-committee.

Recommendation

The resources sub-committee is asked to note the description of its function detailed in this report.

Members wishing further information about this report should contact:

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Education Resources Sub-committee

Report by Director

1 General role of sub-committee

1.1 It is anticipated that the sub-committee will make a valuable contribution to the work of the education committee and to the education policy process. The following considerations may be helpful in developing the role of the sub-committee.

- Guidelines on sub-committee responsibilities are provided by various administrative guidelines including the agreed remit, the standing orders for contracts and the scheme of delegation.
- There is a broad division between the education committee responsibility for the STRATEGIC FRAMEWORK and the sub-committee responsibility for SERVICE MONITORING/PERFORMANCE REVIEW.
- In some instances, responsibility for specific policy areas has been delegated to the sub-committee under the broad oversight of the full committee.
- The sharing of responsibility between the education committee and sub-committee enhances the policy process. There is a sharing of workload and more detailed discussion of issues. There is an additional check on the policy process, for example to ensure value for money and probity in decision making, to review service performance, and to monitor overall contribution to the community.
- Sub-committee work enables members to gain detailed insight into aspects of service provision. The closer scrutiny of service performance encourages greater accountability to members.
- There are opportunities for closer liaison between members and officers.

2 Specific responsibility of the resources sub-committee

2.1 The resources sub-committee will have responsibilities for policy issues in the following areas:

- Capital budget and buildings
- Health and safety
- Contract approval and performance
- School transport
- Value for money initiatives
- Service review

Appendix 1 describes the respective roles of the sub-committee and full committee in these areas, and highlights issues which may feature in future sub-committee discussions.

3 Recommendation

- 3.1 The resources sub-committee is asked to note the description of its function detailed in this report.

MM/LA
21 May 1996

Responsibilities of Resources Sub-committee

Area	Sub-committee tasks	Education Committee responsibility	Comments
Capital budget and buildings	(1) Monitoring of budget performance. (2) Monitoring the major maintenance programmes and progress of individual projects.	(1) Criteria for identification of priorities. (2) Annual capital programme in principle. (3) Major projects and long term programme. (4) Overview of school provision. (5) Rationalisation principles and proposals	Regular reports to sub-committee on capital expenditure and progress of individual projects. Sub-committee may also consider school provision from a value for money perspective. Currently, property data is being updated to allow the review of provision.
Health and safety	(1) Scrutiny of policy development and implementation.	(1) General oversight.	A report on the current policy framework will be presented to the next sub-committee. Further reports will be made to reflect the implications of legislative change or major incidents. School security is a major current concern.
Contract approval and performance	(1) Specification and monitoring of CCT contracts including cleaning, grounds maintenance, meals. (2) Approval of educational supplies and equipment contracts. (3) Approval and monitoring of school transport contracts.	(1) General oversight.	Regular reports to sub-committee on the performance of contracts including financial and quality of service. Consideration of future CCT contracts including specification and management arrangements. The current agenda includes reports on school meal prices and proposed transport arrangements.

Area	Sub-committee tasks	Education Committee responsibility	Comments
School transport	(1) Approval of policy.	(1) General oversight.	Education committee has approved the existing policy. Future concerns will include the response to seatbelt legislation.
Value for money initiatives	(1) Identification, specification and monitoring of initiatives.	(1) General oversight.	As a result of Accounts Commission audits an energy management initiative is in place and a water management pilot is proposed. The current agenda includes a paper on these items.
Service review	<p>(1) Consideration and monitoring of that part of the education service management plan within the sub-committee remit.</p> <p>(2) Monitoring of service performance in the context of statutory published indicators.</p>	(1) General oversight.	<p>Within corporate guidelines an education service development plan will be prepared. Details will be reported to sub-committee in due course and regular progress reports will be submitted.</p> <p>There is a statutory requirement to collate and publish details of overall service performance under given headings. A report will be submitted to the next sub-committee meeting.</p>