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Motherwell, 11 July 1996 at 11 am.

A Meeting of the EDUCATION (RESOURCES) SUB-COMMITTEE

PRESENT

Councillor Gilchrist, Convener; Councillors Barrie, Clarke, Gray, Hogg, McGhee, G. Murray and Pentland.

CHAIR

Councillor Gilchrist (Convener) presided.

IN ATTENDANCE

The Head of Central Services, Director of Education, Head of Provisions/Contract Services, Director of Environmental Services, W Burns, Client Manager (Environmental Services Department), D Smith, Property Maintenance Manager (Planning and Development Department) and D Walsh, Facilities Manager (Planning and Development Department).

APOLOGIES

Councillors Curran, Heberton, Russell and Selfridge.

CLEANING CONTRACT FOR EDUCATIONAL ESTABLISHMENTS

1. There was submitted a joint report (docketed) dated 1 July 1996 by the Directors of Environmental Services and Education (1) providing an overview of the building cleaning contract for all educational establishments within the authority, and (2) enclosing, as Appendices, details of the structure and procedures for reporting on the quality of service provided by the Environmental Services Department and a statement of expenditure by the Education Department on building cleaning services across the range of educational establishments for a forty six day period to 23 June 1996.

Decided:

- (1) that the contents of the report be noted, and
- (2) that the Directors of Environmental Services and Education be requested to submit regular reports to this Sub-Committee on the performance of the cleaning contract.

HEALTH, SAFETY AND SECURITY

2. There was submitted a report (docketed) dated 26 June 1996 by

these the Director of Education (1) detailing the policy and procedures within the Education Department in relation to health, safety and security; (2) highlighting the key issues in relation to each of these areas, and (3) enclosing, as an Appendix, a statement of safety policy within the Education Department.

Decided:

- and
- (1) that the departmental statement of safety policy be approved;
  - (2) that the current key issues in relation to health, safety and security be noted;
  - (3) that the Director of Education and Planning and Development be asked to submit a report to a future meeting on arrangements for liaison with Strathclyde Fire Brigade; and
  - (4) that the Director of Education be requested to submit a progress report to the Sub-Committee on health and safety at the end of the 1996-97 academic session.

#### REVENUE REPAIRS BUDGET 1996/97

3. There was submitted a report (docketed) dated 1 July 1996 by the Director of Education, (1) intimating (a) that his department's 1996/97 Revenue Budget included an allowance for the repair and maintenance of education properties amounting to \$4.2 million, and (b) that setting aside resources for adaptations work managed directly by schools through the devolved management of resources scheme and for centrally directed health and safety initiatives, some \$4 million was available to the Department of Planning and Development for repairs and maintenance purposes as part of a corporate Central Repairs Fund, (2) detailing the arrangements for managing the Education Department's Revenue Repairs Budget, and (3) enclosing, as an Appendix, a list of revenue funded named major maintenance and decoration works to be carried out in 1996-97.

Decided:

- (1) that the arrangements for managing the Education Department's 1996/97 Revenue Repairs Budget and monitoring the Revenue Repairs Programme be noted;
- (2) that it be noted that decisions regarding work to be undertaken were made by the Director of Planning and Development in consultation with the Directors of Construction Services and Education;
- (3) that the areas of work able to be undertaken within the 1996/97 Revenue Repairs Budget be noted;
- (4) that the list of revenue funded major maintenance and

decoration works to be carried out in 1996-97 be noted,  
and

- (5) that it be noted that progress reports would be made to this Sub-Committee regularly.