

Motherwell, 28 May 1998 at 2 pm.

A Meeting of the **EDUCATION (RESOURCES) SUB-COMMITTEE**

PRESENT

Councillor Brooks, Convener, Councillors Barrie, Curran, Hebenton, McAlorum, G. Murray and A. Morrice.

CHAIR

Councillor Brooks (Convener) presided.

IN ATTENDANCE

The Committee Services Officer, Head of Contracts/Provisions, Principal Officer, Contracts Section, Assistant Principal Officer, Building Cleaning Services Manager, Head of Parks and Amenity and J. Robin, Strathclyde Passenger Transport Authority.

APOLOGIES

Councillors E. Burns, Gray, Hogg, H. McGuigan and Moran.

FURTHER EDUCATION HIGHER SCHOOL BURSARIES PERFORMANCE REVIEW 1997/98

1. There was submitted a report (docketed) dated 17 May 1998 by the Director of Education reviewing the budget performance of the Further Education and Higher School Bursaries Scheme in financial year 1997/98 and including an analysis of attendance figures during Session 1997/98 (1) detailing the background to the guidelines and policy framework; (2) outlining the awards and payments made in 1997/98 and the number of bursary payments stopped due to unsatisfactory attendance, and (3) advising of the purpose for which Further Education Bursaries were awarded.

Decided:

- (1) that the performance of the Further Education Higher School Bursaries Budget for financial year 1997/98 be noted, and
- (2) that the Director of Education provide a further performance report to a future meeting of the Sub-Committee.

EDUCATION GROUNDS MAINTENANCE CONTRACT: PERFORMANCE REVIEW

2. There was submitted a joint report dated May 1998 by the Directors of Education and Leisure Services in relation to the performance of the Schools Grounds Maintenance Contract for 1997/98; (1) advising of the monitoring system which ensured that each education property was inspected on average once every two weeks and providing the results of these visits in Appendix 1 to the report; (2) outlining the savings which had been made as part of the budget review for 1997/98; (3) indicating the recharges made for all works; (4) providing an explanation of unprogrammed works, and (5) intimating the Grounds Maintenance Plan for 1998/99.

Decided:

- (1) that the performance of the 1997/98 Grounds Maintenance Contract be noted;
- (2) that the savings achieved for 1997/98 in the Grounds Maintenance Contract be noted;
- (3) that the Grounds Maintenance Plan for 1998/99 be approved, and
- (4) that regular performance review reports be submitted to future meetings of the Sub-Committee.

SCHOOLS CLEANING CONTRACT: PERFORMANCE REVIEW

3. There was submitted a joint report (docketed) dated May 1998 by Directors of Education and Environmental Services in relation to the performance of the schools cleaning contract in 1997/98 (1) advising of the financial and quality performance; (2) outlining the savings made in 1997/98 as part of the budget review process; (3) detailing the proposed savings for 1998/99 required as part as the 1998/99 budget review, and (4) indicating the proposed application of best value to the Building Cleaning Service.

Decided:

- (1) that the performance of the 1997/98 schools cleaning contract be noted;
- (2) that the savings in the schools Cleaning Contract for 1997/98 be noted;
- (3) that the proposals to effect agreed savings for 1998/99 be noted, and
- (4) that regular performance review reports be submitted to future meetings of the Sub-Committee.

SCHOOLS CATERING CONTRACT: PERFORMANCE REVIEW

4. There was submitted a joint report (docketed) dated May 1998 by the Directors of Education and Leisure Services in relation to the performance of the schools catering contract for the April 1997 to March 1998 period (1) detailing in Appendix 1 to the report the results of inspection visits to catering centres; (2) indicating the uptake of meals for 1997/98 compared to 1996/97; (3) outlining the budget performance of the schools catering contract for 1997/98 compared to 1996/97, and (4) advising of the introduction of three pilot schemes which would provide food courts in three secondary schools;.

Decided:

- (1) that the performance of the schools catering contract in 1997/98 be noted, and
- (2) that regular performance review reports be submitted to future meetings of the Sub-Committee.

SCHOOL TRANSPORT CONTRACTS ARRANGED BY STRATHCLYDE PASSENGER TRANSPORT AUTHORITY: PERFORMANCE REVIEW

5. There was submitted a report (docketed) dated May 1998 by the Director of Education reviewing the performance of the mainstream transport arrangements arranged by the Strathclyde Passenger Transport Authority on behalf of the Council.

Decided:

- (1) that the performance of the home to school transport contracts arranged by Strathclyde Passenger Transport Authority be noted, and
- (2) that further performance review reports be submitted to future meetings of the Sub-Committee.

**SCHOOL TRANSPORT ARRANGED BY STRATHCLYDE PASSENGER TRANSPORT AUTHORITY:
CONTRACTS FOR THE PERIOD 1998/2001**

6. There was submitted a report (docketed) dated May 1998 by the Director of Education (1) detailing a list of school transport contracts recommended by Strathclyde Passenger Transport Authority as being suitable for acceptance; (2) identifying thirty one cases where the lowest tender had not been recommended since it was considered that the contractor was unable to deliver the service to the required specification, and (3) advising that seven contracts had been readvertised because tenders received were not considered to be of value for money.

Decided:

- (1) that Strathclyde Passenger Transport Authority be authorised to accept the recommended tender in relation to each contract as detailed in Appendix 2 of the report, and
- (2) that a report on the allocation of privilege seating on school transport arranged by Strathclyde Passenger Transport Authority be submitted to a future meeting.

**TRANSPORT OF SCHOOL CHILDREN WITH SPECIAL EDUCATIONAL/MEDICAL NEEDS:
CONTRACTS FOR THE PERIOD 1998/2000**

7. There was submitted a report (docketed) dated 17 May 1998 by the Director of Education (1) setting out details of tenders which had been received in respect of school transport contracts for 1998/2000 for children with special educational and/or medical needs, and (2) listing in Appendices 1 and 2 to the report tenders recommended as being suitable for acceptance.

Decided:

- (1) that the Director of Administration be authorised to accept the lowest suitable tender for each of the school transport contracts which were over the value of £20,000 as set out in Appendix 1 to the report, and
- (2) that the Director of Education be authorised to accept the lowest tender suitable for each of the school transport contracts which were under the value of £20,000 as set out in Appendix 2 of the report.