

To: EDUCATION (RESOURCES SUB COMMITTEE)		Subject: COATBRIDGE – PORTLAND HIGH SCHOOL – WINDOW REPLACEMENT	
From: DIRECTOR OF HOUSING AND PROPERTY SERVICES			
Date: 1 July 2003	Ref: IJF/EK/ EDMM03003		

1.0 **INTRODUCTION**

1.1 The purpose of this memo is to keep Committee Members informed of the above.

2.0 **BACKGROUND**

2.1 Following instructions from the Client Department, tender documents were prepared for the replacement of existing timber windows with aluminium windows and all associated work.

2.2 The funding for this work is contained within the Education Capital Major Maintenance Programme 2003/2004 and 2004/2005.

3.0 **PROPOSALS/CONSIDERATIONS**

3.1 The tender documents were issued to six Contractors four of whom submitted Tenders as follows:-

<u>Contractor</u>	<u>Before Checking</u>	<u>After Checking</u>
J & S McFadyen Ltd	£74,197.38	£74,197.38
Century 21 Replacement Window Co Ltd	£81,038.00	£81,035.00
Alban Architectural t/a Alban Ltd	£110,470.21	£110,470.21
Marshall Brown (Windows) Ltd	£110,814.95	Not Checked
Pensher Security Doors Ltd	Not Returned	
Systems Alumium	Not Returned	

3.2 The lowest three offers have been checked and errors were corrected in accordance with the tender documents.

3.3 After checking the lowest offer remained that submitted by J & S McFadyen Ltd in the amount of £74,197.38.

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3.4 The project costs arising are as follows:-

Tender Costs	£ 74,197.38
Fees	£ 11,129.61
Total	£ <u>85,326.99</u>

Estimated Spend 2003/2004	£ 83,193.00
Estimated Spend 2004/2005	£ 2,133.99

4.0 COMMITTEE CONSIDERATIONS

The Committee are asked to note that this Tender Report has been prepared after due consideration and consultation with the Client Department representatives.

5.0 RECOMMENDATION

The Committee is asked to note that in accordance with the delegations given to the Director of Administration, this project is being progressed for acceptance, after consultation with the Convenor. Final Confirmation on the project progress will be given at the meeting.

6.0 BACKGROUND PAPERS

Held by the Director of Housing and Property Services.



Director of Housing and Property Services