

Motherwell, 21 August 2003 at 2 pm.

A Meeting of the **EDUCATION (RESOURCES) SUB-COMMITTEE**

PRESENT

Councillors Curley, Gray, Holloway, Lyle, McAuley, McCulloch, McKeown, Moran, G. Murray, Robertson, Stocks and Sullivan.

IN ATTENDANCE

The Committee Services Officer; Head of Educational Provision and Education Officer, (Contracts/Provisions); Head of Design Services; Catering Services Manager; Senior Team Librarian, and Senior Accountant.

ALSO ATTENDING

J. Fender, Strathclyde Passenger Transport Executive.

APOLOGIES

Councillors Cefferty, Donnelly, Morgan and Smith.

CHAIR

In the absence of the Convener, Councillor Gray took the Chair.

EDUCATION MAJOR BUILDING PROGRAMMES 2002/03 AND 2003/04 - PERFORMANCE REVIEW

1. There was submitted a report (docketed) dated 8 August 2003 by the Director of Education (1) detailing the financial performance of the Education Major Building Programmes for 2002/03 and 2003/04; (2) enclosing in Appendix 1 to the report, an update on projects funded from outwith mainline capital, and (3) providing in Appendix 2 to the report, detailed progress on the projects committed to date which amounted to 58% of the resources allocated for this financial year.

Decided:

- (1) that the financial performance of the Education Major Buildings Programmes for 2002/03 and 2003/04 be noted, and
- (2) that further reports on the Programme for 2003/04 be submitted to future meetings of the Sub-Committee.

SCHOOLS CATERING CONTRACT 2003/04 - PERFORMANCE REVIEW

2. There was submitted a report (docketed) dated July 2003 by the Director of Education (1) reviewing the performance of the Schools Catering contract for the period from April to June 2003; (2) providing an analysis of the uptake of school meals in primary schools and secondary schools and the budget performance for the period in comparison to 2002/03, and (3) setting out in the Appendix to the report, sample customer care comment reports for the period.

Decided:

- (1) that the performance of the Schools Catering contract for the period from April to June 2003 be noted, and
- (2) that further reports on the contract be submitted to future meetings of the Sub-Committee.

SCHOOL TRANSPORT ARRANGED BY THE SCOTTISH PASSENGER TRANSPORT EXECUTIVE 2002/03 - PERFORMANCE REVIEW

3. There was submitted a report (docketed) dated July 2003 by the Director of Education reviewing the operational and financial performance of the mainstream School Transport contracts which had been arranged by the Strathclyde Passenger Transport Executive on behalf of the Council for 2002/03.

Decided: that the performance of the mainstream School Transport contracts which had been arranged by the Strathclyde Passenger Transport Executive for 2002/03 be noted.

DYKEHEAD PRIMARY SCHOOL, SHOTTS - LAND SURPLUS TO REQUIREMENTS

4. With reference to paragraph 12 of the Minute of the meeting of the Education Committee held on 14 March 2000 when, *inter alia*, that Committee had declared an area of land extending to 0.32 of a hectare or thereby lying adjacent to Dykehead Primary School at Easter Road, Shotts, surplus to the requirements of the Department of Education, there was submitted a report (docketed) dated August 2003 by the Director of Education proposing that a further three areas of land adjacent to Dykehead School be declared surplus to educational requirements.

Decided:

- (1) that three areas of land lying adjacent to Dykehead Primary School, Easter Road, Shotts, as shown on the plan attached as an Appendix to the Minute, be declared surplus to educational requirements, and
- (2) that the report be remitted to the Policy and Resources (Property) Sub-Committee with the recommendation that the Director of Housing and Property Services dispose of the land concerned in line with agreed procedures.

BUILDING AND SITE OF THE FORMER CUMBERNAULD PRIMARY SCHOOL - SURPLUS TO REQUIREMENTS

5. There was submitted a report (docketed) dated August 2003 by the Director of Education proposing that the building and site of the former Cumbernauld Primary School be declared surplus to educational requirements.

Decided:

- (1) that the building and site of the former Cumbernauld Primary School, as shown in the Appendix attached to the report, be declared surplus to educational requirements, and
- (2) that the report be remitted to the Policy and Resources (Property) Sub-Committee for consideration.

Councillor G. Murray being the mover of an amendment which failed to attract a seconder requested that his dissent be recorded.

USE OF GROUND ADJACENT TO FOOTBALL PITCHES AT HOLY CROSS PRIMARY SCHOOL, CROY

6. There was submitted a report (docketed) dated August 2003 by the Director of Education advising that the Strathclyde Passenger Transport Executive had expressed an interest in using an area of ground lying adjacent to the football pitches at Holy Cross Primary School, Croy, on a temporary basis, for the provision of car parking facilities pending the refurbishment of the car park at Croy Station.

Decided:

- (1) that the Strathclyde Passenger Transport Executive be granted temporary use of an area of ground lying adjacent to the football pitches at Holy Cross Primary School, Croy, as shown on the plan attached as an Appendix to the report, for car parking purposes, subject to reinstatement of the site on completion of the project, and
- (2) that the report be remitted to the Policy and Resources (Property) Sub-Committee with the recommendation that the Director of Housing and Property Services authorise a temporary use of the ground, in line with agreed procedures.

CASH UPLIFT SYSTEM FOR EDUCATIONAL ESTABLISHMENTS

7. With reference to paragraph 9 of the Minute of the meeting of this Sub-Committee held on 21 February 2002 when, *inter alia*, approval had been given to the introduction of a pilot cash uplift system for educational establishments in North Lanarkshire for a one year period, there was submitted a report dated 5 August 2003 by the Director of Education (1) providing an evaluation of the pilot project, and (2) recommending that the secure cash uplift system be incorporated into normal working practice for all educational establishments at an estimated cost of £130,000, which could be met from the School Security budget.

Decided: that the cash uplift system be incorporated into normal working practice for all educational establishments.

NEW LIBRARY MANAGEMENT SYSTEM FOR SECONDARY SCHOOL LIBRARY RESOURCE CENTRES

8. There was submitted a report dated 23 July 2003 by the Director of Education (1) indicating that following significant developments in IT a review of the library management system in secondary schools had been carried out; (2) advising that, following an assessment of solutions provided by three suppliers, Access - IT Software Limited had been chosen to participate in a pilot project to deliver a replacement electronic library management system; (3) summarising the outcome of an evaluation exercise which had been undertaken following the completion of the pilot project; (4) containing his observations thereon, and (5) confirming that the cost of £67,620 to roll out the system to all secondary schools could be met from his Department's budget.

Decided: that the Director of Administration be authorised to accept the offer by Access - IT Software Limited, in the sum of £67,620, to purchase library management software for secondary school library resource centres.

SCHOOL BUILDING MAINTENANCE CONTRACTS - ACCEPTANCE OF TENDERS

9. There were submitted reports by the Director of Housing and Property Services (1) providing details of tenders received for various school building contracts, including details of a negotiated tender with

S. Wernick and Son Limited for the provision of temporary hutted accommodation at St. Maurice's High School, and (2) advising that following consultation with the Convener, the Director of Administration had arranged for the acceptance of the negotiated tender for the project at St. Maurice's High School and the lowest tender for each of the other projects, all in terms of his delegated powers and as detailed below:-

- (a) the lowest tender for the replacement of boiler plant at St. Serfs Primary School, Airdrie was, after checking, that by Truedeal Building Services Limited, Glasgow in the sum of £117,256.58;
- (b) the lowest tender for electrical rewiring works at Victoria Primary School, Airdrie was, after checking, that by Maclin Electrical Limited, Musselburgh, in the sum of £125,850;
- (c) the lowest tender for electrical rewiring works (phase 1) at Bellshill Academy, Bellshill was, after checking, that by Syncro Limited, Paisley, in the sum of £288,000;
- (d) the negotiated tender with S. Wernick and Son, Coatbridge, in the sum of £519,730 for the provision of temporary hutted accommodation at St. Maurice's High School, Cumbernauld;
- (e) the lowest tender for extension works to Pentland School, Coatbridge was, after checking and a savings exercise, that by Alexander Braidwood Limited, Blantyre, in the sum of £88,388.43;
- (f) the lowest tender for replacement windows at Portland High School, Coatbridge was, after checking, that by J. and S. McFadyen Limited, Carluke, in the sum of £74,197.38;
- (g) the lowest tender for electrical rewiring works at Gartcosh Primary School, Gartcosh was, after checking, that by John Heaney (Electrical) Limited, Livingston in the sum of £68,710.37;
- (h) the lowest tender for replacement windows at Banton Primary School, Kilsyth was, after checking, that by Century 21 Limited, Hamilton, in the sum of £57,868;
- (i) the lowest tender for the replacement of boiler plant at St. Michael's Primary School, Moodiesburn was, after checking, that by G. McAusland and Company Limited in the sum of £144,005.40;
- (j) the lowest tender for electrical rewiring works at Cathedral Primary School, Motherwell was, after checking, that by Weir and McQuiston (Scotland) Limited, Wishaw, in the sum of £157,459.57;
- (k) the lowest tender for replacement of boiler plant at Our Lady and St. Francis Primary School, Carfin, Motherwell was, after checking, that by Syncro Limited, Paisley, in the sum of £106,625.70;
- (l) the lowest tender for the replacement of boiler plant at Kirk O' Shotts Primary School, Shotts was, after checking, that by Truedeal Building Services Limited, Glasgow, in the sum of £99,618.88;
- (m) the lowest tender for the replacement of boiler plant at Castlehill Nursery School, Wishaw was, after checking, that by G. McAusland and Company Limited in the sum of £148,142.40, and
- (n) the lowest tender for electrical rewiring works at St. Brigid's Primary School, Newmains was that of Maclin Electrical Limited, Musselburgh, in the sum of £109,670.

Decided:

- (1) that the terms of the reports by the Director of Housing and Property Services be noted, and
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- (2) that the action taken by the Director of Administration, following consultation with the Convener, in accepting each of the tenders, as detailed in the report, be homologated.

FINAL MEASUREMENTS

10. There was submitted a report (docketed) dated 5 June 2003 by the Director of Housing and Property Services (1) detailing final measurements for 50 school building maintenance contracts, and (2) advising that the total tender value for the 50 projects was £7,500,033.69 compared with the final cost of £7,436,243.24.

Decided: that the final measurements as detailed within the report be noted.