

**NORTH LANARKSHIRE COUNCIL  
REPORT**

<b>TO:</b> Education Resources Sub- Committee	<b>Subject:</b>  Appointment of Specialist Consultant for Disability Access Audits
<b>From:</b> Director of Education	
<b>Date:</b> 1 <sup>st</sup> March 2004	
<b>Ref:</b> MM/RD	

**Summary**

The purpose of this report is to homologate a contract with Institute of Public Finance Limited, (IPF) the contracting arm of the Chartered Institute of Public Finance and Accountancy (CIPFA) for the Disability Access Audits.

**Recommendations**

The education resources sub-committee is recommended:

- (i) to homologate the acceptance of the tender by the director of education for the reasons detailed in this report



Members wishing further information about the paper should contact:

Michael O'Neill, Director of Education, on 01236 812337 or,  
Murdo Maciver, Head of Education Provision, on 01236 812269

**Disability Discrimination Act /Disability Access Audits**

**Report by the Director of Education**

**1 INTRODUCTION**

- 1.1 The purpose of this report is to seek homologation for the appointment/acceptance of the Institute of Public Finance Limited (IPF) the contracting arm of the Chartered Institute of Public Finance and Accountancy (CIPFA) to provide computerised Disability Access Audits, including all associated software, that will be fully interactive with the school estate management plans computerised systems. Initially this will incorporate the schools identified as a high priority to meet requirements of the Disability Discrimination Act.

**2. BACKGROUND**

- 2.1 The Education (Resources) Sub-Committee, at its meeting on 18<sup>th</sup> December 2003, authorised the Director of Education, in terms of Standing Order number 16.2 of the council's Standing Orders relating to Contracts, to enter into negotiations with the Institute of Public Finance Limited (IPF), to undertake disability access audits on the high priority schools.

**3. SCOPE OF WORK**

- 3.1 As intimated previously the work will require to be phased over a number of financial years. Phase 1 will address the schools identified as being a high priority to allow the department to meet the requirements of the Disability Discrimination Act.

3.2 The scope of work

- (a) computerised access audits
- (b) associated software
- (c) data entries in the associated software module
- (d) hard copy reports on all establishments
- (e) CAD - layout plans

**4. RESOURCES**

- 4.1 The funding for this work is contained within the department's 7-year capital programme. Further allowances will be made in future budgets.
- 4.2 The funding for this project is as indicated in the report presented in December 2003, £75,000 in 2003/04 with a further £25,000 in 2004/05.
- 4.3 These negotiated costs equate to an estimated cost for the 18 priority schools of some £58,500 plus and allowance of £15,000 for associated software together with a contingency of approximately £26,500 for further audits if required.
- 4.4 The above project will provide a full access audit, executive survey, hard copy report and not to scale CAD drawing for each individual premises.

## 5 RECOMMENDATIONS

5.1 The education resources sub-committee is recommended:

- (i) to homologate the acceptance of the tender by the director of education for the reasons detailed in this report