

**Motherwell, 13 May 2004 at 2 pm.**

A Meeting of the **EDUCATION (RESOURCES) SUB-COMMITTEE**

**PRESENT**

Councillor Morgan, Convener, Councillors Donnelly, Gray, Holloway, Lyle, McAuley, McCulloch, McKeown, Moran, G. Murray, Robertson and Stocks.

**CHAIR**

Councillor Morgan (Convener) presided.

**IN ATTENDANCE**

The Committee Services Manager, Head of Educational Provision, Head of Cleaning and Related Services, Head of Design Services, Education Officer (Building Provision), Principal/Assistant Principal Officer, Assistant Principal Officer/Administrative Officer and Accounting Manager.

**ALSO IN ATTENDANCE**

Mr. J. Robin, Strathclyde Passenger Transport Executive.

**APOLOGY**

Councillor Curley.

**SCHOOLS CATERING CONTRACT 2003/2004 - PERFORMANCE REVIEW**

1. There was submitted a joint report (docketed) dated April 2004 by the Directors of Education and Community Services (1) reviewing the performance of the Schools Catering Contract for the period from April 2003 to March 2004; (2) providing an analysis of the uptake of school meals in primary and secondary schools and the budget performance for the period in comparison to 2002/2003, and (3) setting out in an Appendix to the report, sample customer care comment reports for the period.

**Decided:**

- (1) that the performance of the Schools Catering Contract for the period from April 2003 to March 2004 be noted, and
- (2) that a comparison between North Lanarkshire Council end of year figures in relation to other local authorities' schools catering contracts, be submitted to a future meeting of the Sub-Committee.

**HIGHER SCHOOL BURSARIES 2003/2004**

2. There was submitted a report (docketed) dated 20 April 2004 by the Director of Education (1) reviewing the performance of the Higher School Bursaries budget for the period from April 2003 to April 2004, and (2) providing an analysis of (a) higher school bursary applications received and processed to date for the academic session 2003/2004; (b) expenditure for higher school bursaries to date, and (c) attendance figures of students in receipt of a bursary from 18 August to 31 October 2003, 3 November 2003 to 23 January 2004 and 26 January to 26 March 2004, in comparison with the corresponding periods in the sessions 2001/2002 and 2002/2003.

**Decided:** that the performance of the Higher School Bursaries budget for the period from April 2003 to April 2004 be noted.

**SCHOOL JANITORIAL SERVICE 2003/2004 - PERFORMANCE REVIEW**

3. There was submitted a joint report (docketed) dated 14 April 2004 by the Directors of Education and Community Services (1) reviewing the performance of the School Janitorial Service for the period from 1 April 2003 to 31 March 2004, and (2) setting out in the Appendices to the report, an analysis of the returned service delivery questionnaires for the period.

**Decided:** that the performance of the School Janitorial Service for the period from 1 April 2003 to 31 March 2004 be noted.

**SCHOOL CLEANING CONTRACT 2003/2004**

4. There was submitted a joint report (docketed) dated 14 April 2004 by the Directors of Education and Community Services (1) reviewing the performance of the School Cleaning Contract for the period from 1 April 2003 to 31 March 2004; (2) providing a budgetary analysis of the contract together with explanations for the variances from the projected budget expenditure to date, and (3) setting out in the Appendices to the report, an analysis of returned service delivery questionnaires for the period.

**Decided:** that the performance of the School Cleaning Contract for the period from 1 April 2003 to 31 March 2004 be noted.

**SCHOOL TRANSPORT ARRANGED BY THE STRATHCLYDE PASSENGER TRANSPORT EXECUTIVE FOR 2003/2004 - PERFORMANCE REVIEW**

5. There was submitted a report (docketed) dated April 2004 by the Director of Education reviewing (1) the financial performance of the mainstream school transport contracts which had been arranged by Strathclyde Passenger Transport Executive (SPT) on behalf of the Council, and (2) the general performance of the transport contractors for the period from 20 October to 19 December 2003.

**Decided:** that the performance of the mainstream school transport contracts which had been arranged by Strathclyde Passenger Transport Executive for the period 20 October to 19 December 2003, be noted.

**SCHOOL TRANSPORT ARRANGED BY STRATHCLYDE PASSENGER TRANSPORT - CONTRACTS FOR THE PERIOD 2004 - 2007**

6. With reference to paragraph 7 of the Minute of the meeting of this Committee held on 20 February 2003, there was submitted a report (docketed) dated 19 April 2004 by the Director of Education (1) seeking approval for school transport contracts negotiated by SPT on behalf of the authority for the period 2004 - 2007, and (2) containing in Appendices to the report (a) the list of tenders received and the recommended award, and (b) the list of contracts to be re-advertised.

Consideration was also given to a further Appendix (tabled) and (docketed) which contained details of the various tenders received.

Mr J. Robin orally advised the Sub-Committee that the contract in relation to Condorrat Primary School (Ref. 2694E1) was recommended for award to Redline Cabs and not Redline Coaches as indicated in the report.

**Decided:**

- (1) that the Director of Education be authorised to instruct Strathclyde Passenger Transport Executive to accept the recommended tender in relation to each contract for school transport for the sessions 2004-2007, as detailed in the report, with the exception of contract 2694E1 in which case the Director of Education be authorised to instruct the acceptance of the tender from Redline Cabs, and
- (2) that the list of contracts to be re-advertised be noted.

**BUILDINGS SURPLUS TO EDUCATIONAL REQUIREMENTS AT ST. EDWARD'S PRIMARY SCHOOL, AIRDRIE**

7. There was submitted a report (docketed) dated March 2004 by the Director of Education (1) proposing that a double classroom hutted unit at St. Edward's Primary School, Airdrie, be declared surplus to educational requirements, and (2) recommending that the matter be remitted to the Policy and Resources (Property) Sub-Committee for determination.

**Decided:**

- (1) that the Sub-Committee, for its interest, declare the double classroom hutted unit at St. Edward' Primary School, Airdrie, as outlined in a plan attached to the report, surplus to educational requirements, and
- (2) that the report be remitted to the Policy and Resources (Property) Sub-Committee with the recommendation that the Director of Housing and Property Services dispose of the property concerned in line with agreed procedures.

**CAPITAL PROGRAMMES 2003/2004 AND 2004/2005 - PERFORMANCE REVIEW**

8. There was submitted a report (docketed) dated 25 April 2004 by the Director of Education (1) summarising the performance of the Capital Programmes 2003/2004 and 2004/2005 performance review in relation to major building programmes; (2) indicating that, in relation to 2003/2004 Capital Resources, the total revised capital allocation for the period amounted to £11.76 m. which included the final outturn position from previous years, associated carry forwards, educational special programme and an acceleration of £850,000 following the capital mid-year review process; (3) indicating that the final outturn expenditure amounted to £11.753 m. equating to 99% of the increased allocation, and 136% against the initial allocation; (4) advising the Sub-Committee of (a) performance problems which had arisen in relation to the Kilbowie Outdoor Centre in Oban, and which had resulted in the project being approximately three months behind schedule, and (b) the subsequent action taken by the Contractor to address these problems; (5) seeking approval to carry out essential work to the roof of the Centre, which would result in a significant increase in the project costs in the region of £100,000, and (6) containing in Appendix 3, a detailed progress report on all projects to be undertaken during the current financial year.

**Decided:**

- (1) that the performance of the major building programme 2003/2004 be noted;
  - (2) that the performance of the major building programme 2004/2005, be noted;
  - (3) that the additional work and increased expenditure associated with Kilbowie Outdoor Centre, Oban, be approved, and
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- (4) that further reports on the programmes for 2003/2004 and 2004/2005, be submitted to future meetings of the Sub-Committee.

#### **TRANSPORT TO SCHOOL - HAD COACHES**

9. There was submitted a report (docketed) dated April 2004 by the Director of Education (1) detailing the failure of HAD Coaches to carry out school contracts on 5 March 2004 which had resulted in pupils not being transported to school; (2) outlining the actions taken by the Education Department to ensure that all pupils were transported home that day, and (3) advising that the transport contracts with HAD Coaches were immediately cancelled and subsequent action had been taken.

**Decided:** that the cancellation of the School Transport Contract with HAD Coaches and the subsequent action taken by the Education Department, be noted.

#### **SCHOOL BUILDING MAINTENANCE CONTRACTS - ACCEPTANCE OF TENDERS**

10. There was submitted reports by the Director of Housing and Property Services (1) providing details of tenders received for various school building contracts, and (2) advising that following consultation with the Convener, the Director of Administration had arranged for acceptance of the lowest tender for each of the projects, all in terms of his delegated powers and as detailed below:-
- (a) the lowest tender for the replacement of windows at Our Lady's High School, Cumbernauld was, after checking, that submitted by J and S McFadyen Limited, Wishaw, in the sum of £452,863.23;
  - (b) the lowest tender for the provision of a fire escape at St. Andrews Primary School, Airdrie was, after checking, that by David H. Allan, Glasgow in the sum of £116,270.35;
  - (c) the lowest tender for the provision of a fire escape at Golfhill Primary School, Airdrie was, after checking, that submitted by Daniel Campbell and Son (Contractors) Limited, Strathaven, in the amended sum of £118,515.98;
  - (d) the lowest tender for electrical rewiring at Langloan Primary School, Coatbridge was, after checking, that submitted by Weir and McQuiston Limited, Wishaw, in the sum of £132,173.49;
  - (e) the lowest tender for the electrical rewiring at Sacred Heart Primary School, Bellshill was, after checking, that submitted by Mitie Engineering Services Limited, Glasgow, in the sum of £164,939.00;
  - (f) the lowest tender for electrical rewiring at Corpus Christi Primary School, Airdrie was, after checking, that submitted by AC Jarvis Electrical, Kirkintilloch in the amended sum of £105,943.96;
  - (g) the lowest tender for electrical rewiring at Lawmuir Primary School, Bellshill was, after checking, that submitted by Syncro Limited, Paisley, in the amended sum of £171,600.25;
  - (h) the lowest tender for the replacement of a boiler unit at Gartsherrie Primary School, Coatbridge was, after checking, that submitted by G. McAusland and Company Limited, Glasgow, in the sum of £81,879.45;
  - (i) the lowest tender for electrical rewiring at St. Stephen's Primary School, Coatbridge was, after checking, that submitted by AC Jarvis Electrical, Kirkintilloch, in the amended sum of £136,424.28, and

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- (j) the lowest tender for replacement of the boiler plant at Greenfaulds High School, Cumbernauld was, after checking, that submitted by Truedeal Building Services Limited, Glasgow, in the amended sum of £206,748.74.

**Decided:**

- (1) that the terms of the reports by the Director of Housing and Property Services be noted, and
- (2) that the action taken by the Director of Administration, following consultation with the Convener, in accepting each of the tenders, as detailed in the reports, be noted.