

AGENDA ITEM NO. 7 f

To: EDUCATION (RESOURCES SUB COMMITTEE)	Subject: MOTHERWELL – AILSA NURSERY – WINDOW REPLACEMENT
From: DIRECTOR OF HOUSING AND PROPERTY SERVICES	
Date: 16 JUNE 2004	Ref: IJF/EK/ EDMM03342

1.0 INTRODUCTION

1.1 The purpose of this memo is to keep Committee Members informed of the above.

2.0 BACKGROUND

2.1 Following instructions from the Client Department, tender documents were prepared for the removal of existing metal window system complete with mechanical ventilation, leaving existing head, sill and vertical supports intact, replacing with new double glazed metal window system, strengthening vertical supports with horizontal members and installing new mechanical ventilation.

2.2 The funding for this work is contained within the Education Capital Major Maintenance Programme 2004/2005 and 2005/2006.

3.0 PROPOSALS/CONSIDERATIONS

3.1 The tender documents were issued to six Contractors five of whom submitted Tenders as follows: -

<u>Contractor</u>	<u>Before Checking</u>	<u>After Checking</u>
Marshall Brown (Windows) Ltd	£100,021.49	£100,021.49
J & S McFadyen & Sons Ltd	£ 77,321.09	£110,357.23
Century 21 Replacement Windows	£117,191.97	£117,716.97
Greenberg Glass Ltd	£126,873.77	Not checked
Specialized Door & Window Services	£ 93,928.64	Incomplete tender

3.2 The lowest three offers have been checked and errors corrected in accordance with the Tender Documents.

3.3 After checking the lowest offer was that submitted by Marshall Brown (Windows) Ltd in the amount of £100,021.49.

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3.4 The project costs arising are as follows: -

Tender Costs	£ 100,021.49
Fees	£ 15,003.22
Total	<u>£ 115,024.71</u>

Estimated Spend 2004/2005	£ 112,149.00
Estimated Spend 2005/2006	£ 2,875.71

4.0 COMMITTEE CONSIDERATIONS

The Committee are asked to note that this Tender Report has been prepared after due consideration and consultation with the Client Department representatives.

5.0 RECOMMENDATION

The Committee is asked to note that in accordance with the delegations given to the Director of Administration, this project is being progressed for acceptance, after consultation with the Convenor. Final Confirmation on the project progress will be given at the meeting.

6.0 BACKGROUND PAPERS

Held by the Director of Housing and Property Services.



Director of Housing and Property Services