

To: EDUCATION (RESOURCES SUB COMMITTEE)	Subject: CUMBERNAULD – GLENCRYAN SPECIAL SCHOOL – RE-ROOFING MAIN BLOCK
From: DIRECTOR OF HOUSING AND PROPERTY SERVICES	
Date: 2 August 2004	Ref: IJF/JM/ EDMM03309

## 1.0 INTRODUCTION

1.1 The purpose of this memo is to keep Committee Members informed of the above.

## 2.0 BACKGROUND

2.1 Following instructions from the Client Department, tender documents were prepared for the removal of built up felt roofing and substrate to expose existing profiled metal decking. Repairs to roof decking as necessary. The renewal of built up felt roofing incorporating rigid board insulation. Renewal of existing skylights, patent glazing and replacement of cladding to tank room with composite panel system on new timber framing. Alterations to drainage outlets and soil vent pipes.

2.2 The funding for this work is contained within the Education Capital Major Maintenance Programme 2004/2005 and 2005/2006.

## 3.0 PROPOSALS/CONSIDERATIONS

3.1 The tender documents were issued to five Contractors four of whom submitted Tenders as follows: -

<u>Contractor</u>	<u>Before Checking</u>	<u>After Checking</u>
Braedale Roofing Ltd	£ 90,936.38	£ 90,936.38
Allander Roofing Ltd	£ 117,079.83	£ 117,079.83
Advanced Roofing Systems	£ 163,854.08	£ 163,854.08
Briggs Roofing & Cladding Ltd	£ 213,271.00	Not Checked
George Brolly & Co Ltd	Not Returned	

3.2 The lowest three offers have been checked and errors corrected in accordance with the Tender Documents.

3.3 After checking the lowest offer remained that submitted by Braedale Roofing Ltd in the amount of £90,936.38.

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3.4 The project costs arising are as follows: -

Tender Costs	£ 90,936.38
Fees	£ 13,640.46
Total	<u>£104,576.84</u>

Estimated Spend 2004/2005	£101,962.00
Estimated Spend 2005/2006	£ 2,614.84

### **4.0 COMMITTEE CONSIDERATIONS**

The Committee are asked to note that this Tender Report has been prepared after due consideration and consultation with the Client Department representatives.

### **5.0 RECOMMENDATION**

The Committee is asked to note that in accordance with the delegations given to the Director of Administration, this project is being progressed for acceptance, after consultation with the Convenor. Final Confirmation on the project progress will be given at the meeting.

### **6.0 BACKGROUND PAPERS**

Held by the Director of Housing and Property Services.



**Director of Housing and Property Services**