

Motherwell, 16 December 2004 at 2 pm.

A Meeting of the **EDUCATION (RESOURCES) SUB-COMMITTEE**

PRESENT

Councillor Morgan, Convener, Councillors Curley, Donnelly, Gray, Holloway, McAuley, McCulloch, Moran, G. Murray and Robertson.

CHAIR

Councillor Morgan (Convener) presided.

IN ATTENDANCE

The Committee Services Manager, Head of Educational Provision, Head of Design Services, Head of Land Services, Education Officer (Building Provision), Assistant Principal Officer (Contracts/Provisions Section) and Accountant.

SCHOOL CATERING CONTRACT - PERFORMANCE REVIEW

1. There was submitted a joint report dated November 2004 by the Directors of Education and Community Services (1) reviewing the performance of the Schools Catering Contract for the period from April to September 2004; (2) providing an analysis of the uptake of school meals in primary and secondary schools and the budget performance for the period in comparison to 2003/2004, and (3) containing sample customer care comments for the period.

Decided:

- (1) that the performance of the Schools Catering Contract for the period from April to September 2004 be noted, and
- (2) that further performance reports on the contract be submitted to future meetings of the Sub-Committee.

EDUCATION MAINTENANCE ALLOWANCE SCHEME 2004/2005 - PERFORMANCE REVIEW

2. There was submitted a report dated 26 November 2004 by the Director of Education (1) reviewing the performance of the Education Maintenance Allowance Scheme for the period from August to November 2004; (2) giving details of the number of applications received, to date; (3) containing information on the awards processed, and (4) outlining projected expenditure up to the end of November 2004 at each weekly payment level and for the full year and 2 – term applications.

Decided:

- (1) that the performance of the Education Maintenance Allowance Scheme be noted, and
- (2) that further performance reports be submitted to future meetings of the Sub-Committee.

HIGHER SCHOOL BURSARIES 2004/2005 - PERFORMANCE REVIEW

3. There was submitted a report (docketed) dated 23 November 2004 by the Director of Education (1) reviewing the performance of the Higher School Bursaries budget for the period from April to November 2004, and (2) providing an analysis of (a) Higher School Bursary applications received and processed to the end of November 2004 for the academic session 2004/2005; (b) expenditure relative to school bursaries for the financial year up to the end of November 2004, and (c) attendance figures for students in receipt of a bursary from 18 August to 29 October 2004 in comparison with the corresponding period in the sessions 2002/2003 and 2003/2004.

Decided: that the performance of the Higher School Bursary for the period from April to November 2004 be noted.

SPECIAL EDUCATIONAL NEEDS TRANSPORT - PERFORMANCE REVIEW

4. There was submitted a report (docketed) dated 25 November 2004 by the Director of Education (1) providing information on the Special Educational Needs Transport Service provided by the Internal Transport Section of the Department of Community Services and private contractors; (2) providing an analysis of the bi-annual parental survey, and (3) including information on the financial performance of the Special Educational Needs Transport Contracts.

Decided:

- (1) that the performance of the Special Educational Needs Transport Contracts operated by Internal Transport Section of the Department of Community Services and private contractors be noted, and
- (2) that further reports be submitted to future meetings of the Sub-Committee.

GROUNDS MAINTENANCE PERFORMANCE REVIEW

5. There was submitted a joint report (docketed) dated November 2004 by the Directors of Education and Community Services (1) reviewing the performance of the Grounds Maintenance Contract for the period from April to August 2004; (2) setting out in the report an analysis of the returned Service Delivery questionnaires for the period April to August 2004, and (3) recommending that the report be noted.

Decided:

- (1) that the performance of the Grounds Maintenance Contract for the period from April to August 2004 be noted, and
- (2) that further performance reports on the Contract be submitted to future meetings of the Sub-Committee.

CAPITAL PROGRAMME 2004/2005 - PERFORMANCE REVIEW

6. There was submitted a report (docketed) dated 30 November 2004 by the Director of Education (1) summarising the performance of the Capital Programme for 2004/2005 in relation to major building programmes; (2) detailing, in an appendix to the report, the progress of projects funded from outwith the Mainline Capital Programmes; (3) providing, in Appendix 2 to the report, detailed progress of projects which had been committed to date, and (4) indicating that from a total allocation of £12.672m,

79% of the capital building projects had been committed and that the actual expenditure, to date, was 33% on these projects.

Decided:

- (1) that the financial performance of the 2004/2005 Major Building Programmes be noted, and
- (2) that further reports on the Programmes for 2004/2005 be submitted to future meetings of the Sub-Committee.

SCHOOL BUILDING MAINTENANCE CONTRACT - ACCEPTANCE OF TENDERS

7. There were submitted reports by the Director of Housing and Property Services (1) providing details of tenders received for various school building contracts, and (2) advising that following consultation with the Convener, the Director of Administration had arranged for acceptance of the lowest tender for each of the projects to be progressed, all in terms of his delegated powers, and as detailed below:-
- (a) the lowest tender for electrical rewiring works at Petersburn Primary School, Airdrie was that submitted by Kayes and Company Limited, Coatbridge in the amended sum of £215,473.32;
 - (b) the lowest tender for electrical rewiring works at St. Dominic's Primary School, Airdrie was, after checking, that submitted by Kayes and Company Limited, Coatbridge in the amended sum of £138,004.91;
 - (c) the lowest tender for window replacement works at St. Margaret's High School, Airdrie was, after checking, that submitted by J and S McFadyen Limited, Carluke in the sum of £123,358.42;
 - (d) the lowest tender for window replacement works at Victoria Primary School, Airdrie was, after checking, that submitted by Sidey Glaziers Limited, Perth in the sum of £83,545.40;
 - (e) the lowest tender for electrical rewiring works (phase 2) at Bellshill Academy, Bellshill was, after checking, that submitted by Weir and McQuiston (Scotland) Limited, Wishaw in the sum of £205,820.55;
 - (f) the lowest tender for roof felting works at Carnbroe Primary School, Coatbridge was, after checking, that submitted by Braedale Roofing Limited, Wishaw in the sum of £65,790.00;
 - (g) the lowest tender for re-roofing works at Greenhill Primary School, Coatbridge was, after checking, that submitted by Stratta Construction Limited, East Kilbride in the amended sum, after savings, of £76,625.13;
 - (h) the lowest tender for re-roofing works at Kirkshaws Primary School, Coatbridge was, after checking, that submitted by Faskine Contracts, Paisley in the sum of £131,660.98;
 - (i) the lowest tender for window replacement at Glencryan Special School, Cumbernauld was, after checking, that submitted by J and S McFadyen Limited, Carluke in the amended sum of £166,234.05;
 - (j) the lowest tender for window replacement and roughcast repair works at St. Lucy's Primary School, Cumbernauld was, after checking, that submitted by David H. Allan Limited, Glasgow in the amended sum, after savings, of £557,542.69;
 - (k) the lowest tender for re-roofing works (Contract A) at Kilsyth Academy, Kilsyth was, after checking, that submitted by Braedale Roofing Limited, Wishaw in the amended sum of £264,120.43;
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- (l) the lowest tender for the construction of a bus park and turning facility at Kilsyth Academy, Kilsyth was, after checking, that submitted by R J McLeod, Glasgow in the sum of £120,090.00;
- (m) the lowest tender for window replacement works at Our Lady and St. Francis Primary School, Carfin, Motherwell was, after checking, that submitted by J and S McFadyen Limited, Carluke in the sum of £62,024.76;
- (n) the lowest tender for re-roofing works at St. Patrick's Primary School, Shotts was, after checking, that submitted by AMD Construction Limited, Glasgow in the amended sum of £104,371.00;
- (o) the lowest tender for window replacement works at Berryhill Primary School, Wishaw was, after checking, that submitted by J and S McFadyen Limited, Carluke in the sum of £150,946.18;
- (p) the lowest tender for window replacement works at St. Aidan's Primary School, Wishaw was, after checking, that submitted by Insutech Scotland Limited, Glasgow in the sum of £85,095.24;
- (q) the lowest tender for re-roofing, cladding and window replacement works at St. Thomas' Primary School, Wishaw was, after checking, that submitted by Allander Roofing Limited, Clydebank in the amended sum of £203,212.18;
- (r) the lowest tender for window replacement works at Thornlie Primary School, Wishaw was, after checking, that submitted by Century 21 Replacement Windows Company Limited, Hamilton in the amended sum of £80,129.50;
- (s) the lowest tender for window replacement works (Phase 2) at St. Bernadette's Primary School, Motherwell was, after checking, that submitted by Sidey Glaziers Limited, Perth in the sum of £82,860.59;
- (t) the lowest tender for window replacement works at Tollbrae Primary School, Airdrie was, after checking, that submitted by Avonholm Windows Limited, Glasgow in the amended sum of £100,241.98, and
- (u) the lowest tender for toilet refurbishment works at Kilsyth Academy, Kilsyth, St. Aidan's High School, Wishaw and Our Lady's High School, Cumbernauld was, after checking, that submitted by David H. Allan Limited, Glasgow in the amended sum of £530,638.92.

Decided:

- (1) that the terms of the reports by the Director of Housing and Property Services be noted, and
- (2) that the action taken by the Director of Administration, following consultation with the Convener, in accepting each of the tenders as detailed in the reports be noted.