

**Motherwell, 3 March 2005 at 2 pm.**

**A Meeting of the EDUCATION (RESOURCES) SUB-COMMITTEE**

**PRESENT**

Councillor Morgan, Convener, Councillors Donnelly, Gray, Holloway, Lyle, McAuley, McCulloch, McKeown, G. Murray, Robertson and Sullivan.

**CHAIR**

Councillor Morgan (Convener) presided.

**IN ATTENDANCE**

The Committee Services Manager, Head of Educational Provision, Head of Land Services, Head of Design Services, Principal Officer, Contracts/Provisions and Education Officer.

**APOLOGIES**

Councillors Curley and Moran.

**SCHOOL JANITORIAL SERVICE - PERFORMANCE REVIEW**

1. There was submitted a joint report (docketed) dated 4 February 2005 by the Directors of Education and Community Services reviewing the performance of the School Janitorial Service for the period from 1 April 2004 to 7 January 2005.

**Decided:**

- (1) that the performance of the Schools Janitorial Service for the period from 1 April 2004 to 7 January 2005 be noted, and
- (2) that further reports on the service for 2004/2005 be submitted to future meetings of the Sub-Committee.

**EDUCATION MAINTENANCE ALLOWANCE SCHEME 2004/2005 - PERFORMANCE REVIEW**

2. There was submitted a report (docketed) dated 11 February 2005 by the Director of Education (1) reviewing the performance of the Education Maintenance Allowance Scheme for the period from August 2004 to January 2005; (2) giving details of the number of applications received to date; (3) containing information on the awards processed, and (4) outlining projected expenditure up to the end of January 2005 at each weekly payment level and for the full year and two-term applications.

**Decided:**

- (1) that the performance of the Education Maintenance Allowance Scheme be noted, and
- (2) that further performance reports be submitted to future meetings of the Sub-Committee.

**HIGHER SCHOOL BURSARIES 2004/2005 - PERFORMANCE REVIEW**

3. There was submitted a report (docketed) dated 11 February 2005 by the Director of Education (1) reviewing the performance of the Higher School Bursary Budget for the period from April 2004 to January 2005, and (2) providing an analysis of (a) higher school bursary applications received and processed to the end of January 2005 for the academic session 2004/2005; (b) expenditure relative to school bursaries for the financial year up to the end of January 2005, and (c) attendance figures for students in receipt of a bursary from 18 August to 29 October 2004 and the corresponding periods in 2002/2003 and 2003/2004.

**Decided:**

- (1) that the performance of the Higher School Bursary for the period from April 2004 to January 2005 be noted, and
- (2) that further reports be submitted to future meetings of the Sub-Committee.

**SCHOOLS CATERING CONTRACT - PERFORMANCE REVIEW**

4. There was submitted a joint report (docketed) dated 4 February 2005 by the Directors of Education and Community Services (1) reviewing the performance of the Schools Catering Contract for the period from April to December 2004; (2) providing an analysis of the uptake of school meals in primary and secondary schools and the budget performance for the period in comparison to 2003/2004, and (3) containing sample customer care comments for the period.

**Decided:**

- (1) that the performance of the Schools Catering Contract for the period from April to December 2004 be noted, and
- (2) that further performance reports on the contract be submitted to future meetings of the Sub-Committee.

**The Convener, being of the view that the following business was urgent by virtue of the need to give timeous consideration to the report, authorised its consideration.**

**SCHOOLS CLEANING CONTRACT - PERFORMANCE REVIEW**

5. There was submitted a joint report (docketed) dated 4 February 2005 by the Directors of Education and Community Services (1) reviewing the performance of the Schools Cleaning Contract for the period from 1 April 2004 to 7 January 2005, and (2) providing a budgetary analysis of the contract together with explanations of the variances from the projected budget expenditure to date.

**Decided:**

- (1) that the performance of the Schools Cleaning Contract for the period from 1 April 2004 to 7 January 2005 be noted, and
- (2) that further performance reports on the contract be submitted to future meetings of the Sub-Committee.

**REVIEW OF SCHOOL MEAL PRICES**

6. There was submitted a joint report (docketed) dated 3 February 2005 by the Directors of Education and Community Services outlining proposals for the annual price review of the school meal service from 1 April 2005 (1) recommending that the price for the traditional two course meal should rise from the current price level of £1.45 in primary schools and £1.50 in secondary schools to £1.50 in primary schools and £1.55 in secondary schools; (2) advising (a) that the subsidised price was partly supported by the Scottish Executive Hungry for Success initiative; (b) that as part of last year's review, the projected price rise had been covered by initiative funding rather than charged to pupils, and (c) that this support would require to be reviewed in the event of Hungry for Success funding no longer being available; (3) proposing that the price of milk in primary schools should remain at the current price of 10p for both plain and flavoured, and (4) setting out, in the Appendix to the report, details of the proposed revised prices for primary and secondary school meals and drinks to reflect the annual review of charges.

**Decided:** that the review of prices for the school meal service for 2005/2006, as detailed in the Appendix to the report, be approved.

**PROPOSED RELOCATION AND NEW BUILD OF KILDRUM NURSERY CENTRE**

7. Under reference to paragraph 7 of the Minute of the Education Committee held on 21 January 2004, there was submitted a report (docketed) dated January 2005 by the Director of Education (1) updating the Sub-Committee with regard to the proposed relocation and new build of Kildrum Nursery Centre; (2) indicating that subsequent investigations had identified difficulties with the proposal; (3) intimating that, following further discussions with officers from the Departments of Housing and Property and Planning and Environment, it was now proposed that the Nursery be constructed to the south east corner of the original site, as shown in Appendix C attached to the report; (4) advising that the capital cost of the project would be met from the Sure Start Fund and the Childcare Strategy, as detailed in Appendix 3 to the report, and (5) recommending that the Sub-Committee (a) approve the construction of the replacement Kildrum Nursery on the alternative site identified in the report, and (b) approve the funding solution for the project.

**Decided:**

- (1) that the construction of the replacement Kildrum Nursery on an alternative site identified in Appendix C to the report be approved, and
- (2) that the funding solution, as outlined in paragraph 3 of the report, be approved.

**Councillor M. Murray**

**Arising from consideration of the immediately preceding paragraph, the Convener referred to Councillor M. Murray's ill health and asked that the Sub-Committee's best wishes be recorded in the minute.**

**CAPITAL PROGRAMME 2004/2005 - PERFORMANCE REVIEW**

8. There was submitted a report (docketed) dated 7 February 2005 by the Director of Education (1) summarising the performance of the Capital Programme for 2004/2005 in relation to major building programmes; (2) detailing, in Appendix 1 to the report, the progress of projects funded from outwith the mainline Capital Programme; (3) providing, in Appendix 2 to the report, detailed progress of projects which have been committed to date; (4) summarising, in Appendix 3 to the report, the progress of new capital projects for 2004/2005, and (5) indicating that from a total allocation of

£14.441 m, 104% of the capital building projects have been committed and that the actual expenditure, to date, was 70% on these projects.

**Decided:**

- (1) that the financial performance of 2004/2005 major building programmes be noted, and
- (2) that further reports on the programmes for 2004/2005 be submitted to future meetings of the Sub-Committee.

**SCHOOL BUILDING MAINTENANCE CONTRACTS - ACCEPTANCE OF TENDERS**

9. There were submitted reports by the Director of Housing and Property Services (1) providing details of tenders received for various school building contracts, and (2) advising that following consultation with the Convener, the Director of Administration had arranged for acceptance of the lowest tender for each of the projects to be progressed, all in terms of his delegated powers and as detailed below:-
  - (a) the lowest tender for the construction of a Partnership Base at Braidhurst High School, Motherwell was, after checking, that submitted by Fullwood Holdings Limited, New Stevenston in the amended sum, after savings of £206,495.62;
  - (b) the lowest tender for Phase 2 of window replacement works at Our Lady's High School, Cumbernauld was, after checking, that submitted by Century 21, Hamilton in the amended sum of £237,295.80;
  - (c) the lowest tender for window replacement works at Noble Primary School, Bellshill was, after checking, that submitted by J & S McFadyen Limited, Carluke in the amended sum of £151,850.25;
  - (d) the lowest tender for window replacement works at St. Augustine's Primary School, Coatbridge was, after checking, that submitted by Avonholm Windows Limited, Glasgow in the amended sum of £70,180.64;
  - (e) the lowest tender for the re-roofing of Westfield Primary School, Cumbernauld was, after checking, that submitted by Allander Roofing Limited, Clydebank in the amended sum of £128,461.28;
  - (f) the lowest tender for the re-roofing of the HE and Science/Art Blocks at Cumbernauld High School, Cumbernauld was, after checking, that submitted by Briggs Roofing and Cladding Limited, Bishopbriggs in the amended sum of £226,633.07;
  - (g) the lowest tender for window replacement works at Auchinloch Primary School, Lenzie was, after checking, that submitted by J & S McFadyen Limited, Carluke in the sum of £92,001.33;
  - (h) the lowest tender for the re-roofing of Cardinal Newman High School, Bellshill was, after checking, that submitted by Allander Roofing Limited, Clydebank in the amended sum of £120,344.02;
  - (i) the lowest tender for the upgrade of science laboratories, food technology rooms and computer rooms at various secondary schools was, after checking, that submitted by Morris and Spottiswood Limited, Glasgow in the amended sum of £879,461.00;
  - (j) the lowest tender for window replacement works at Townhead Primary School, Coatbridge was, after checking, that submitted by J & S McFadyen Limited, Carluke in the sum of £64,685.00;

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- (k) the lowest tender for window replacement works at Chapelside Primary School, Airdrie was, after checking, that submitted by J & S McFadyen Limited, Carluke in the sum of £180,778.50, and
- (l) the lowest tender for Phase 2 of the window replacement works at Abronhill High School, Cumbernauld was, after checking, that submitted by Albann Limited, Irvine in the amended sum, after savings of £341,866.04;

**Decided:**

- (1) that the terms of the report by the Director of Housing and Property Services be noted, and
- (2) that the action taken by the Director of Administration following consultation with the Convener, in accepting each of the tenders as detailed in the reports be noted.