

Motherwell, 18 August 2005 at 2 pm.

A Meeting of the EDUCATION (RESOURCES) SUB-COMMITTEE

PRESENT

Councillor Morgan, Convener, Councillors, Curley, Holloway, Lyle, McAuley, H. McGuigan, McKeown, Moran, and Robertson.

CHAIR

Councillor Morgan (Convener) presided.

IN ATTENDANCE

The Committee Services Manager, Head of Educational Provision, Head of Land Services, Education Officer (Building Provision), Property Maintenance Manager, Principal Officer (Contracts/Provisions) and Accountant.

ALSO IN ATTENDANCE

Mr J. Robin, Strathclyde Passenger Transport Executive.

APOLOGIES

Councillors Donnelly, Gray, McCulloch and Wallace.

SCHOOL JANITORIAL SERVICE - PERFORMANCE REVIEW

1. There was submitted a joint report (docketed) dated 27 July 2005 by the Directors of Education and Community Services reviewing the performance of the School Janitorial Service for the period from 1 April to 24 June 2005.

Decided:

- (1) that the performance of the Schools Janitorial Service for the period from 1 April to 24 June 2005 be noted, and
- (2) that further reports on the contract be submitted to future meetings of the Sub-Committee.

SCHOOL CLEANING CONTRACT - PERFORMANCE REVIEW

2. There was submitted a joint report (docketed) dated 25 July 2005 by the Directors of Education and Community Services (1) reviewing the performance of the Schools Cleaning Contract for the period from 1 April to 24 June 2005, and (2) providing a budgetary analysis of the contract together with explanations of the variances from the projected budget expenditure to date.

Decided:

- (1) that the performance of the Schools Cleaning Contract for the period from 1 April to 24 June 2005 be noted, and

- (2) that further performance reports on the contract be submitted to future meetings of the Sub-Committee

HIGHER SCHOOL BURSARIES 2004/2005 - PERFORMANCE REVIEW

- 3. There was submitted a report (docketed) dated 26 July 2005 by the Director of Education (1) reviewing the performance of the Higher School Bursary Budget for the period from 1 April 2004 to 31 March 2005, and (2) providing an analysis of (a) Higher School Bursary applications received and processed to the end of March 2005 for the academic session 2004/2005; (b) the expenditure for Higher School Bursaries for the full financial year, and (c) attendance figures for students in receipt of Bursaries during the periods from August 2004 to March 2005 and the corresponding periods in 2002/2003 and 2003/2004.

Decided:

- (1) that the performance of the Higher School Bursaries for the period from April 2004 to March 2005, be noted, and
- (2) that further reports be submitted to future meetings of the Sub-Committee.

EDUCATION MAINTENANCE ALLOWANCE SCHEME 2004/2005 - PERFORMANCE REVIEW

- 4. There was submitted a report (docketed) dated 20 July 2005 by the Director of Education (1) reviewing the performance of the Education Maintenance Allowance Scheme for the periods from August 2004 to March 2005 and from April to June 2005; (2) giving details of the number of applications received to date; (3) containing information on the awards processed, and (4) outlining the payments made in respect of each level of award.

Decided:

- (1) that the performance of the Education Maintenance Allowance Scheme be noted, and
- (2) that further performance reports be submitted to future meetings of the Sub-Committee.

SCHOOLS CATERING CONTRACT - PERFORMANCE REVIEW

- 5. There was submitted a joint report (docketed) dated 26 July 2005 by the Directors of Education and Community Services (1) reviewing the performance of the Schools Catering Contract for the period from April to June 2005; (2) providing an analysis of the uptake of school meals in primary and secondary schools, and the budget performance for the period in comparison to 2004/2005, and (3) containing sample customer care comments for the period.

Decided:

- (1) that the performance of the School Catering Contract for the period from April to June 2005 be noted, and
 - (2) that further performance reports on the contract be submitted to future meetings of the Sub-Committee.
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SPECIAL EDUCATIONAL NEEDS TRANSPORT - PERFORMANCE REVIEW 2004/2005

6. There was submitted a report (docketed) dated July 2005 by the Director of Education (1) reviewing the performance of the Special Educational Needs Transport Service for the period from April 2004 to March 2005, and (2) providing information on the financial performance of these transport contracts.

Decided:

- (1) that the performance of the Special Educational Needs Transport Contracts operated by the Internal Transport Section and private contractors for the period from April 2004 to March 2005 be noted, and
- (2) that further performance reports on the contract be submitted to future meetings of the Sub-Committee.

SCHOOL MEALS SURVEY

7. There was submitted a report (docketed) dated July 2005 by the Director of Education regarding the uptake of free school meals etc. in North Lanarkshire for the period from 1998 to 2005 in comparison with other Scottish Local Authorities and advising that the various appendices to the report indicated (1) that the percentage of pupils entitled to free school meals in North Lanarkshire was higher than Scotland as a whole; (2) that the main trend affecting North Lanarkshire was for the entitlement to fall faster than in Scotland as a whole; (3) the percentage of entitled pupils who actually took a free school meal; (4) that although, over the period there had been a substantial improvement in the uptake of free school meals in North Lanarkshire, there had been a fall in uptake from 2004 to 2005, and (5) the number and percentage of schools in each local authority that had installed cashless systems and offered pupils chilled drinking water and free fruit.

Decided:

- (1) that the Director of Community Services, in conjunction with the Director of Education, be instructed to submit a report to the next meeting of the Sub-Committee identifying proposed initiatives etc. with a view to reversing the recent trend and increasing the number of secondary school pupils and took free school meals, and
- (2) that the Sub-Committee otherwise note the terms of the report.

REVIEW OF SCHOOL TRANSPORT IN SCOTLAND - REPORT BY THE SCOTTISH CONSUMER COUNCIL

8. There was submitted a report (docketed) dated July 2005 by the Director of Education (1) advising the Committee of a report published by the Scottish Consumer Council on School Transport based on research into Local Authority policy and practice; (2) outlining the background relative thereto; (3) summarising the main recommendations of the report, and (4) recommending appropriate action.

Decided:

- (1) that the contents of the report by the Scottish Consumer Council on School Transport be noted;
- (2) that future reports on any developments relating to the report will be submitted to future meetings of the Sub-Committee;

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- (3) that the Director of Education be instructed to submit a report to the next meeting of the Sub – Committee on proposed advice to be given to Head Teachers to allow them to combat behavioural problems on school transport, and
- (4) that it be noted that J. Robbin would submit a report to a future meeting of the Sub-Committee on the outcome of a Working Group which had been set up by the Strathclyde Passenger Transport to consider the management of pupil behaviour on school transport.

ENERGY MANAGEMENT - 2004/2005 REVIEW AND PRIORITIES FOR 2005/2006

9. Under reference to paragraph 5 of the Minute of the meeting of the Education Committee held on 3 September 2003, there was submitted a report (docketed) dated August 2005 by the Director of Education (1) summarising the background and current position with regard to his Department's Energy Management Policy; (2) summarising the objectives for the period 2004/2005; (3) advising the Sub-Committee of proposed priorities for 2005/2006 including (a) raising energy awareness in all parts of the Education Service; (b) developing more effective energy monitoring to establish trends in consumption and identifying inefficiencies, and (c) promoting more effective energy use, and (4) proposing appropriate action in relation to each priority.

Decided:

- (1) that the Sub-Committee note the progress made in 2004/2005 in meeting energy management priorities;
- (2) that the energy management priorities recommended for 2005/2006 be approved, and
- (3) that a further report on progress be submitted to a meeting of the Sub-Committee at the end of the year 2005/2006.

WATER MANAGEMENT PRIORITIES

10. Under reference to paragraph 6 of the Minute of the meeting of the Education Committee held on 26 May 2004, there was submitted a report (docketed) dated August 2005 by the Director of Planning and Environment (1) recommending a Water Management Policy for the Education Services and the 2005/2006 priorities based upon it; (2) outlining the background relative thereto; (3) indicating that the aim of the general water management policy was the promotion of more efficient use of water in all establishments and the reduction of water consumption and expenditure; (4) outlining action taken to date including (a) the installation of efficient meters in all establishments; (b) the establishment of a benchmark for water usage of all premises; (c) the challenging of charges levied by Scottish Water, and (d) matching budgets to usage; (5) summarising the priorities for 2005/2006, and (6) recommending appropriate action.

Decided:

- (1) that the Sub-Committee note the action taken to promote the more efficient use of water in Educational establishments;
 - (2) that the water management priorities recommended for 2005/2006 be approved, and
 - (3) that a report on progress in relation to water management be submitted to a meeting of the Sub-Committee at the end of the year 2005/2006.
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CORPORATE PROPERTY MAINTENANCE PERFORMANCE INFORMATION

11. Under reference to paragraph 5 of the Minute of the meeting of this Sub-Committee held on 23 October 2003, there was submitted a report (docketed) dated 1 August by the Director of Housing and Property Services (1) describing the performance of the Corporate Property Management Account for the period from April 2004 to March 2005; (2) indicating that the Central Repairs Account provisional outturn for 2004/2005 shows an overspend of £26,000 equating to 0.2% of the 2004/2005 budget, and (3) recommending that the Committee note the report.

Decided: that the Committee note the report.

CAPITAL PROGRAMME 2005/2006 - PERFORMANCE REVIEW

12. There was submitted a report (docketed) dated 29 July 2005 by the Director of Education (1) summarising the performance of the Capital Programme for 2005/2006 in relation to Major Building Programmes; (2) detailing, in Appendix 1 to the report, the progress of projects funded from outwith the mainline Capital Programme; (3) providing, in Appendix 2 to the report, detailed progress of projects which have been committed to date; (4) summarising, in Appendix 3 to the report, the progress of New Capital Projects for 2005/2006, and (5) indicating that from a total allocation of £15.827m, 35.32% had been committed and that the actual expenditure, to date, was 16.36% on these projects.

Decided:

- (1) that the financial performance of the 2005/2006 Major Building Programme be noted, and
(2) that further reports on the Programme be submitted to future meetings of the Sub-Committee.

RELOCATION OF NEW KILDRUM NURSERY CENTRE

13. Under reference to paragraph 7 of the Minute of the meeting of this Sub-Committee held on 3 March 2005 there was submitted a report (docketed) dated 2 August by the Director of Education (1) updating the Sub-Committee on progress in securing a new site for the Kildrum Nursery Centre; (2) advising Members that the site for the relocation of Kildrum Nursery Centre had been transferred to his Department; (3) intimating, for the reasons detailed therein, that the cost of the works had increased from £1.1 m to £1,300,661.82 plus fees; (4) confirming that the additional costs for the works could be met from an existing budget, and (5) pointing out that a report on the contract would be considered later on the agenda.

Decided:

- (1) that it be noted that the site for the relocation of Kildrum Nursery Centre had been transferred to the Department of Education;
(2) that the revised funding of the project be noted, and
(3) that the report be remitted to the Policy and Resources Committee for information.

TRANSPORT OF SCHOOL CHILDREN WITH SPECIAL EDUCATIONAL/MEDICAL NEEDS - CONTRACTS FOR PERIOD 2005/2008

14. There was submitted a report (docketed) dated August 2005 by the Director of Education (1) detailing Special Needs Contracts for the period 2005/2008 approved by the Director of Administration and the

Director of Education under the Scheme of Delegation; (2) outlining the 226 contracts awarded and which would run for a period of three years; (3) providing an analysis of the offers received; (4) containing, in Appendix 1 to the report, details of the contracts awarded by the Director of Education to a single contractor where the individual costs were under £50,000; (5) providing, in Appendix 1A to the report, details of the contracts awarded by the Director of Administration to a single contractor where the individual costs were over £50,000; (6) intimating that the total value of the 226 contracts was £1,353,168, and (7) advising that there were a significant number of unallocated contracts due to insufficient tenders being received and new requests for transport.

Decided:

- (1) that the action taken by the Director of Administration, following consultation with the Convener of Education, in accepting the lowest or most suitable tender for each of the school transport contracts exceeding £50,000 in value, as detailed in Appendix 1A to the report, be noted, and
- (2) that it be noted that the Director of Education had accepted the lowest or most suitable tender for each of the school transport contracts not exceeding £50,000 as detailed in Appendix 1 of the report.

SCHOOL TRANSPORT ARRANGED BY SPT CONTRACTS FOR THE PERIOD 2005/2008

15. There was submitted a report (docketed) dated 19 July 2005 by the Director of Education (1) detailing additional School Transport Contracts arranged by Strathclyde Passenger Transport for the period 2005/2008; (2) advising (a) that the Chief Executive, following consultation with the Convener of the Education Committee, had authorised the Director of Education to instruct Strathclyde Passenger Transport to accept the lowest or most suitable tender for each of the school transport contracts exceeding £50,000, and (b) that the Director of Education had instructed the Strathclyde Passenger Transport to accept the most suitable tender for each of the contracts not exceeding £50,000; (3) outlining the background relative thereto; (4) indicating that a total of 23 contracts due for renewal from August 2005 had been advertised; (5) containing in Appendices 2 and 3 to the report, details of the various tenders that had been accepted, and (6) listing, in Appendix 4 to the report the various contracts to be re-advertised.

Decided:

- (1) that the action taken by the Chief Executive following consultation with the Convener of Education, in authorising the Director of Education to instruct Strathclyde Passenger Transport to accept the lowest or most suitable tender for each of the school transport contracts exceeding £50,000 in value as detailed in Appendix 3 of the report, be noted, and
- (2) that it be noted that the Director of Education had instructed Strathclyde Passenger Transport to accept the lowest or most suitable tender for each of the school transport contracts not exceeding £50,000, as detailed in Appendix 2 of the report.

ST. DOMINIC'S PRIMARY SCHOOL, AIRDRIE - REPLACEMENT OF BOILER

16. There was submitted a report (docketed) dated 14 July 2005 by the Director of Housing and Property Services (1) informing the Committee of the withdrawal of the tender submitted by Syncro Limited, for the replacement of the boiler in St. Dominic's Primary School, Airdrie subsequent to the issue of the letter of award and the measures proposed by the Director of Housing and Property Services to deal with the issue; (2) outlining the background relative thereto; (3) containing, in Appendices to the report, previous reports by the Director of Housing and Property Services outlining the sequence of events in relation to the awarding and subsequent withdrawal from the contract by the company; (4)

indicating that the Director of Administration had, following consultation with the Convener, subsequently accepted the second lowest tender, that submitted by Heat Care Services (Scotland) Limited, Bishopbriggs in the sum of £109,878.78, and (5) recommending appropriate action to be taken by the Head of Legal Services.

Decided:

- (1) that the action taken by the Director of Administration in accepting the second lowest tender, that submitted by Heat Care Services (Scotland) Limited, Bishopbriggs in the sum of £109,878.78 be noted, and
- (2) that the Head of Legal Services be authorised to pursue Syncro Limited for the expenses and loss incurred by their determination.

SCHOOL BUILDING MAINTENANCE CONTRACTS - ACCEPTANCE OF TENDERS

There were submitted reports by the Director of Housing and Property Services (1) providing details of tenders received for various school building contracts, and (2) advising that, following consultation tender for each of the projects to be processed, all in terms of his delegated powers and as detailed below:-

- (a) the lowest tender for the replacement of boiler plant at Belvidere Primary School, Bellshill, was, after checking, that submitted by Heat Care Services (Scotland) Limited, Bishopbriggs in the sum of £91,958.76;
- (b) the lowest tender for the replacement of boiler plant at Carnbroe Primary School, Coatbridge, was, after checking, that submitted by Heat Care Services (Scotland) Limited, Bishopbriggs in the amended sum of £106,979.08;
- (c) the lowest tender for electrical rewiring works at Mossend Primary School, Bellshill, was, after checking, that submitted by WWW Electrical Contracts Limited, Glasgow in the sum of £171,920.16;
- (d) the lowest tender for electrical rewiring at St. Mary's Primary School, Cleland, was, after checking, that submitted by Integral, Livingston in the amended sum of £130,302.29;
- (e) the lowest tender for phase 2 of electrical rewiring works at Cumbernauld High School, Cumbernauld, was, after checking, that submitted by Weir & McQuiston (Scotland), Wishaw in the sum of £224,034.03;
- (f) the lowest tender for electrical rewiring works at Chapelgreen Primary School, Kilsyth, was, after checking, that submitted by Jackson Rich & Company Limited, Bellshill in the amended sum of £132,439.50;
- (g) the lowest tender for electrical rewiring works at Auchinloch Primary School, Auchinloch, was, after checking, that submitted by Mitie Engineering Services Limited, Glasgow in the sum of £80,068;
- (h) the lowest tender for electrical rewiring works at Newmains Primary School, Newmains, was, after checking, that submitted by Weir & McQuiston, Wishaw in the amended sum of £247,701.51;
- (i) the lowest tender for re-roofing works at Old Monkland Primary School, Coatbridge, was, after checking, that submitted by Braedale Roofing Limited, Wishaw in the amended sum of £136,883.04;

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- (j) the lowest tender for re-roofing works at Greenfaulds High School, Cumbernauld, was, after checking, that submitted by Rennie Roofcare, Glasgow in the amended sum, after extension to the tender acceptance period, of £530,738.85;
- (k) the lowest tender for phase 2 of re-roofing works at St. Patrick's Primary School, Shotts, was, after checking, that submitted by Frank O'Hara, t/a Faskine Contracts, Paisley in the sum of £54,372.48;
- (l) the lowest tender for replacement roof coverings at St. Aidan's Primary School, Wishaw, was, after checking, that submitted by Allander Roofing Limited, Clydebank in the sum of £165,172.57;
- (m) the lowest tender for window replacement works at Chryston Primary School, Chryston, was, after checking, that submitted by Century 21 Replacement Windows Company Limited, Hamilton in the sum of £103,389.30;
- (n) the lowest tender for window replacement works at Braidhurst High School, Motherwell, was, after checking, that submitted by Marshall Brown (Windows) Limited, Bishopbriggs in the amended sum of £402,478.84;
- (o) the lowest tender for fire damage reinstatement and concrete repair works at Townhead Primary School, Coatbridge, was, after checking, that submitted by Chard Construction Limited, Blantyre in the amended sum of £268,815.56;
- (p) the lowest tender for the upgrade of science laboratories and food technology rooms at Cumbernauld High School and Abronhill High School, Cumbernauld, was, after checking and undertaking a savings exercise, that submitted by Daniel Campbell & Son Limited, Strathaven in the sum of £228,998.95;
- (q) the lowest tender for the provision of car parking and a fire brigade access at Our Lady's High School, Cumbernauld, was, after checking, that submitted by Blacktop Roads (Strathclyde), Motherwell in the amended sum of £217,205.60;
- (r) the lowest tender for ground consolidation works at Kilsyth Academy, Kilsyth, was, after checking, that submitted by John Mowlem & Company, Kilsyth in the sum of £149,807.75;
- (s) the lowest tender for alterations, extension works and the construction of a Nursery at Cumbernauld and St. Andrews Primary Schools, Cumbernauld, was, after checking, that submitted by JBC Scotland Limited, Kinross in the amended sum of £1,528,619.60;
- (t) the lowest tender for the construction of Kildrum Nursery, Cumbernauld, was, after checking, that submitted by Fleming Buildings Limited, Lenzie in the amended sum after an addendum and extension to the tender acceptance period of £1,300,661.82, and
- (u) the lowest tender for the provision of a construction area and beauty parlour at Calderhead High School, Shotts, was, after checking, that submitted by PLS Construction Limited, Renfrewshire in the amended sum of £61,377.27.

Decided:

- (1) that the terms of the reports by the Director of Housing and Property Services be noted, and
 - (2) that the action taken by the Director of Administration, following consultation with the Convener, in accepting each of the tenders as detailed in the reports be noted.
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