


AGENDA ITEM No. 9k

To: EDUCATION (RESOURCES SUB COMMITTEE)		Subject: AIRDRIE – ST. SERF'S PRIMARY SCHOOL – WINDOW REPLACEMENT
From: DIRECTOR OF HOUSING AND PROPERTY SERVICES 		
Date: 18 October 2005	Ref: WH/JM/ EDMM05006	

1.0 INTRODUCTION

- 1.1 The purpose of this report is to enable the Director of Administration to accept the tender from Insutech Scotland Ltd., for the above contract.

2.0 BACKGROUND

- 2.1 Following instructions from the Client Department, tender documents were prepared for the removal of existing single glazed timber framed windows and screens and replacement with double glazed aluminium framed windows and screens.
- 2.2 The funding for this work is contained within the Education Capital Major Maintenance Programme 2005/2006, 2006/2007 and 2007/2008.

3.0 PROPOSALS/CONSIDERATIONS

- 3.1 The tender documents were issued to six Contractors five of whom submitted Tenders as follows: -

<u>Contractor</u>	<u>Before Checking</u>	<u>After Checking</u>
Insutech Scotland Ltd	£87,373.20	£87,106.20
Greenberg Glass Ltd	£114,069.00	£114,299.00
Century 21 Replacement Windows Co. Ltd.	£129,650.00	£129,650.00
Thermashield Insulation Ltd	£132,263.00	Not checked
Albann Ltd	£134,958.00	Not checked
Marshall Brown (Windows) Ltd	No offer received	

- 3.2 The lowest three offers have been checked and errors corrected in accordance with the Tender Documents.
- 3.3 After checking the lowest offer was that submitted by Insutech Scotland Ltd, in the amended amount of £87,106.20.

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3.4 The project costs arising are as follows: -

Tender Costs	£ 87,106.20
Fees	£ 12,673.95
Total	<u>£ 99,780.15</u>
Estimated Spend 2005/2006	£ 69,846.00
Estimated Spend 2006/2007	£ 27,440.00
Estimated Spend 2007/2008	£ 2,494.15

4.0 COMMITTEE CONSIDERATIONS

The Committee are asked to note that this Tender Report has been prepared after due consideration and consultation with the Client Department representatives.

5.0 RECOMMENDATION

The Committee is asked to note that in accordance with the delegations given to the Director of Administration, this project is being progressed for acceptance, after consultation with the Convenor. Final Confirmation on the project progress will be given at the meeting.

6.0 BACKGROUND PAPERS

Held by the Director of Housing and Property Services.



Director of Housing and Property Services