

To: EDUCATION (RESOURCES SUB COMMITTEE)	Subject: CUMBERNAULD HIGH SCHOOL – WINDOW REPLACEMENT
From: DIRECTOR OF HOUSING AND PROPERTY SERVICES	
Date: 4 th September 2006	Ref: WH/DM/EDMM05010

1.0 INTRODUCTION

1.1 The purpose of this report is to enable the Director of Administration to accept the tender from Century 21 Replacement Windows Ltd., for the above contract.

2.0 BACKGROUND

2.1 Following instructions from the Client Department, tender documents were prepared for the removal of existing single glazed timber framed windows, screens and doors and replacement with double glazed aluminium framed windows, screens and doors.

2.2 The funding for this work is contained within the Education Capital Major Maintenance Programme 2006/2007 and 2007/2008.

3.0 PROPOSALS/CONSIDERATIONS

3.1 The tender documents were issued to six Contractors five of whom submitted Tenders as follows: -

<u>Contractor</u>	<u>Before Checking</u>	<u>After Checking</u>
Century 21 Replacement Windows Co. Ltd.	£100,625.00	£100,625.00
Avonholm Windows Ltd	£105,703.00	£105,748.00
J & S McFadyen Ltd	£105,748.00	Non-Compliant Offer
Scottech Ltd	£109,616.18	Offer Not Checked
Marshall Brown (Windows) Ltd	£132,620.00	Offer Not Checked
Thermashield Insulation	No Offer Received	

3.2 The lowest three offers have been checked and errors corrected in accordance with the Tender Documents. The tender received from J & S McFadyen was deemed not to comply with the specification.

3.3 After checking the lowest offer was that submitted by Century 21 Replacement Windows Co. Ltd, in the amount of £100,625.00.

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3.4 In order to accommodate the realignment of the Education capital programme, acceptance of this contract required to be delayed beyond the standard three months acceptance period. All offers lapsed on 16th May 2006 except that of the lowest tenderer who was invited and agreed to hold his offer open until 18th August 2006. His offer was held open until 15th September 2006 to include for increases in materials and labour costs since the original tender date. This results in a new revised tender of £108,171.88.

3.5 The project costs arising are as follows: -

Tender Costs	£ 108,171.88
Fees	£ 15,739.00
Total	<u>£ 123,910.88</u>
Estimated Spend 2006/2007	£ 120,813.00
Estimated Spend 2007/2008	£ 3,097.88

4.0 COMMITTEE CONSIDERATIONS

The Committee are asked to note that this Tender Report has been prepared after due consideration and consultation with the Client Department representatives.

5.0 RECOMMENDATION

The Committee is asked to note that in accordance with the delegations given to the Director of Administration, this project is being progressed for acceptance, after consultation with the Convenor. Final Confirmation on the project progress will be given at the meeting.

6.0 BACKGROUND PAPERS

Held by the Director of Housing and Property Services.


Director of Housing and Property Services