

NORTH LANARKSHIRE COUNCIL

REPORT

To: Education Resources Sub-Committee		Subject: School Janitorial Service Level Agreement: Performance Review
From: Director of Education & Director of Community Services		
Date: 27 November 2006	Ref: GP/IW/LMS	

1. **SUMMARY**

1.1 This report describes the performance of the school janitorial service from April 2006 to October 2006.

2. **RECOMMENDATIONS**

2.1 The education (resources) sub-committee is recommended to:

- (a) note the performance of the school janitorial service for April 2006 to October 2006.
- (b) request the submission of regular performance review reports to future meetings of the sub-committee.

Michael O'Neill

Members wishing further information about this report should contact:

Michael O'Neill, Director of Education, on 01236 812337 or
Murdo MacIver, Head of Service, on 01236 812269
Paul Jukes, Director of Community Services, on 0141 304 1931 or
Graham Patrick, Head of Facility Support Services, on 0141 304 1804

North Lanarkshire Council : Department of Education

School Janitorial Service Level Agreement - Performance Review

Joint Report by the Director of Education & Director of Community Services

1. Background

1.1 The education (resources) sub-committee has called for regular reports on the performance of school contracts. This report is part of that process and covers the period from April 2006 to October 2006.

2. Financial Performance

2.1 The financial performance of the janitorial service for April 2006 to October 2006 is detailed in Table 1. An outturn table is included at 2.3 to provide a forecast outturn for 2006/2007.

Table 1: Budget Analysis Period 1- 7

Classification	BUDGET Period 1 – 7	ACTUAL Period 1 – 7	VARIANCE Period 1 – 7
Janitorial Service	£3,245,392	£3,241,716	£3,676

2.2 The explanation for the variance from the projected budget expenditure is as follows:-

- The year to date figure includes a net underspend of £52,815 in non-contractual overtime, sports comprehensives lets and supplies.
- The service level agreement is above budget by £55,334 year to date mainly as a result of increased janitorial requirement at Kildrum Nursery, Richard Stewart Nursery and Willowbank School. However additional funding will be transferred from other areas of the budget to address this shortfall.
- The janitorial overtime associated with CRA works is underspent to date by £6,195.

2.3 Table 2: Outturn 2006 / 2007

Classification	Annual Budget	Forecast Outturn	VARIANCE
Janitorial Service	£6,075,829	£6,055,035	£20,794

2.4 The explanation for the variance from the projected budget expenditure is as follows:

- Non contractual overtime and sports comprehensives lets are projected to give a net underspend of £77,430.
- There is an overspend projected of £7,577 in relation to supplies, janitorial PPE and equipment.
- The service level agreement is projected to be £42,917 above budget mainly as a result of increased janitorial requirement. Additional funding will be transferred from other areas to address this shortfall.
- The total projected requirement in relation to janitorial overtime associated with CRA works is £81,481. This gives a projected underspend of £5,903.

3. Recommendations

The education (resources) sub-committee is recommended:

- (1) to note the performance of the school janitorial service for the period April 2006 to October 2006.
- (2) to request the submission of regular performance review reports to future meetings of the sub-committee.