

NORTH LANARKSHIRE COUNCIL  
GENERAL PURPOSES SUB-COMMITTEE

TERMS OF REFERENCE

- (1) To exercise the whole functions and powers of the Council as the Authority responsible for licensing, registration and the determination of applications for permits and permissions except to the extent that such functions and powers are expressly within the Terms of Reference of another Committee or are the responsibility of the Licensing Board;
- (2) To make and review bye-laws and, except in so far as expressly contained within the Terms of Reference of another Committee, management rules and to promote and oppose private legislation;
- (3) To consider arrangements in relation to public and statutory holidays;
- (4) In so far as not specifically contained within the Terms of Reference of another Committee, to consider grants and subscriptions to outside organisations;
- (5) To consider the establishment of and all other matters relating to Town Twinning links;
- (6) To consider provisions contained in Bills, Acts and provisional Orders affecting the interests of the Council and to promote or oppose provisional Orders etc. in the interests of the Council but only in so far as such Bills, Acts or provisional Orders are not specifically and solely appropriate for consideration by another Committee;
- (7) To discharge the functions of the Council in relation to staffing, accommodation and associated matters under the District Courts (Scotland) Act 1975 and the Licensing (Scotland) Act 1976;
- (8) To oversee arrangements for the provision of resources for Members whether by way of accommodation, equipment or otherwise;
- (9) To direct and supervise the discharge of functions of the Council under the Registration of Births, Deaths and Marriages (Scotland) Act 1965 and the Marriage (Scotland) Act 1977 and any enactments altering or amending the same;
- (10) To consider electoral registration and all matters relating to the election of Councillors including, inter alia, alteration of electoral divisions and polling districts and the provision of polling stations and review of boundaries and electoral arrangements;
- (11) To grant authority to members to attend Seminars, Conferences and other visits concerning matters within the areas of responsibility of this Committee;
- (12) To accept tenders for previously approved projects within the responsibility of this Committee;
- (13) To oversee the operation of the Central Services and Legal Services Divisions of the Department of Administration;
- (14) To deal with all matters not otherwise within the area of responsibility of another Committee;
- (15) To consider, after reference to the Civic Functions Group, all matters in relation to the Civic and Ceremonial arrangements of the Council, and

(16) To delegate to Sub-Committees as follows:-

**General Purposes Licensing Sub-Committee**

Consideration and determination of applications for licences, permits and registrations under:-

The Methylated Spirits (Sale by Retail) (Scotland) Act 1937.

The Hypnotism Act 1952.

The Betting, Gaming and Lotteries Act 1963.

The Theatres Act 1968.

The Gaming Act 1968.

The Lotteries and Amusements Act 1976.

The Civic Government (Scotland) Act 1982.

The Cinemas Act 1985.

The Fire Safety and Places of Sport Act 1987.

Any enactments replacing, amending or containing provisions similar in effect to any of the foregoing enactments.

Any other enactments not specifically referred to or clearly referable to any other Committee of the Council.

**Civic Functions Group**

- (a) The determination of all matters in relation to Civic Hospitality and Civic Receptions including the provision of hospitality whether within or outwith the boundaries of the Council and whether to representatives of other Authorities, Organisations, Members of the Council or others, and
- (b) To authorise visits by the Convener or the Vice-Convener outwith the United Kingdom.