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GEN.PURPOSES1995M

Motherwell, 24 January 1996 at 2 pm.

A Meeting of the GENERAL PURPOSES COMMITTEE

PRESENT

Councillor Craig, Chair; Councillor Combe, Vice-Chair; Councillors Chadha, Cox, Holloway, Logue, J. McKenna, J. Martin, Mathieson, Murphy, Ross, Shaw and Wilson.

IN ATTENDANCE

The Director of Administration, Head of Central Services, Head of Legal Services and Assistant Chief Executive (Operations).

APOLOGIES

Councillors E. Burns, Leitch, H. McGuigan, Russell and Selfridge.

TERMS OF REFERENCE

1. With reference to paragraph 1 of the Minute of the meeting of this Committee held on 11 October 1995, there were submitted proposed revised Terms of Reference.
- Decided: that the revised Terms of Reference be approved and remitted to the Policy and Resources Committee.

CIVIC FUNCTIONS GROUP - MINUTES

2. There were submitted the Minutes of the meetings of the Civic Functions Group held on 11 and 24 January 1996.
- Decided:
- (1) that the terms of the minutes of the meetings of the Civic Functions Group held on 10 and 24 January 1996 be noted, and
- (2) that copies of the preferred Coat of Arms and a written summary of the historical significance of each of the symbols incorporated within the Coat of Arms be circulated to members of the Committee.

DEPARTMENT OF ADMINISTRATION - ESTABLISHMENT

3. With reference to paragraph 4 of the Minute of the meeting of this Committee held on 29 November 1995, there was submitted a report (docketed) dated 11 January 1996 by the Director of Administration regarding the staff structure for the Legal Services and Central Services Divisions of his Department beyond third tier level.

Decided:

- of
- (1) that the staff structure, as detailed in the Director Administration's report, be approved, and
- soon as (2) that officers be authorised to fill these posts as possible in accordance with Council policy and Staff Commission guidance.

TOWN TWINNING ARRANGEMENTS

4. With reference to paragraph 3 of the Minute of the meeting of this Committee held on 29 November 1995, the Committee resumed consideration of a service audit document of the Constituent Districts' current town twinning arrangements.

Decided: that consideration of the service audit document be further continued.

PUBLIC AND STAFF HOLIDAYS 1996

5. There was submitted a report dated 12 January 1996 by the Director of Administration containing proposals for both local public holidays and staff public holidays.

Decided:

- Lanarkshire (1) that, with regard to the period from 1 April to 31 December 1996, the public holidays in North be as follows:-

Friday 5 April 1996
Monday 8 April 1996
Monday 6 May 1996
Monday 27 May 1996
Monday 15 July 1996
Friday 27 September 1996
Monday 30 September 1996
Wednesday 25 December 1996

Thursday 26 December 1996, and

(2) agree, in
Motherwell and
Councils, as

that, with regard to staff holidays, the Council
principle, to adopt the formula followed by
Strathkelvin District and Strathclyde Regional
follows:-

First two working days of the New Year
Good Friday and Easter Monday
First Monday in May
Monday on or after 24 May and preceding Friday
Third Monday in July
Last Monday in September and preceding Friday
Christmas Day and Boxing Day or the next working

day(s)

thereafter.

FACILITIES FOR MEMBERS

6. There was submitted a report dated 5 January 1996 by the
Director of Administration regarding the progress which had
been made with regard to the provision of appropriate facilities
for members.

Decided:

- (1) that the progress made, to date, be noted;
- (2) that the Council agree, as resources become
available, that a combined answer phone/fax machine be provided
to all members who require it;
- (3) that the Director of Administration be authorised to
investigate the feasibility, costs and potential of
establishing a wide area network of mobile phones
within North Lanarkshire, and
- (4) that, in the meantime, the Director of Administration
consult each member as to the facilities required.

DISTRICT COURT - APPOINTMENT OF CLERK

7. There was submitted a report dated 16 January 1996 by the
Director of Administration regarding the appointment of the
Clerk to the District Court(s).

Decided:

- Clerk of
- (1) that the Head of Legal Services be appointed the
the District Court, and
- be
- (2) that the appointment of other staff as Depute Clerks
continued pending a further report by the Director of
Administration.

LICENSING BOARD - APPOINTMENT OF CLERK

8. There was submitted a report dated 16 January 1996 by the
Director of Administration regarding the appointment of the
Clerk
to the Licensing Board.

Decided:

- the
- (1) that the Head of Legal Services be appointed Clerk to
Licensing Board;
- be
- (2) that the appointment of other staff as Depute Clerks
continued pending a further report by the Director of
Administration, and
- be
- (3) that a Working Group comprising seven members of the
Majority Group and two members of the Minority Group
the
Council's
established to consider and make recommendations on
structure, procedures and the composition of the
Licensing Board.