

## **AGENDA**

### **MINUTES**

- (1) Minutes of Meetings of Sub-Committees
  - (a) General Purposes (Licensing) Sub-Committee (pages 1-23)
    - Submit Minute of meeting held on 19 August 2002 (copy herewith)
    - Submit Minute of meeting held on 23 August 2002 (copy herewith)
    - Submit Minute of meeting held on 12 September 2002 (copy herewith)
    - Submit Minute of meeting held on 24 September 2002 (copy herewith)
    - Submit Minute of meeting held on 2 October 2002 (copy herewith)
    - Submit Minute of meeting held on 8 October 2002 (copy herewith)
    - Submit Minute of meeting held on 14 October 2002 (copy herewith)
  - (b) General Purposes (Public Processions) Sub-Committee (page 24)
    - Submit Minute of meeting held on 19 September 2002 (copy herewith)
  - (c) Civic Functions Group (pages 25-28)
    - Submit Minute of meeting held on 2 October 2002 (copy herewith)

### **FINANCIAL**

- (2) 2002/2003 Budget Monitoring Report - Department of Administration (Excluding Personnel) - 1 April to 13 September 2002 (pages 29-35)
  - Submit report dated 3 October 2002 by Director of Administration detailing, for the period 1 April to 13 September 2002 actual expenditure and income against the estimates detailed in the 2002/2003 budget (copy herewith)

### **OPERATIONAL**

- (3) Cinema Licensing - Review of the Classification of the film "Sweet Sixteen" (pages 36-39)
  - Submit report dated 9 October 2002 by Director of Administration advising of a representation received from Tommy Sheridan, MSP seeking a change to the film classification of "Sweet Sixteen" (copy herewith)
- (4) Review of Provisions of Civic Government (Scotland) Act 1982 (pages 40-61)
  - Submit report dated 19 September 2002 by Director of Administration advising of a Scottish Executive consultation paper on a review of the Licensing Provisions contained in the Civic Government (Scotland) Act 1982 and seeking homologation in terms of the response submitted on behalf of the Council (copy herewith)
- (5) Taxi Licensing - Taxi Fares Review (pages 62-63)
  - Submit report dated 26 September 2002 by Director of Administration reminding Members of the Council's statutory duty to periodically review taxi fares in its area and proposing that the Head of Legal Services enter into full consultation with the taxi trade on the issue of taxi fares and report to Committee thereafter (copy herewith)

- (6) Council House Sales - Review of Temporary Contracts (pages 64-65)  
Submit report dated 11 October 2002 by Director of Administration advising of the review of temporary contracts associated with the sale of Council houses (copy herewith)
  
- (7) The Marriage (Scotland) Act 2002 - Conduct of Civil Marriages Outwith Registration Offices (pages 66-67)  
Submit report dated 10 October 2002 by Director of Administration advising of the level of fees determined for the conduct of civil marriages outwith Registration Offices and recommending consequential adjustments in this regard (copy herewith)
  
- (8) Area/Registration Service - Performance Management and Planning (PMP) Audit (pages 68-69)  
Submit report dated 25 September 2002 by Director of Administration containing details of the findings of a PMP Audit of the Area/Registration Service (copy herewith)
  
- (9) Printing and Reprographics - Best Value Review and Proposed Variation of Existing Contract with Xerox (pages 70-71)  
Submit report dated 8 October 2002 by Director of Administration advising of a review of the quality and type of equipment suitable for printing and reprographics (copy herewith)
  
- (10) Internet : Minutes, Agendas and Reports (page 72)  
Submit report dated 9 October 2002 by Director of Administration providing an update on the progress of the publication, on the Internet, of Committee minutes, agendas and reports (copy herewith)
  
- (11) Department of Administration Service Plan - Property Enquiry Service (pages 73-75)  
Submit report dated 25 September 2002 by Director of Administration containing details of the findings of a survey of existing users of the property enquiry service as part of its proposed development to improve service provision and performance (copy herewith)
  
- (12) Department of Administration Service Plan - Monitoring Report (pages 76-92)  
Submit report dated 14 October 2002 by Director of Administration advising of the current stage of implementation of the Departmental Service Plan (copy herewith)
  
- (13) Appointment to Lowmoss Prising Committee (page 93)  
Submit report dated 7 October 2002 by the Director of Administration recommending the appointment of a Member to Low Moss Prison Visiting Committee following the resignation of the person previously appointed (copy herewith)

- (14) Twinning
- (a) Bron (page 94)  
Submit report dated 15 October 2002 by Director of Administration advising of a request for financial assistance towards Cumbernauld Rugby Club's participation in a rugby tournament in Bron, France (copy herewith)
  - (b) Les Marches (page 95)  
Submit report dated 26 September 2002 by Director of Administration advising of the receipt of an invitation to formally inaugurate the twinning arrangements between the Council and the municipality of Les Marches, advising of actions taken in this regard and seeking homologation of these actions (copy herewith)
  - (c) Les Marches (page 96)  
Submit report dated 15 October 2002 by Director of Administration advising of the action taken, after consultation with the Convener, in awarding financial assistance in respect of a twinning visit during September 2002, and seeking homologation in this regard (copy herewith)
  - (d) Meulan (page 97)  
Submit report by Director of Administration advising that correspondence has been received from the Secretary, Kilsyth Town Twinning Association advising of an exchange visit from Meulan and seeking assistance towards the visit (copy herewith)
- (15) Conferences (pages 98-99)  
Submit report dated 11 October 2002 by Director of Administration advising of invitations received in respect of Member attendance at conferences (copy herewith)
- (16) Reception : Prime Minister of India (page 100)  
Submit report dated 7 October 2002 by Director of Administration advising of an invitation received by the Vice-Convener to join the reception, in London, for the Prime Minister of India and seeking homologation for action taken (copy herewith)