

## REPORT

To: GENERAL PURPOSES COMMITTEE		Subject: THE MARRIAGE (SCOTLAND) ACT 2002 – CONDUCT OF CIVIL MARRIAGES OUTWITH REGISTRATION OFFICES
From: DIRECTOR OF ADMINISTRATION		
Date: 10 October 2002	Ref: JAF/IL	

1. **Purpose of Report**

- 1.1 The report advises the Committee of the level of fees determined for the conduct of civil marriages outwith Registration Offices and makes recommendations with regard to consequential adjustments in relation to civil marriages within Registration Offices.

2. **Background**

- 2.1 The Committee, at its meeting on 21 August 2002, noted the implications for the Council of the Marriage (Scotland) Act 2002, agreed that, subject to the availability of registration staff, civil marriages can be conducted both within and at approved places outwith Registration Offices during working hours, on evenings, on Saturdays and on Sundays and delegated to the Director of Administration, after consultation with the Conveners of the General Purposes Committee and the Policy and Resources (Personnel) Sub-Committee to determine the basis and level of payment to Registrars and, after consultation with the Convener of the General Purposes Committee, the level of fees chargeable.

3. **Payment to Registrars**

- 3.1 Having regard to the decision taken by the Committee, the Director of Administration, after consultation, has determined that the payment to Registrars in respect of the conduct of marriages both within and outwith Registration Offices on weekdays outwith normal working hours, on Saturdays and on Sundays should with effect from 1 November 2002 be based on fixed fees as follows:

Weekdays outwith normal working hours	£ 50 (3 hour period)
Saturdays	£ 75 (4 hour period) £130 (Full day)
Sundays	£100 (4 hour period) £150 (Full day)

- 3.2 In cases in which an escort is required the corresponding fee has been determined as follows:

Weekday evenings (3 hours)	£ 35
Saturday (4 hours)	£ 50
Saturday (full day)	£ 80
Sunday (4 hours)	£ 65
Sunday (full day)	£100

- 3.3 Marriages on public holidays will attract the same level of fee as those on Sundays with, in addition, the national conditions of service provision for day off in lieu.

3.4 Stand-by provision, where required, will continue to be the stand-by payment for officers other than Social Work officers.

#### 4. Fees Chargeable

4.1 Having regard to the foregoing, to the level on oncosts including the costs of cover, stand-by, administration and travel expenses, the Director of Administration, after consultation, has determined that the fees chargeable (exclusive of statutory fees) shall be as follows:

Marriages on Saturdays within Registration Offices (inclusive of accommodation fees)	£210
Marriages on Saturdays outwith Registration Offices	£215
Marriages on Sundays within Registration Offices (inclusive of accommodation fees)	£250
Marriages on Sundays outwith Registration Offices	£260
Marriages on weekdays outwith normal working hours within Registration Offices (inclusive of accommodation fees)	£160
Marriages on weekdays outwith Registration Offices during normal working hours	£120
Marriages on weekdays outwith Registration Offices outwith normal working hours	£160

Fees for marriages on weekdays within Registration Offices during normal working hours will continue to be calculated on the current basis.

4.2 In any case in which the Director of Administration determines that the services of an escort are not required, the foregoing fee will be reduced by an amount corresponding to the escort's fee.

#### 5. Recommendation

5.1 It is recommended that the Committee note the position.

  
**Director of Administration**

*Members seeking further information on the contents of this report are asked to contact John Fleming, Head of Central Services on Extension 2228.*