

## AGENDA

- (1) Minutes of Sub-Committees
  - (a) General Purposes (Licensing) Sub-Committee (pages 1-13)
    - Submit Minute of meeting of 12 December 2002 (copy herewith)
    - Submit Minute of special meeting of 16 December 2002 (copy herewith)
    - Submit Minute of special meeting of 20 January 2003 (copy herewith)
    - Submit Minute of meeting of 23 January 2003 (copy herewith)
    - Submit Minute of special meeting of 27 January 2003 (copy herewith)
    - Submit Minute of adjourned special meeting of 27 January 2003 (copy herewith)
  - (b) General Purposes (Public Processions) Sub-Committee (pages 14-17)
    - Submit Minute of meeting of 23 January 2003 (copy herewith)
    - Submit Minute of meeting of 24 January 2003 (copy herewith)
  - (c) Civic Functions Group (pages 18-20)
    - Submit Minute of meeting of 12 February 2003 (copy herewith)

## FINANCIAL

- (2) 2002/2003 Budget Monitoring Report - Department of Administration (excluding Personnel) - 1 April 2002 to 3 January 2003 (pages 21-28)
  - Submit report dated 15 January 2003 by Director of Administration detailing, for the period 1 April 2002 to 3 January 2003 actual expenditure and income against the estimates detailed in the 2002/03 budget (copy herewith)
- (3) Community Council Financial Assistance (page 29-30)
  - Submit report dated 7 February 2003 by Director of Administration making recommendations with regard to the level of financial support to Community Councils for the financial year 2003/04 and the information provided to Community Councils with regard to the purposes for which such financial assistance is provided by the Council (copy herewith)
- (4) Cumbernauld Registration Office, Bron Way, Cumbernauld (pages 31-32)
  - Submit report dated 20 January 2003 by Director of Housing and Property Services advising that in accordance with the delegation given to the Director of Administration, this project had been progressed for acceptance (copy herewith)

## OPERATIONAL

- (5) Registration of Births, Deaths and Marriages - Registration District Boundary Between Denny and Kilsyth (pages 33-34)
  - Submit report dated 20 January 2003 by Director of Administration advising of the approval by the Scottish Ministers of a scheme submitted jointly by this Council and Falkirk Council to alter the registration district boundaries between the registration districts of Kilsyth and Denny (copy herewith)

- (6) Administration Department Area/Registration Service - Performance Management and Planning (PMP) - Improvement Action Plan Progress Report (pages 35-36)  
Submit report dated 7 February 2003 by Director of Administration advising of the progress to date of the PMP Action Plan for 2002/03 (copy herewith)
  
- (7) Taxi Licensing - Taxi Fares Review (pages 37-43)  
Submit report dated 12 February 2003 by Director of Administration advising of the outcome of the consultation on the taxi fares review and to present matters for consideration (copy herewith)
  
- (8) Private Hire Car Licensing - Specifications for Private Hire Vehicles (pages 44-46)  
Submit report dated 6 February 2003 by Director of Administration advising of the outcome of the consultation in respect of the proposed inclusion of people carrier type vehicles and estate cars in the private hire vehicle specifications and presenting issues for consideration (copy herewith)
  
- (9) Education Appeal Committee: The Scottish Committee of the Council on Tribunals (pages 47-49)  
Submit report dated 6 February 2003 by Director of Administration advising of general dissatisfaction expressed by the Scottish Committee of the Council on Tribunals with regard to the operation of the Education Appeals System in Scotland (copy herewith)
  
- (10) Accounts Commission Statutory Indicator - Council House Sales (pages 50-52)  
Submit report dated 6 February 2003 by Director of Administration advising on the Council's position in relation to the statistics of performance indicators just published by the Accounts Commission for the year 2001/02 (copy herewith)
  
- (11) Town Twinning
  - (a) Kilsyth Town Twinning Association (page 53)  
Submit report dated 4 February 2003 by Director of Administration advising of action taken, after consultation with the Convener, in granting assistance in terms of Council policy to Kilsyth Town Twinning Association (copy herewith)
  - (b) Cumbernauld Rugby Club (page 54)  
Submit report dated 7 November 2002 by Director of Administration advising of a twinning visit to Cumbernauld and seeking assistance in this respect (copy herewith)
  - (c) Bron (page 55)  
Submit report dated 7 February 2003 by Director of Administration advising of an invitation to be represented at celebrations to mark the 40th anniversary of the Twinning of Bron with Weingarten and the 30th anniversary of the twinning of Bron with Grimma, and seeking the Committee's instructions in this regard (copy herewith)

- (d) St. Denis (page 56)  
Submit report dated 7 February 2003 by Director of Administration advising of an invitation to be represented at celebrations to mark the 40th anniversary of twinning links and to participate in the World Sports Forum, to be held in St. Denis to coincide with the World Athletic Championships and seeking the Committee's instructions in this regard (copy herewith)
- (12) Waterloo, Brandenburg - Invitation (pages 57)  
Submit report dated 18 February 2003 by the Director of Administration advising the Committee of an invitation received by the Council to participate in an international event in the municipality of Waterloo, Brandenburg (copy herewith)
- (13) Postwatch Scotland: Public Meeting (page 58)  
Submit report dated 13 February 2003 by Director of Administration advising of the intention of Postwatch to hold a public meeting on Wednesday, 5 March 2003 in Motherwell Concert Hall inviting the public to voice their views on postal services in the ML postcode area (copy herewith)
- (14) Fund to Develop Post Offices in Deprived Urban Areas (page 59)  
Submit report dated 20 February 2002 by Director of Administration advising of a £2,000,000 fund, announced by the Deputy Minister for Social Justice for the development of Post Offices in deprived urban areas (copy herewith)
- (15) Conferences (pages 60-61)  
Submit report dated 5 February 2003 by Director of Administration advising of invitations received in respect of Member attendance at conferences (copy herewith)

## **STAFFING**

- (16) Department of Administration - Structure Review (pages 62-71)  
Submit report dated 21 January 2003 by the Director of Administration making recommendations following on a review of the establishment structure within the Department of Administration (copy herewith)