

AGENDA



- (1) Minutes of Sub-Committees
 - (a) General Purposes (Licensing) Sub-Committee (pages 1-23)
 - Submit Minute of meeting of 20 February 2003 (copy herewith)
 - Submit Minute of special meeting of 28 February 2003 (copy herewith)
 - Submit Minute of special meeting of 10 March 2003 (copy herewith)
 - Submit Minute of meeting of 20 March 2003 (copy herewith)
 - Submit Minute of special meeting of 27 March 2003 (copy herewith)
 - Submit Minute of special meeting of 31 March 2003 (copy herewith)
 - Submit Minute of special meeting of 15 April 2003 (copy herewith)
 - (b) Civic Functions Group (pages 24-25)
 - Submit Minute of meeting of 21 May 2003 (copy herewith)

OPERATIONAL

- (2) Taxi Licensing - Allocation of Vacant Taxi Licence in North Licensing Area (pages 26-27)
 - Submit report dated 15 May 2003 by Director of Administration advising that a Taxi Operator's Licence had become available in the North Licensing Area and seeking agreement as to the procedure to be adopted for allocating and granting Licences in the North and Central licensing areas (copy herewith)
- (3) Freedom of Information (Scotland) Act 2002 (pages 28-33)
 - Submit report dated 27 May 2003 by Director of Administration submitting, for consideration, proposals to address the Council's obligations under the Freedom of Information (Scotland) Act 2002 (copy herewith)
- (4) District Court, Coatbridge (pages 34-35)
 - Submit report dated 29 May 2003 by Director of Administration submitting, for consideration, recommendations with regard to the location of the District Court in Coatbridge (copy herewith)
- (5) Coatbridge Registration Office (page 36)
 - Submit report dated 29 May 2003 by Director of Administration submitting, for consideration, proposals for the relocation of the Registration Office in Coatbridge (copy herewith) (copy herewith)
- (6) Cumbernauld Registration Office (page 37)
 - Submit report dated 29 May 2003 by Director of Administration advising of the completion of works on the new Registration Office (copy herewith)
- (7) Appointment of Mrs. Rosemary Hughes, Registration/Area Officer as President of the Association of Registrars of Scotland (page 38)
 - Submit report dated 29 May 2003 by the Director of Administration advising of the election as President of the Association of Registrars of Scotland of Mrs. Rosemary Hughes, Registrar,

Bellshill Registration District and Area Officer for the Bellshill, Motherwell and Shotts area (copy herewith)

- (8) Registration/Area Office - Performance, Management and Planning Follow Up (pages 39-46)
Submit report dated 28 May 2003 by Director of Administration advising that Audit Scotland had completed a Performance, Management and Planning follow up audit of the Area/Registration Service (copy herewith)

- (9) Civic Centre - Adaptations (page 47)
Submit report dated 29 May 2003 by Director of Administration advising of action taken and proposed to adopt accommodation within the Civic Centre to meet the needs of Members and to reflect the outcome of departmental restructuring (copy herewith)

- (10) Department of Administration - Service Improvement Plan Monitoring Report (pages 48-53)
Submit report dated 28 May 2003 by Director of Administration advising of the progress of the Department of Administration's Service Plan for the period to 31 March 2003 (copy herewith)

- (11) Appointments to Prison Visiting Committees (page 54)
Submit report dated 29 May 2003 by Director of Administration submitting for consideration, recommendations with regard to appointments to Prison Visiting Committees (copy herewith)

- (12) Town Twinning (pages 55-56)
Submit report dated 13 May 2002 by Director of Administration advising of action taken, after consultation with the Convener, in determining matters relating to Town Twinning since the last meeting of this Committee, and seeking homologation in this regard (copy herewith)

- (13) Conferences (pages 57-58)
Submit report dated 13 May 2003 by Director of Administration advising the Committee of invitations received in respect of Member attendance at conferences (copy herewith)

FINANCIAL

- (14) 2002/2003 Monitoring Report - Department of Administration (excluding Personnel) 1 April 2002 to 31 March 2003 (pages 59-66)
Submit report dated 13 May 2003 by the Director of Administration detailing, for the period 1 April 2002 to 31 March 2003 provisional outturn expenditure and income against the estimates detailed in the 2002/2003 budget (copy herewith)

- (15) Capital Programme 2003/2004 (pages 67-68)
Submit report dated 29 May 2003 by Director of Administration making recommendations for adjustment and utilisation of the Administration Department Capital Programme and Resources for 2003/04 (copy herewith)