

REPORT

To: GENERAL PURPOSES COMMITTEE	Subject: CUMBERNAULD REGISTRATION OFFICE
From: DIRECTOR OF ADMINISTRATION	
Date: 29 May 2003	Ref: JAF/IL

1. Purpose of Report

- 1.1 The report advises the Committee of the completion of works on the new Registration Office in Cumbernauld.

2. Background

- 2.1 The Committee, at its meeting on 21 August 2002, agreed that Cumbernauld Registration Office be transferred from its location in Fleming House, Cumbernauld to adapted and refurbished accommodation within the Council Offices, Bron Way, Cumbernauld and, at its meeting on 26 February 2003, noted the acceptance of the tender for the necessary works.

3. Progress

- 3.1 The works of refurbishment and adaptation have now been completed and the registration service has transferred to and become operative from the new premises with effect from Tuesday 27 May 2003.
- 3.2 Arrangements are being made for the formal opening of the new Registration Office by the Provost.

4. Recommendation

- 4.1 It is recommended that the Committee note that, following the completion of the works of adaptation and refurbishment, the Cumbernauld Registration Area Office is now located within the Council Offices in Bron Way, Cumbernauld and will be formally opened by the Provost.


Director of Administration

Members seeking further information on the contents of this report are asked to contact John Fleming, Head of Central Services on Extension 2228.