

REPORT

To: GENERAL PURPOSES COMMITTEE		Subject: COMMUNITY COUNCIL QUADRENNIAL ELECTIONS
From: DIRECTOR OF ADMINISTRATION		
Date: 06 January 2004	Ref: TG/MR	

1. Purpose of Report

1.1 North Lanarkshire Council approved a Scheme for Community Councils in 1999 and the purpose of this report is to advise Members of proposed arrangements for Community Council quadrennial elections in terms of that Scheme.

2. Background

2.1. Paragraphs 5.1 and 5.3 of the North Lanarkshire Council Scheme for Community Councils provides for ordinary elections for all elected Community Council members every four years at such times and places and in such a manner as North Lanarkshire Council determines.

2.2. Following adoption of the above Scheme, Community Council elections were held in 2000 and, as referred to above, there is now a requirement to hold quadrennial elections in 2004.

3. Proposals

3.1. In terms of the Scheme, the Council's duly nominated Returning Officer for the purpose of the election process is required to make arrangements for the nomination of Community Councillors and, where necessary, to make arrangements for any subsequent elections where the number of nominations received exceeds the number of vacancies for elected members on Community Councils.

3.2. It is proposed that the date for election to Community Councils shall be 8 October 2004 with members of Community Councils standing down at 11.59 pm on 7 October 2004. A copy of the provisional election timetable is attached.

3.3. Prior to this date correspondence will be issued to Community Councils providing further details of the nomination arrangements and providing other relevant information with regard to the operation of Community Councils.

4. Corporate Considerations

4.1 There are no adverse financial, legal or property corporate implications arising from the preparation of this report.

5. Recommendations

- 5.1. The Committee is asked to approve 8 October 2004 as the proposed date for Community Council quadrennial elections and agree the election timetable, and
- 5.2. The Committee is otherwise asked to note the contents of this report.

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Director of Administration

Should any member require further information please contact Tom Gaffney at extension 2342.

COMMUNITY COUNCIL QUADRENNIAL ELECTION TIMETABLE FOR 2004

DATE OF ELECTION - **FRIDAY 8 OCTOBER 2004**

DATE OF STAND DOWN OF EXISTING COMMUNITY COUNCIL ELECTED MEMBERS – **THURSDAY 7 OCTOBER 2004 @ 11.59 pm**

INSERT NOTICE OF ELECTION/RETURN OF MEMBERS UNOPPOSED TO COMMUNITY COUNCILS AND RE-ITERATING ARRANGEMENTS FOR APPLICATION FOR POSTAL VOTES – **WEEK COMMENCING MONDAY 20 SEPTEMBER 2004**

DATE FOR WITHDRAWAL OF NOMINATIONS - **FRIDAY 17 SEPTEMBER 2004 @ 12.00 NOON.**

LAST DATE FOR LODGING OF NOMINATIONS - **TUESDAY 14 SEPTEMBER 2004**

DATE OF LETTER REMINDING MEMBERS OF REQUIREMENT TO STAND DOWN FROM EXISTING OFFICE – **FRIDAY 27 AUGUST 2004**

ARRANGE FOR ADVERTS TO BE PLACED IN LOCAL PRESS SEEKING NOMINATIONS TO COMMUNITY COUNCILS AND GIVING NOTICE OF ARRANGEMENTS FOR POSTAL VOTES. – **WEEK COMMENCING MONDAY 23 AUGUST WITH A CLOSING DATE OF TUESDAY 14 SEPTEMBER 2004 FOR LODGING OF NOMINATIONS.**

ARRANGE FOR POSTERS TO BE ERECTED IN COMMUNITY COUNCIL AREAS INVITING NOMINATIONS AND GIVING NOTICE OF ARRANGEMENTS FOR POSTAL VOTES. – **WEEK COMMENCING MONDAY 23 AUGUST 2004**

ARRANGE FOR DISPLAY OF POSTERS AND OTHER PUBLICITY MATERIAL AT 3 MAIN AREA OFFICES ie. BRON WAY, CUMBERNAULD; KILDONAN STREET, COATBRIDGE AND CIVIC CENTRE, MOTHERWELL AND ONE-STOP SHOPS AND GIVING NOTICE OF ARRANGEMENTS FOR APPLYING FOR POSTAL VOTES. - **WEEK COMMENCING MONDAY 23 AUGUST 2004**

DATE OF INITIAL LETTER TO COMMUNITY COUNCILS ADVISING OF ARRANGEMENTS FOR STAND DOWN FROM EXISTING OFFICE AND OF ELECTION - **MONDAY 26 JULY 2004**