

## REPORT

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| To: GENERAL PURPOSES COMMITTEE   |  | Subject: ROYAL MAIL - SINGLE DAILY DELIVERY |  |
| From: DIRECTOR OF ADMINISTRATION |  |   |  |
| Date: 20 February 2004           |  | Ref: MS/RM                                  |  |

**1. Purpose of Report**

To advise Members that correspondence has been received from the Royal Mail advising of the introduction of a single daily delivery.

**2. Background**

Previous reports to this Committee, and the many articles in the press, refer to the changes happening in the postal market. Such changes include opening the postal market to competition, increase postal costs, the closure of Post Offices and the changes to mail delivery schedules.

**3. Proposals**

Royal Mail have advised that they have merged the two mail deliveries currently undertaken to one single daily delivery at the Kilsyth and Wishaw Delivery Offices. The single daily delivery had been piloted across 13 areas in the UK and it is anticipated that its full implementation would improve customer services whilst helping to safeguard Royal Mail's six day per week universal services.

**4. Recommendation**

It is recommended that the Committee note the merge of the two mail deliveries currently undertaken to one single daily delivery at the Kilsyth and Wishaw Delivery Offices.

  
Director of Administration

Members seeking further information on the contents of this report are asked to contact John Fleming, Head of Central Services on Ext. 2228.