

**NORTH LANARKSHIRE COUNCIL**

**REPORT**

To: GENERAL PURPOSES COMMITTEE	Subject: REVENUE BUDGET 2004/2005 - VIREMENT OF EXPENDITURE	
From: DIRECTOR OF ADMINISTRATION		
Date: 19 October 2004	Ref: JAF/AC	

**1. Purpose of Report**

1.1 To seek the approval of the Committee to adjust Revenue Budget resources between certain heads of expenditure in Central Services and Registration Services.

**2. Background**

2.1 The Financial Regulations provide for the virement of resources between revenue budget headings on the recommendation of the relevant Committee.

2.2 There is currently an underspend within the Central Services revenue budget in respect of the Employee Costs head of expenditure and, in respect of the Registration Service, an over-recovery of income from fees and charges. Virement of part of the anticipated underspend of expenditure and over-recovery of fees and charges to the Supplies and Services head of expenditure is proposed.

**3. Considerations**

3.1 There is a continuing need to maintain the standard of facilities provision within the Civic Centre and its environs commensurate with the headquarters of the Council. Within the headquarters and the Civic Centre campus there are a range of relatively minor works requiring attention for which funding is currently not available.

3.2 The possibility exists of carrying out some of this work to enhance the area and to make better use of the facilities available, particularly in respect of the development of information services and displays at the main entrance and along the Committee corridor and the further improvement of the surrounding grounds. Similarly, the continuing provision and enhancement of customer related services within the Registration Offices as part of the maintenance of Charter Mark accreditation merits attention.

3.3 In these circumstances, and after consultation with the Director of Finance, it is anticipated that an underspend of £45,000 from Employee Costs within Central Services and an over-recovery of £15,000 income in Registration Services could be transferred to the Supplies and Services head of expenditure to fund the minor works proposed.

**4. Recommendations**

4.1 It is recommended that the Committee approves of the proposals outlined above.



**Director of Administration**

*Members seeking further information on the contents of this report should contact John Fleming, Head of Central Services on Extension 2228.*