

AGENDA

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- (1) Minutes of Sub-Committees
 - (a) General Purposes (Licensing) Sub-Committee (pages 1-10)
Submit Minute of special meeting held on 25 January 2005 (copy herewith)
Submit Minute of meeting held on 3 February 2005 (copy herewith)
Submit Minute of special meeting held on 14 February 2005 (copy to follow)
 - (b) Civic Functions Group (pages 11-12)
Submit Minute of meeting held on 23 February 2005 (copy herewith)

FINANCIAL

- (2) 2004/2005 Budget Monitoring Report - Department of Administration (Excluding Personnel) 1 April 2004 to 4 February 2005 (pages 13-20)
Submit report dated 21 February 2005 by the Director of Administration detailing, for the period 1 April 2004 to 4 February 2005 actual expenditure and income against the estimates detailed in the 2004/2005 budget (copy herewith)
- (3) Community Council Funding – Financial Year 2005/06 (page 21)
Submit report dated 18 February 2005 by the Director of Administration recommending the level of financial support to Community Councils for the financial year 2005/06 (copy herewith)
- (4) Children (Scotland) Act 1995 – Safeguarder Fees (pages 22-24)
Submit report dated 18 February 2005 by the Director of Administration inviting the Committee to agree the recommended fees for Safeguarders (copy herewith)
- (5) Children's Panel Expenses – Allowance Paid to Office Bearers (pages 25-26)
Submit report dated 11 February 2005 by the Director of Administration inviting the Committee to increase the current fees paid to the Office Bearers of the Children's Panel (copy herewith)
- (6) Tender for the External Works for Civic Podium/Courtyard, Motherwell Civic Centre (pages 27-28)
Submit report dated 20 January 2005 by the Director of Community Services seeking homologation of the action taken, after consultation with the Convener in accepting the tender (copy herewith)
- (7) CCTV Systems Upgrade, Civic Centre, Motherwell (pages 29-30)
Submit report dated 22 February 2005 by the Director of Administration seeking homologation for the action taken after consultation with the Convener in accepting the lowest quotation (copy herewith)

STAFFING

- (8) Regrading of Debt Recovery Clerical Officers (pages 31-32)
Submit report dated 25 February 2005 by the Director of Administration seeking to regrade the two posts of Clerical Officers in the Debt Recovery Unit of the Legal Services Division at his Department (copy herewith)

OPERATIONAL

- (9) Local Authority Byelaws (pages 33-35)
Submit report dated 17 February 2005 by the Director of Administration advising of the response received from the Scottish Executive to recent enquiries on Byelaw related issues (copy herewith)
- (10) Civic Government Licensing - Licensing Enforcement (pages 36-37)
Submit report dated 17 February 2005 by the Director of Administration advising of the operations of the Licensing Enforcement Officers during 2004 (copy herewith)
- (11) Education Appeal Committee: The Scottish Committee of the Council on Tribunals (pages 38-39)
Submit report dated 3 March 2005 by the Director of Administration advising of comments provided to the Council by the Scottish Committee of the Council of Tribunals following the attendance of one of their members at an Education Appeal Committee hearing (copy herewith)
- (12) Review of Marches and Parades in Scotland: Report by Sir John Orr (pages 40-43)
Submit report dated 21 February 2005 by the Director of Administration advising of the publication of a report following the conclusion of a review commissioned by the First Minister into marches and parades in Scotland and summarising the contents of that report (copy herewith)
- (13) Discussion Paper on Interest on Debt and Damages – Scottish Law Commission (pages 44-49)
Submit report dated 1 March 2005 by the Director of Administration providing a brief overview of a proposed submission to the Scottish Law Commission in response to a discussion paper seeking comments on proposed changes to interest on debt and damages (copy herewith)
- (14) Registration Services (Scotland) Bill – Consultation (pages 50-53)
Submit report dated 1 March 2005 by the Director of Administration advising of a consultation exercise being undertaken by the General Registrar for Scotland on the Registration Services (Scotland) Bill (copy herewith)

- (15) Registration Service - Preliminaries to Marriages Where Parties are Subject to Immigration Control (pages 54-55)
Submit report dated 2 February 2005 by the Director of Administration advising of proposals by the General Register for Scotland to deal with the problem of "sham marriage" and to seek the approval of the Committee to the response sent as the views of the Council (copy herewith)
- (16) Area Registration Service – Charter Mark Award 2004 (page 56)
Submit report dated 25 February 2005 by the Director of Administration advising of the re-accreditation of the Area/Registration Service of the Chartermark Award (copy herewith)
- (17) Printing and Reprographics – Proposed Variation of Contract with Xerox (pages 57-58)
Submit report dated 21 February 2005 by the Director of Administration advising of a review of the equipment provision for printing and reprographics and to advise of the outcome (copy herewith)
- (18) Post Office Closures (page 59)
Submit report dated 17 February 2005 by the Director of Administration advising of correspondence received from Post Office regarding the closure of Carfin, Clarkston and Holytown Branches of the Post Office (copy herewith)
- (19) Town Twinning
- (a) Bron, France (page 60)
Submit report dated 18 February 2005 by the Director of Administration advising of correspondence received from the Secretary, Cumbernauld Rugby Football Club advising that an exchange group will be travelling to their twin town of Bron, France to Cumbernauld and requesting assistance in this respect (copy herewith)
- (b) International Meeting of Disabled and Non-Disabled Persons (pages 61-62)
Submit report dated 21 February 2005 by the Director of Administration advising of a request for financial assistance for participation of North Lanarkshire Disabled Forum in the International Meeting of Disabled and Non-Disabled Persons to be held in Schweinfurt, Germany in April 2005 (copy herewith)
- (c) Schweinfurt, Germany (page 63)
Submit report dated 17 February 2005 by the Director of Administration advising of correspondence received from the Chairman of Schweinfurt Twinning Association advising that a group will be travelling to Schweinfurt, Germany during June 2005 and requesting assistance in respect of the visit (copy herewith)
- (20) Conferences (pages 64-65)
Submit report dated 18 February 2005 by the Director of Administration advising of invitations received in respect of Member attendance at conferences (copy herewith)