

REPORT

To: GENERAL PURPOSES COMMITTEE		Subject: MEMBERS TRAINING AND DEVELOPMENT PROGRAMME 2005/06 AND 2006/07
From: DIRECTOR OF ADMINISTRATION		
Date: 19 October 2005	Ref: JAF/BN	

1. Purpose of Report

The purpose of this report is to advise the Committee of the contents of the Members Training Programme for 2005/06 and 2006/07.

2. Background

It has previously been agreed that the members training and development programme runs on a fixed calendar of dates and is included in the Council diary.

The programme has been prepared following consultation with elected members in July 2005. All sessions will be held in the Training Room, Committee Corridor, Civic Centre, Motherwell at 2.00 pm

Date	Subject	To be delivered by
23 August 2005	Single Transferrable Voting	Head of Central Services
13 September 2005	Freedom of Information	Head of Central Services and Corporate Freedom of Information Officer
27 September 2005	Update on Departmental Issues	Director of Social Work
25 October 2005	Dealing with the Media	Media Training Scotland
29 November 2005	Best Value	Assistant Chief Executive (Corporate & Performance Management)
10 January 2006	Public Speaking	Media Training Scotland
14 February 2006	Code of Conduct for Councillors	Director of Administration
6 March 2006	Council Initiatives on Anti Social Behaviour	Assistant Chief Executive (Community Regeneration) and Principal Investigator, Anti Social Task Force
11 April 2006	Race Equality/Diversity	Principal Personnel Officer and Development Officer (Capacity Building)

Date	Subject	To be delivered by
16 May 2006	Director's Update on Departmental Issues	Director of Education
20 June 2006	Director's Update on Departmental Issues	Director of Community Services
22 August 2006	Director's Update on Departmental Issues	Director of Planning and Environment
26 September 2006	Community Planning	Assistant Chief Executive (Community Regeneration)
24 October 2006	Director's Update on Departmental Issues	Director of Finance
28 November 2006	Director's Update on Departmental Issues	Director of Housing and Property Services
9 January 2007	Director's Update on Departmental Issues	Director of Administration
13 February 2007	<i>Current issues in local government</i>	<i>To be arranged</i>
6 March 2007	<i>To be arranged</i>	<i>To be arranged</i>

3. Recommendations

It is recommended that the Committee note the contents of the Members Training and Development Programme for 2005/06 and 2006/07.


Director of Administration

Members seeking further information on the contents of this report should contact John Fleming, Head of Central Services on Extension 2228.