

The following shall comprise the areas of responsibility of the Housing Committee:-

1. Considering and making recommendations to the Policy & Resources Committee and the Council in relation to the following matters:-
  - (a) policies and programmes for house construction, improvement and maintenance;
  - (b) policies and programmes based upon assessment of housing needs within the Council's area, and
  - (c) policies and programmes relating to the allocation, letting and sale of houses and other properties held on the Housing Accounts.
2. Administration of the Council's capital programme for housing projects.
3. Provision of resources by way of letting, maintenance, management and improvement of the Council's housing stock, including associated properties.
4. Undertaking the Council's functions under the Housing (Homeless Persons) Act 1977 and any regulations or orders made thereunder.
5. Ensuring that the Council's housing stock and other properties under the control of the Housing Department are adequately and efficiently managed and maintained and giving consideration to practices and procedures in relation to the repair of such properties.
6. Consideration of practices and procedures designed to minimise the extent to which houses under Council control are held vacant and unlet pending new tenancies.
7. Liaison with other agencies in relation to meeting the needs and priorities of the Council and the provision of resources for housing.
8. Recommendations in relation to a rent structure and the operation of a housing benefits system in terms of the appropriate legislation.
9. The exercise of the Council's functions in relation to the improvement or removal of unsatisfactory housing conditions in respect of properties not in Council ownership except those functions which are within the areas of responsibility of the Environmental Services Committee.
10. Discharging the Council's functions under the Housing (Scotland) Act 1987 and any byelaws, rules, regulations or orders made there under with regard to (a) the provision of housing accommodation; (b) the treatment of houses in disrepair and substandard houses; (c) the provision of financial assistance towards works of improvement, repair and conversion; (d) the management, modernisation and improvement of the Council's houses; (e) the abatement of overcrowding, and (f) the improvement of the physical environs of Council-owned houses.
11. Administration of schemes of financial assistance, whether by way of grant or loan or otherwise to assist in the improvement of the quality of the housing in the District generally.
12. Formulation and review of the Council's policies in relation to participation by Council tenants in the activities of the Council as Housing Authority.
13. The operation of statutory schemes for the sale of Council housing stock.
14. The granting of authority to Members to attend seminars, conferences and other visits concerning matters within the areas of responsibility of this Committee.
15. The acceptance of tenders for previously approved projects within the responsibility of this Committee.

16. Oversight of the operation of the Department of Housing.

## **HOUSING (SERVICES) SUB-COMMITTEE**

The following shall comprise the areas of responsibility of the Housing Services Sub-Committee:-

1. Monitoring of the performance and progress of all housing policies and procedures and the making of recommendations for amendment as necessary.
2. Consideration and determination of special cases which warrant exception to the Council's housing allocation policy.
3. Monitoring of Housing expenditure, both capital and revenue.
4. Consideration of new initiatives in housing tenure and investment and the making of appropriate recommendations.
5. Supervision of the preparation of the Council's Housing Plan.
6. Consideration of strategies for the future management of and investment in the Council's housing stock.
7. The exercise of the Council's functions in relation to the improvement or removal of unsatisfactory housing conditions in respect of properties not in Council ownership except those functions which are within the areas of responsibility of the Environmental Services Committee.

## **HOUSING (TENANT PARTICIPATION) SUB-COMMITTEE**

The following shall comprise the areas of responsibility of the Tenant Participation Sub-Committee:-

1. Formulation and review of the Council's policies in relation to participation by Council tenants in the activities of the Council as Housing Authority.

## **HOUSING (SPECIAL NEEDS) SUB-COMMITTEE**

The following shall comprise the areas of responsibility of the Special Needs Sub-Committee:-

1. Consideration of policies, procedures and investment required to meet special housing needs.
2. Consideration of issues associated with and provisions required in relation to homelessness.

**HOUSING COMMITTEE - AS AMENDED**

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  - (b) policies and programmes based upon assessment of housing needs within the Council's area, and
  - (c) policies and programmes relating to the allocation, letting and sale of houses and other properties held on the Housing Accounts.
2. Administration of the Council's capital programme for housing projects.
3. Provision of resources by way of letting, maintenance, management and improvement of the Council's housing stock, including associated properties.
4. Undertaking the Council's functions under Part 2 of the Housing (Scotland) Act 1987, as amended, and any regulations or orders made thereunder.
5. Ensuring that the Council's housing stock and other properties under the control of the Housing Department are adequately and efficiently managed and maintained and giving consideration to practices and procedures in relation to the repair of such properties.
6. Consideration of practices and procedures designed to minimise the extent to which houses under Council control are held vacant and unlet pending new tenancies.
7. Liaison with other agencies in relation to meeting the needs and priorities of the Council and the provision of resources for housing.
8. Recommendations in relation to a rent structure and the operation of a housing benefits system in terms of the appropriate legislation.
9. The exercise of the Council's functions in relation to the improvement or removal of unsatisfactory housing conditions in respect of properties not in Council ownership except those functions which are within the areas of responsibility of the Environmental Services Committee.
10. Discharging the Council's functions under the Housing (Scotland) Act 1987 and any byelaws, rules, regulations or orders made there under with regard to (a) the provision of housing accommodation; (b) the treatment of houses in disrepair and substandard houses; (c) the provision of financial assistance towards works of improvement, repair and conversion; (d) the management, modernisation and improvement of the Council's houses; (e) the abatement of overcrowding, and (f) the improvement of the physical environs of Council-owned houses.
11. Administration of schemes of financial assistance, whether by way of grant or loan or otherwise to assist in the improvement of the quality of the housing in the District generally.
12. Formulation and review of the Council's policies in relation to participation by Council tenants in the activities of the Council as Housing Authority.
13. The operation of statutory schemes for the sale of Council housing stock.
14. The granting of authority to Members to attend seminars, conferences and other visits concerning matters within the areas of responsibility of this Committee.
15. The acceptance of tenders for previously approved projects within the responsibility of this Committee.

16. Oversight of the operation of the Department of Housing.

12 October 1995

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