

To: HOUSING AND PROPERTY SERVICES COMMITTEE	Subject: CAVITY WALL INSULATION SOUTH AREA 1999/2000 PHASE 15: 193 HOUSES
From: GENERAL MANAGER CONSTRUCTION SERVICES DEPARTMENT	
Date: 21 October 1999	Ref: DJM/FW/HO/99/068

(1.00) INTRODUCTION

(1.01) The purpose of this report is to keep Committee Members informed of the above.

(1.02) As Managing Agent for construction services project management duties to Service Departments this report is submitted after consultation with the Director of Housing and Property Services, details the project funding availability and proposed project management implementation arrangements designed and recommended to achieve cost effective, timeous and satisfactory project delivery.

(2.00) RESOURCES

(2.01) The funding for this work is identified within Housing Capital Programme (HRA) 1998/99, under the Energy Efficiency Programme.

(3.00) CONTRACT IMPLEMENTATION PROPOSALS

(3.01) The work comprises the provision of dry fill cavity wall insulation, and to include new air bricks, vertical stops, wallhead closures as required.

(3.02) Tender documents were issued to four Contractors three of whom submitted Tenders as follows:

<u>Contractor</u>	<u>Before Checking</u>	<u>After Checking</u>
Everwarm Services Ltd, Livingston	£32,273.63	£32,273.63
Miller Pattison Ltd, Falkirk	£39,937.07	£39,937.07
Fibreglo Insulations Ltd, Shotts	£42,638.17	£42,638.17
Heatwise Services Ltd, Cambuslang	No Tender Returned	

(3.03) The lowest three offers have been checked and arithmetical errors have been corrected in accordance with the tender documents.

(3.04) After checking the lowest offer remained that submitted by Everwarm Services Ltd, Livingston in the amount of £32,273.63.

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(3.05) The project costs are as follows:

Tender Cost	£32,273.63
Fees	£ 3,711.47
Furniture	-----
Other Costs	-----
Total	<u>£35,985.10</u>
Estimated Spend 1999/00:	£34,186.00
Estimated Spend 2000/01:	£ 1,799.10

(4.00) ACTION

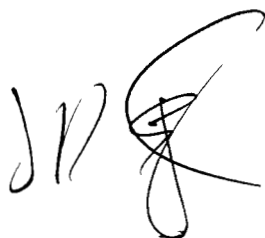
(4.01) The Director of Administration is advised:

- (a) that the necessary procedures under the Construction Design and Management Regulations 1994 had been applied.
- (b) that the necessary procedures under the Construction Design and Management Regulation 1994 had been applied.
- (c) that this project does not require Planning Permission or a Building Warrant.
- (d) that the project could be accepted.

(5.00) RECOMMENDATION

(5.01) The Committee is asked to note that in accordance with the delegations given to the Director of Administration, this project is being progressed for acceptance, after consultation with the Convener. Final confirmation on the project progress will be given at the meeting.

(5.02) Project Management arrangements will be introduced accordingly to achieve a successful, cost effective budget controlled completion of this work.



General Manager Construction Services Department