

REPORT

<b>To: HOUSING &amp; TECHNICAL SERVICES COMMITTEE</b>		<b>Subject: COMMUNICATIONS COORDINATOR</b>
<b>From: DIRECTOR OF HOUSING &amp; PROPERTY SERVICES</b>		
<b>Date:</b> 11 October 2001	<b>Ref:</b> TMcK/MP/CAB	

**1. INTRODUCTION**

1.1 The purpose of this report is to seek authority to mainline fund the above temporary position with effect from 1 April 2002.

**2. BACKGROUND**

2.1 The temporary position of Communications Coordinator (PO1-5) was created in January 2000 to develop and implement a communication strategy relating to the overall Stock Option Appraisal on the Councils stock. The post is currently funded from the Council's overall award of New Housing Partnership resources.

2.2 The postholder has played a major role establishing and implementing a communication strategy and a framework for liaising with tenants.

2.3 It is important that the Council builds on the foundations already established and also develops further the systems and processes for communicating with tenants. The Housing (Scotland) Act 2001 also clearly places duties on Councils in relation to tenant participation and it is important that the Council allocates resources to perform this function.

**3. CONCLUSION**

3.1 In view of the need to proceed as outlined above and to develop the tenant participation strategy as outlined in a separate report on this agenda, it is recommended that the temporary position of Communications Coordinator (PO1-5) be mainline funded with effect from 1 April 2002 and that provision be made in the 2002/3 HRA base estimates for this expenditure.

**4. RECOMMENDATIONS**

4.1 Committee is asked to :-

- (i) Approve the permanent funding of the post of Communications Coordinator (PO1-5) with effect from 1 April 2002.

- (ii) Approve inclusion of the salary costs for the above post in the HRA base estimates for 2002/3.
- (iii) Refer this report to the Personnel Committee.



**T McKenzie**  
**Director of Housing & Property Services**