

REPORT

TO	HOUSING & TECHNICAL SERVICES COMMITTEE	Subject : REVENUE BUDGET MONITORING REPORT PERIOD 1/4/02 TO 13/9/02	
FROM	DIRECTOR OF HOUSING & PROPERTY SERVICES	HOUSING & PROPERTY SERVICES DEPARTMENT DESIGN SERVICES DIVISION	
DATE	01-Oct-02	Ref. : CC/NL	

1. Introduction

This report compares Design Services actual expenditure and income against estimates both for the year-to-date and the projected outturn. Explanations are provided for the major outturn variances.

The Design Services division has expanded since the previous report to Committee on the 29th August 2002. This is the outcome of the report to the Special Housing & Technical Services Committee on 13th June 2002, which approved a restructuring of Design Services to include a number of duties and responsibilities previously carried out by the Property and Housing Divisions of the Department. In order to reflect this the Central Repairs budget of £9.7M, as well as the budget relating to the costs for the Maintenance Staff of £1M, are now included within Design Services.

2. Summary of Budget Variances

The total expenditure position to period 6 shows an underspend of £225,101 or 4%. The projected outturn position is forecast to be an underspend of £170,000 or 4%. It should be noted however, that any expenditure budget variance will be matched by a corresponding variation in income through a revised level of recharges in the Capital and Revenue Accounts of client departments.

The table below provides an analysis of the variances to date and the projected outturn, in terms of the units within Design Services.

Division of Service Analysis	Budget To Date £	Actual To Date £	Variance To Date £	Projected Outturn Variances £
Design Services				
Design Services Unit	1,662,200	1,575,948	86,252	170,000 Underspend
Maintenance Unit	373,328	367,644	5,684	- On Target
Central Repairs	3,850,148	3,716,983	133,165	- On Target
	5,885,676	5,660,575	225,101	170,000 Underspend

3. Explanation of Significant Projected Outturn Variances by Unit

£

3.1 Design Services Unit**(a) Employee Costs**

150,000 Underspend

A year-end underspend is anticipated mainly as a result of a number of vacancies within the Division. These posts have been advertised and interviews are ongoing. The year-end position will depend on the success or failure of this interview process.

(b) Transport & Plant

20,000 Underspend

There is anticipated to be an underspend in car mileage as a result of the aforementioned vacancies.

3.2 Maintenance Unit

On Target

This unit comprises mainly the sector officers who have been transferred from the Property Division. This area is projected to be on target at the year-end.

3.3 Central Repairs

On Target

This is the budget for Corporate Property Maintenance which has been transferred from the Property Division. This area is projected to be on target at the year-end.

4. Financial Concurrence

The Director of Finance concurs with the financial information contained in this report and has been fully involved in its preparation.

5. Summary

The projected out-turn underspend of £170,000 is mainly the result of the current level of vacancies within the Design Services unit. It should be noted that the effect of these favourable variances will ultimately result in lower than budgeted recharges (revenue and capital) to client departments at the year-end.

6. Recommendation

It is recommended that the Committee note the contents of this Report.



Thomas McKenzie
Director of Housing & Property Services

NORTH LANARKSHIRE COUNCIL
FINANCIAL MONITORING REPORT

1 April 2002 to 13 September 2002

COMMITTEE: HOUSING AND TECHNICAL SERVICES

SERVICE: DESIGN SERVICES (CONSOLIDATED)

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)		% (6)
		£	£	£		
1.	EMPLOYEE COSTS	1,749,666	1,669,728	79,938	Underspend	5%
2.	PROPERTY COSTS	3,695,493	3,622,264	73,229	Underspend	100%
3.	SUPPLIES AND SERVICES	37,288	35,677	1,611	Underspend	4%
4.	TRANSPORT & PLANT	256,587	187,683	68,904	Underspend	27%
5.	ADMINISTRATION COSTS	50,641	49,751	890	Underspend	2%
6.	PAYMENTS TO OTHER BODIES	1,240	850	390	Underspend	31%
7.	OTHER COSTS	545	406	139	Underspend	26%
8.	APPORTIONED EXPENSES	118,496	118,496	-	-	
9.	CAPITAL FINANCING CHARGES	-	-	-	-	
10.	TOTAL EXPENDITURE	5,909,956	5,684,855	225,101	Underspend	4%
11.	INCOME	-	-	-	-	
12.	NET EXPENDITURE	5,909,956	5,684,855	225,101	Underspend	4%

ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES (9)		% (10)
£	£	£		
4,130,929	3,980,929	150,000	Underspend	4%
8,113,473	8,113,473	-		
98,965	98,965	-		
576,976	556,976	20,000	Underspend	3%
138,247	138,247	-		
3,224	3,224	-		
1,412	1,412	-		
1,958,017	1,958,017	-		
67,188	67,188	-		
15,088,431	14,918,431	170,000	Underspend	1%
-	-	-		
15,088,431	14,918,431	170,000	Underspend	1%

NORTH LANARKSHIRE COUNCIL
FINANCIAL MONITORING REPORT

1 April 2002 to 13 September 2002

COMMITTEE: HOUSING AND TECHNICAL SERVICES

SERVICE: DESIGN SERVICES UNIT

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)		% (6)
		£	£	£		
1.	EMPLOYEE COSTS	1,407,818	1,337,818	70,000	Underspend	5%
2.	PROPERTY COSTS	8,102	3,933	4,169	Underspend	100%
3.	SUPPLIES AND SERVICES	35,400	34,694	706	Underspend	2%
4.	TRANSPORT & PLANT	78,001	67,392	10,609	Underspend	14%
5.	ADMINISTRATION COSTS	47,903	47,798	105	Underspend	0%
6.	PAYMENTS TO OTHER BODIES	1,240	850	390	Underspend	31%
7.	OTHER COSTS	545	272	273	Underspend	50%
8.	APPORTIONED EXPENSES	107,422	107,422	-	-	
9.	CAPITAL FINANCING CHARGES	-	-	-	-	
10.	TOTAL EXPENDITURE	1,686,431	1,600,179	86,252	Underspend	5%
11.	INCOME	-	-	-	-	
12.	NET EXPENDITURE	1,686,431	1,600,179	86,252	Underspend	5%

ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES (9)		% (10)
£	£	£		
3,320,621	3,170,621	150,000	Underspend	5%
123,465	123,465	-		
94,055	94,055	-		0%
182,394	162,394	20,000	Underspend	11%
124,673	124,673	-		
3,224	3,224	-		
1,412	1,412	-		
429,687	429,687	-		
60,701	60,701	-		
4,340,232	4,170,232	170,000	Underspend	4%
-	-	-		
4,340,232	4,170,232	170,000	Underspend	

NORTH LANARKSHIRE COUNCIL
FINANCIAL MONITORING REPORT

1 April 2002 to 13 September 2002

COMMITTEE: HOUSING AND TECHNICAL SERVICES

SERVICE: MAINTENANCE UNIT

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)		% (6)
		£	£	£		
1.	EMPLOYEE COSTS	341,848	331,910	9,938	Underspend	3%
2.	PROPERTY COSTS	-	-	-	-	100%
3.	SUPPLIES AND SERVICES	1,888	686	1,202	Underspend	64%
4.	TRANSPORT & PLANT	22,810	28,917	(6,107)	Overspend	-27%
5.	ADMINISTRATION COSTS	2,738	1,953	785	Underspend	29%
6.	PAYMENTS TO OTHER BODIES	-	-	-	Overspend	
7.	OTHER COSTS	-	134	(134)	Overspend	
8.	APPORTIONED EXPENSES	4,093	4,093	-	-	
9.	CAPITAL FINANCING CHARGES	-	-	-	-	
10.	TOTAL EXPENDITURE	373,377	367,693	5,684	Underspend	2%
11.	INCOME	-	-	-	-	
12.	NET EXPENDITURE	373,377	367,693	5,684	Underspend	2%

ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES (9)	% (10)
£	£	£	
810,308	810,308	-	
-	-	-	
4,910	4,910	-	
57,040	57,040	-	
13,574	13,574	-	
-	-	-	
-	-	-	
121,080	121,080	-	
6,231	6,231	-	
1,013,143	1,013,143	-	
-	-	-	
1,013,143	1,013,143	-	

NORTH LANARKSHIRE COUNCIL
FINANCIAL MONITORING REPORT

1 April 2002 to 13 September 2002

COMMITTEE: HOUSING AND TECHNICAL SERVICES

SERVICE: CENTRAL REPAIRS

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)		% (6)
		£	£	£		
1.	EMPLOYEE COSTS	-	-	-	-	
2.	PROPERTY COSTS	3,687,391	3,618,331	69,060	Underspend	100%
3.	SUPPLIES AND SERVICES	-	297	(297)	Overspend	
4.	TRANSPORT & PLANT	155,776	91,374	64,402	Underspend	41%
5.	ADMINISTRATION COSTS	-	-	-	-	
6.	PAYMENTS TO OTHER BODIES	-	-	-	-	
7.	OTHER COSTS	-	-	-	-	
8.	APPORTIONED EXPENSES	6,981	6,981	-	-	
9.	CAPITAL FINANCING CHARGES	-	-	-	-	
10.	TOTAL EXPENDITURE	3,850,148	3,716,983	133,165	Underspend	3%
11.	INCOME	0	0	-	-	
12.	NET EXPENDITURE	3,850,148	3,716,983	133,165	Underspend	3%

ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES (9)	% (10)
£	£	£	
-	-	-	
7,990,008	7,990,008	-	
-	-	-	
337,542	337,542	-	
-	-	-	
-	-	-	
1,407,250	1,407,250	-	
256	256	-	
9,735,056	9,735,056	-	
-	-	-	
9,735,056	9,735,056	-	