

NORTH LANARKSHIRE COUNCIL

REPORT

AGENDA ITEM No. 2 (c)

TO	HOUSING & TECHNICAL SERVICES COMMITTEE	Subject : REVENUE BUDGET MONITORING REPORT PERIOD 1/4/02 TO 03/01/03
FROM	DIRECTOR OF HOUSING & PROPERTY SERVICES	
DATE	23-Jan-03	
		HOUSING & PROPERTY SERVICES DEPARTMENT DESIGN SERVICES DIVISION

1. Introduction

This report compares Design Services actual expenditure and income against estimates both for the year-to-date and the projected outturn. Explanations are provided for the major outturn variances.

2. Summary of Budget Variances

The total expenditure position to period 10 shows an underspend of £186,744 or 2%. The projected outturn position is forecast to be an underspend of £161,000 or 1%. This is a continuation of the projection in the the previous report. It should be noted however, that any expenditure budget variance will be matched by a corresponding variance in income through a revised level of recharges in the Capital and Revenue Accounts of client departments.

The table below provides an analysis of the variances to date and the projected outturn, in terms of the units within Design Services.

Division of Service Analysis	Budget To Date £	Actual To Date £	Variance To Date £	Projected Outturn Variances £
Design Services				
Design Services Unit	2,802,126	2,673,386	128,740	170,000 Underspend
Maintenance Unit	665,620	665,929	(309)	(9,000) Overspend
Central Repairs	5,879,337	5,821,024	58,313	- On Target
	9,347,083	9,160,339	186,744	161,000 Underspend

3. Explanation of Significant Projected Outturn Variances by Unit

£

3.1 Design Services Unit

(a) **Employee Costs**

150,000 Underspend

A year-end underspend is anticipated mainly as a result of a number of vacancies within the Division. These posts have been advertised and interviews are ongoing. The year-end position will depend on the success or failure of this interview process.

(b) **Transport & Plant**

20,000 Underspend

There is anticipated to be an underspend in car mileage as a result of the aforementioned vacancies.

3.2 Maintenance Unit

(a) Transport & Plant

(9,000) Overspend

These increased costs have resulted from the need for the Maintenance Officers to be mobile throughout the North Lanarkshire area in the execution of their duties. This overspend is offset by savings within the Design Services Unit

3.3 Central Repairs

On Target

This is the budget for Corporate Property Maintenance which has been transferred from the Property Division. This area is projected to be on target at the year-end.

4. Financial Concurrence

The Director of Finance concurs with the financial information contained in this report and has been fully involved in its preparation.

5. Summary

The projected out-turn underspend of £161,000 is mainly the result of the current level of vacancies within the Design Services unit. It should be noted that the effect of these favourable variances will ultimately result in lower than budgeted recharges (revenue and capital) to client departments at the year-end.

6. Recommendation

It is recommended that the Committee note the contents of this Report.



Thomas McKenzie
Director of Housing & Property Services

NORTH LANARKSHIRE COUNCIL
FINANCIAL MONITORING REPORT

1 April 2002 to 3 January 2003

COMMITTEE: HOUSING AND TECHNICAL SERVICES

SERVICE: DESIGN SERVICES (CONSOLIDATED)

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)		% (6)
		£	£	£		
1.	EMPLOYEE COSTS	3,015,254	2,896,744	118,510	Underspend	4%
2.	PROPERTY COSTS	5,808,949	5,762,442	46,507	Underspend	100%
3.	SUPPLIES AND SERVICES	61,518	58,256	3,262	Underspend	5%
4.	TRANSPORT & PLANT	345,331	326,020	19,311	Underspend	6%
5.	ADMINISTRATION COSTS	92,217	94,869	(2,652)	Overspend	-3%
6.	PAYMENTS TO OTHER BODIES	2,232	0	2,232	-	
7.	OTHER COSTS	981	1,407	(426)	Overspend	-43%
8.	APPORTIONED EXPENSES	64,273	64,273	-	-	
9.	CAPITAL FINANCING CHARGES	-	-	-	-	
10.	TOTAL EXPENDITURE	9,390,755	9,204,011	186,744	Underspend	2%
11.	INCOME	43,672.00	43,672.00	-	-	
12.	NET EXPENDITURE	9,347,083	9,160,339	186,744	Underspend	2%

ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES (9)		% (10)
£	£	£		
4,130,929	3,980,929	150,000	Underspend	4%
7,913,473	7,913,473	-		
98,965	98,965	-		
461,293	450,293	11,000	Underspend	2%
138,247	138,247	-		
3,224	3,224	-		
1,412	1,412	-		
1,958,017	1,958,017	-		
67,188	67,188	-		
14,772,748	14,611,748	161,000	Underspend	1%
-	-	-		
14,772,748	14,611,748	161,000	Underspend	1%

NORTH LANARKSHIRE COUNCIL
FINANCIAL MONITORING REPORT

1 April 2002 to 3 January 2003

COMMITTEE: HOUSING AND TECHNICAL SERVICES

SERVICE: DESIGN SERVICES UNIT

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)		% (6)
		£	£	£		
1.	EMPLOYEE COSTS	2,406,804	2,290,747	116,057	Underspend	5%
2.	PROPERTY COSTS	116,078	117,510	(1,432)	Overspend	100%
3.	SUPPLIES AND SERVICES	58,118	56,618	1,500	Underspend	3%
4.	TRANSPORT & PLANT	134,324	121,053	13,271	Underspend	10%
5.	ADMINISTRATION COSTS	82,813	85,409	(2,596)	Overspend	-3%
6.	PAYMENTS TO OTHER BODIES	2,232	0	2,232	Underspend	
7.	OTHER COSTS	981	1,273	(292)	Overspend	-30%
8.	APPORTIONED EXPENSES	44,399	44,399	-	-	
9.	CAPITAL FINANCING CHARGES	-	-	-	-	
10.	TOTAL EXPENDITURE	2,845,749	2,717,009	128,740	Underspend	5%
11.	INCOME	43,623	43,623	-	-	
12.	NET EXPENDITURE	2,802,126	2,673,386	128,740	Underspend	5%

ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES (9)		% (10)
£	£	£		
3,320,621	3,170,621	150,000	Underspend	5%
123,465	123,465	-		
94,055	94,055	-		
182,394	162,394	20,000	Underspend	11%
124,673	124,673	-		
3,224	3,224	-		
1,412	1,412	-		
429,687	429,687	-		
60,701	60,701	-		
4,340,232	4,170,232	170,000	Underspend	4%
-	-	-		
4,340,232	4,170,232	170,000	Underspend	4%

NORTH LANARKSHIRE COUNCIL
FINANCIAL MONITORING REPORT

1 April 2002 to 3 January 2003

COMMITTEE: HOUSING AND TECHNICAL SERVICES

SERVICE: MAINTENANCE UNIT

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)		% (6)
		£	£	£		
1.	EMPLOYEE COSTS	608,450	605,997	2,453	Underspend	0%
2.	PROPERTY COSTS	-	-	-	-	100%
3.	SUPPLIES AND SERVICES	3,400	1,341	2,059	Underspend	61%
4.	TRANSPORT & PLANT	40,322	44,953	(4,631)	Overspend	-11%
5.	ADMINISTRATION COSTS	9,404	9,460	(56)	Overspend	-1%
6.	PAYMENTS TO OTHER BODIES	-	-	-	Overspend	
7.	OTHER COSTS	-	134	(134)	Overspend	
8.	APPORTIONED EXPENSES	4,093	4,093	-	-	
9.	CAPITAL FINANCING CHARGES	-	-	-	-	
10.	TOTAL EXPENDITURE	665,669	665,978	(309)	Overspend	0%
11.	INCOME	49	49	-	-	
12.	NET EXPENDITURE	665,620	665,929	(309)	Overspend	0%

ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES (9)		% (10)
£	£	£		
810,308	810,308	-		
-	-	-		
4,910	4,910	-		
57,040	66,040	(9,000)	Overspend	
13,574	13,574	-		
-	-	-		
-	-	-		
121,080	121,080	-		
6,231	6,231	-		
1,013,143	1,022,143	(9,000)	Overspend	
-	-	-		
1,013,143	1,022,143	(9,000)	Overspend	

**NORTH LANARKSHIRE COUNCIL
FINANCIAL MONITORING REPORT**

1 April 2002 to 3 January 2003

COMMITTEE: HOUSING AND TECHNICAL SERVICES

SERVICE: CENTRAL REPAIRS

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)		% (6)
		£	£	£		
1.	EMPLOYEE COSTS	-	-	0	-	
2.	PROPERTY COSTS	5,692,871	5,644,932	47,939	Underspend	100%
3.	SUPPLIES AND SERVICES	-	297	(297)	Overspend	
4.	TRANSPORT & PLANT	170,685	160,014	10,671	Underspend	6%
5.	ADMINISTRATION COSTS	-	-	-	-	
6.	PAYMENTS TO OTHER BODIES	-	-	-	-	
7.	OTHER COSTS	-	-	-	-	
8.	APPORTIONED EXPENSES	15,781	15,781	-	-	
9.	CAPITAL FINANCING CHARGES	-	-	-	-	
10.	TOTAL EXPENDITURE	5,879,337	5,821,024	58,313	Underspend	1%
11.	INCOME	0	0	-	-	
12.	NET EXPENDITURE	5,879,337	5,821,024	58,313	Underspend	1%

ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES (9)	% (10)
£	£	£	
-	-	-	
7,790,008	7,790,008	-	
-	-	-	
221,859	221,859	-	
-	-	-	
-	-	-	
1,407,250	1,407,250	-	
256	256	-	
9,419,373	9,419,373	-	
-	-	-	
9,419,373	9,419,373	-	