

4 August 1995

Your Ref:

To:

Our Ref: EA/2-JH/EAH

Chief Executives
New Councils

Dear Chief Executive

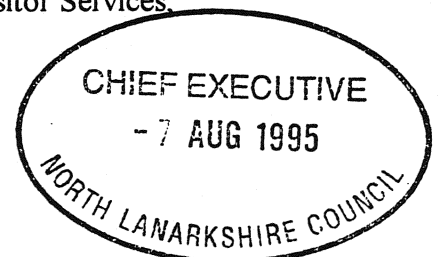
ECONOMIC DEVELOPMENT AND THE NEW COUNCILS

COSLA has arranged a seminar on 15 September 1995 focusing on preparations by the new councils with regard to economic development. There is no charge for the seminar which will take place in the COSLA offices with coffee and registration from 10.30 to 11am. The seminar should end by 3.30pm. Whilst the workshop is intended for elected members and officials with a responsibility for economic development, any representatives from your Council would be most welcome. Members of and advisers to COSLA's Economic Affairs Committee have also been invited to attend.

In order to ensure adequate accommodation and catering arrangements are made, I should be grateful if you would return the attached attendance form by **28 August**. Because of constraints on accommodation it may not be possible to allocate places to those seeking to register after that date.

The seminar will commence with an introduction and welcome from Councillor William Brand, Convener of the Economic Affairs Committee, followed by 4 short presentations providing a context for discussion of the economic development activities of the new councils. These presentations will relate to:-

- COSLA advice and guidance on the preparation of economic development strategies and programmes - Jon Harris, Assistant Secretary, COSLA;
- the regulatory framework - Mark Batho, Scottish Office Industry Department;
- partnership with the Enterprise Network - John Lord, Head of Strategy, Scottish Enterprise ; and
- the new Area Tourist Boards - Tim Oliphant, Director of Visitor Services, Scottish Tourist Board

WHEN CALLING PLEASE ASK FOR: **Jon Harris**

Following a sandwich lunch, there will be presentations from representatives of four new councils as illustrations of the sometimes different approaches being taken to economic development. The remainder of the seminar will be for open discussion.

I do hope your Council will be able to be represented and look forward to receiving registration forms.

Yours sincerely

A handwritten signature in black ink that reads "Jon Harris". The signature is written in a cursive style with a large initial "J" and a small flourish at the end.

Jon Harris
Assistant Secretary

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ECONOMIC DEVELOPMENT AND THE NEW COUNCILS

15 SEPTEMBER 1995

REGISTRATION FORM

Name _____ Designation _____

Name of Authority _____

Address for
Correspondence _____

_____ Postcode _____

Name and Tel No
of Contact Person _____

Please state if you have any _____
special requirements, eg
dietary, disabled access,
audio, visual, childminding _____

Please return this form by **Monday 28 August 1995**. There is no charge for the seminar. Confirmation of bookings and delegate information will be issued the week before the seminar.

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