

7 August 1995

Your Ref:

To:
All Members of the Convention

Our Ref: G/2/6-EJM/EAH

cc Chief Executives
Regional, District and Islands Councils

Dear Councillor

MEETING OF CONVENTION - 6 OCTOBER 1995 AND CONFERENCE "SERVICES, STAFF AND STRUCTURES: THE YEAR AHEAD FOR LOCAL GOVERNMENT" - PITLOCHRY

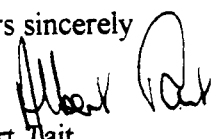
You will recall that at the last meeting of the Convention the arrangements for the meeting on 6 October 1995 were discussed. I am now writing to advise you of the details of the Conference which has been arranged in connection with the Convention meeting.

The meeting will take place in the Atholl Palace Hotel, Pitlochry, on Friday 6 October. Group meetings will also be held there beginning at 10.30am with the Convention meeting itself held as usual at 11.30am. The main business for discussion will be the future structure of COSLA and attention will no doubt focus on the recommendations arising from the Vice Presidents' Working Group. Lunch will be provided.

The Convention meeting will conclude a major Conference on reorganisation which is being held at the same venue from Wednesday 4 - Friday 6 October and a copy of the outline programme is attached for your information. It is hoped that as many members of the Convention will attend as possible since you, as the key decision makers in your authority, will have an important contribution to make to the proceedings. The conference will offer the first opportunity to look at all the new council structures and will also consider the issues facing them in the coming months.

Registration forms have now been issued to all existing and new councils and your authority will therefore be deciding its representation in the near future. I hope very much that you will be able to participate in this event.

Yours sincerely


Albert Tait
Depute Secretary

Enc

WHEN CALLING PLEASE ASK FOR: Liz Manson



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SERVICES, STAFF AND STRUCTURES : THE YEAR AHEAD FOR LOCAL GOVERNMENT

ATHOLL PALACE HOTEL, PITLOCHRY

WEDNESDAY 4 OCTOBER 1995

- | | |
|----------|--|
| 12.30 pm | Registration Opens |
| | Buffet lunch |
| 2.30 pm | <u>Session 1</u> |
| | > <u>Opening address by COSLA President</u> |
| 3.00 pm | Coffee |
| 3.30 pm | <u>Session 2</u> |
| | Analysis and discussion on the new councils' management structures |
| | > <u>Overview</u> |
| | > <u>3 Case Studies</u> |
| 7.00 pm | Drinks Reception |
| 8.00 pm | Conference Dinner |
| 9.30 pm | After Dinner Speaker |

THURSDAY 5 OCTOBER

- 9.15 am Session 3
- Other Restructuring Experiences
- > ILEA
 - > Scottish Office
 - > Scottish Homes
- 10.30 am Morning Coffee
- 11.00 am Session 4
- Review of progress and the year ahead
- > Staff Commission
 - > Trades Unions
 - > Employers
 - > Equal Opportunities Commission
- 12.30 pm Buffet lunch
- 1.30 pm Session 5
- Workshops:
- > CCT Personnel Implications
 - > Single status
 - > Vocational qualifications and training
 - > Decentralisation
 - > European Employers Platform
- 3.00 pm Afternoon tea
- 3.30 pm Session 6
- Organisational Design - consultation and decisions regarding the establishment of a new service
- > Overview
 - > Head of Service from 3 different new councils
- 7.00 pm Drinks Reception
- 7.30 pm -
9.30 pm Dinner

FRIDAY 6 OCTOBER 1995

9.15 am

Session 7

Support for elected members

> **Training, IT and Administrative Services**

> **The Scottish Perspective**

10.15 am

Coffee

10.30 am

Group meetings for members of Convention

11.30 am

Session 8

Meeting of the Convention including the future of COSLA

1.00 pm

Buffet Lunch