

AGENDA ITEM No. 7
NORTH LANARKSHIRE COUNCIL

REPORT

To: INTERIM EXECUTIVE COMMITTEE	Subject: INTERIM RECRUITMENT ARRANGEMENTS
From: DIRECTOR OF ADMINISTRATION	
Date: 14 September, 1995	
Ref: NL 1 CP/EMcG	

1 Introduction

- 1.1 At the meeting of the North Lanarkshire Council on 31st August, 1995, it was agreed to appoint two Selection Panels, A and B, to undertake the full recruitment process for any Depute Chief Officer posts not already shortlisted under the previous procedures.
- 1.2 It was intended that the Panels would divide the work of shortlisting and interview for Depute Director/Head of Service posts as follows, viz:-

Panel A

Chief Executive (-)

Administration (2)

Education (4)

Environmental Services (2)

Social Work (3)

Panel B

Construction Services (3)

Finance (2)

Housing (2)

Leisure (4)

Planning and Development (1)

2 Recruitment Arrangements

- 2.1 Due to an administrative oversight in the arrangements for calling meetings, the shortlist and interviews for the post of Head of Revenue Services in the Finance Department were undertaken by Panel A instead of Panel B at meetings on 6th and 13th September and similarly the shortlisting for the Head of Accounting Services was undertaken by Panel A on 13th September, 1995.
- 2.2 The error is regretted. At the same time it is of importance to ensure that, in accordance with Staff Commission advice, the same Panel that undertook shortlisting undertakes interview and accordingly arrangements are being made for interviews for the Head of Accounting Services post to be undertaken similarly by Panel A.
- 2.3 In order to balance the distribution of posts it is proposed that the two Heads of Service post in the Environmental Services Department be now undertaken by Panel B.

3 Recommendations

- 3.1 That the Committee homologate the action taken in relation to the two second tier posts in the Finance Department, and
- 3.2 That Panel B undertakes the full recruitment process in respect of the two second tier posts in the Environmental Services Department.


Director of Administration